



N.A. SIMPSON

FEB 26 2026

APPOMATTOX, VA



X Nathan Simpson

EPSON FF-680W

SCANNED



N.A. SIMPSON

FEB 2 8 2025

APPROPRIATE

SCANNED



[Handwritten signature]

EBSON FF-180M

MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
DECEMBER 22, 2025
COUNTY ADMINISTRATION CONFERENCE ROOM, 153A MORTON LANE,
APPOMATTOX, VIRGINIA
5:00 P.M.

On Monday, December 22, 2025, the Economic Development Authority of Appomattox County held a Regular meeting at 5:00 P.M. in the Conference Room at the County Administration Office, 153A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Gary Tanner
 Todd Nash
 Don Jones
 Jeffrey Smith
 Patrick Richardson

ABSENT: Watkins M. Abbitt

ALSO PRESENT: Susan Adams - County Administrator
 Johnnie Roark - Director of Community Development

Call to Order

Mr. Bosiger called the meeting to order at 5:00 p.m.

Approval of Minutes

Mr. Jones motioned, with a second by Mr. Richardson, to approve the October 27, 2025 minutes.

The motion carried unanimously.

Payment of Bills

Mr. Bosiger updated the Directors on their financial standing. Mr. Tanner motioned, with a second by Mr. Jones to ratify payment for the following bills:

- | | |
|---|-------------|
| 1. The Farmville Herald | \$ 117.18 |
| 2. Tobacco Region Revitalization Commission | \$18,400.00 |

The motion carried unanimously.

CVEC/AVAIO Access Easement

Mr. Bosiger provided an update on the proposed access easement negotiated between Central Virginia Electric Cooperative and AVAIO Digital Partners, LLC. Since the AVAIO option on the purchase of the land has not been exercised, the EDA will need to be party to the easement and sign the deed of easement granting CVEC the right of entry across a portion of land that will ultimately belong to AVAIO. Mr. Bosiger stated that both parties have been engaged in the discussions



regarding the easement and Mr. Phillip Payne, attorney for CVEC, created the document and EDA Attorney, Mr. Mark Popovich, has reviewed.

On a motion by Mr. Tanner, with a second by Mr. Richardson, the EDA authorizes the Chairman to sign and execute all documents related to the access easement for Central Virginia Electric Cooperative and AVAIO Digital Partners, LLC.

The motion carried unanimously.

Data Center Project Update

Mr. Bosiger provided a brief update on the latest information regarding the data center project. Mr. Bosiger provided information regarding a request from AVAIO to allow for plowing of approximately 200 acres of the park in order to perform a Cultural Resources Survey. There was some discussion about the hay cutting that Mr. T.E. Moore does during the summer months. Further discussion revolved around the restoration of the property.

On a motion by Mr. Tanner, with a second by Mr. Richardson, to authorize AVAIO or their engineering firm, to plow the open area of the park in association with the Cultural Resource Survey, conditioned on the re-seeding of the property and proper erosion and sediment control measures being implemented. Additionally, the motion directs staff to communicate with Mr. T.E. Moore regarding the anticipated plowing of the park as it relates to his hay cutting operation, and if any artifacts are found in the park area, they would be donated to the local history museum.

The motion carried unanimously.

The Directors had a general discussion regarding a public information meeting on the data center. The Directors discussed inviting the Board of Supervisors to the meeting. Mr. Bosiger noted that this has been discussed with representatives of AVAIO over the past several months trying to coordinate schedules.

On a motion by Mr. Tanner, with a second by Mr. Jones, to move the January 26, 2026 organizational meeting to the Board of Supervisors meeting room at 333 Court Street, Appomattox, Virginia at 5:30 p.m. and to begin a public information meeting at 6:00 p.m. with representatives of AVAIO providing an overview of their project for the public.

The motion carried unanimously.

Mr. Bosiger detailed a Partial Release Memorandum associated with the Option Agreement with AVAIO. This document is requested by LightShift Energy LLC, who, in conjunction with Central Virginia Electric Cooperative will be constructing a battery storage facility with the new substation on lot 1.

On a motion by Mr. Tanner, with a second by Mr. Richardson, moves to authorize the Chairman to sign and execute the Partial Release Memorandum.

The motion carried unanimously.



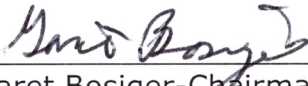
Update-Road Acceptance by VDOT for Industrial Park Lane and West Ridge Lane

Mr. Roark provided an update regarding the remaining portion of Industrial Park Lane and all of West Ridge Lane being accepted into the VDOT system. Mr. Roark reported that the process has now been completed and all existing roads in the park are now part of the VDOT system. West Ridge Lane was given a route number of Route 753

Form AM 4.3 (Rev. 12/11/2025)		ICR ID: 43155194 SSR						
		COMMONWEALTH OF VIRGINIA DEPARTMENT OF TRANSPORTATION Form AM 4.3						
In Appomattox County								
by Resolution of the governing body adopted 12/15/2025								
The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes to the secondary system of state highways.								
A Copy Testee		Signed Appomattox County						
Official): _____								
Report of Changes in the Secondary System of State Highways								
Project/Subdivision: 006 Appomattox Center for Business and Commerce								
CHANGE TYPE	RTE NUM & STREET NAME	CHANGE DESCRIPTION	FROM TERMINI	TO TERMINI	LENGTH	NUMBER OF LANES	RECORDATION REFERENCE	ROW WIDTH
Addition	Rt. 751 - Industrial Park Lane	Access Project Industrial \$33.2-1509, \$33.2-705	753	0.07 mi west of the end of Rte 751	0.07	2	Plat Cab 1 Slide 158F	60
Addition	Rt. 751 - Industrial Park Lane	Access Project Industrial \$33.2-1509, \$33.2-705	0.08 mi west of the Rte 753	753	0.08	2	Plat Cab 1 Slide 158F	60
Addition	Rt. 753 - West Ridge Lane	Access Project Industrial \$33.2-1509, \$33.2-705	0.08 mi north Rte 751	751	0.08	2	Plat Cab 1 Slide 158F	60

Adjournment

At 5:45 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman



MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
OCTOBER 27, 2025
COUNTY ADMINISTRATION CONFERENCE ROOM, 153A MORTON LANE,
APPOMATTOX, VIRGINIA
5:00 P.M.

On Monday, October 27, 2025, the Economic Development Authority of Appomattox County held a Regular meeting at 5:00 P.M. in the Conference Room at the County Administration Office, 153A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Todd Nash
 Don Jones
 Jeffrey Smith
 Patrick Richardson

ABSENT: Watkins M. Abbitt
 Gary Tanner

ALSO PRESENT: Susan Adams - County Administrator
 Johnnie Roark - Director of Community Development

Call to Order

Mr. Bosiger called the meeting to order at 5:00 p.m.

Approval of Minutes

Mr. Jones motioned, with a second by Mr. Smith, to approve the August 25, 2025 minutes.

The motion carried unanimously.

Payment of Bills

Mr. Bosiger updated the Directors on their financial standing. Mr. Jones motioned, with a second by Mr. Richardson to approve payment for the following bill:

1. Town of Appomattox, Quarterly Maintenance \$960.26

The motion carried unanimously.

Mr. Smith motioned, with a second by Mr. Richardson to ratify payment for the following bills:

- | | |
|-----------------------------|-------------|
| 1. Cincinnati Insurance Co. | \$1,678.00 |
| 2. Toney Construction Inc. | \$12,418.69 |
| 3. Luck Stone | \$1,265.64 |
| 4. Jamerson Building Supply | \$742.45 |

The motion carried unanimously.

C

C

C

Update-Data Center project

Mr. Bosiger provided a brief update on the latest information regarding the data center project. Mr. Bosiger noted that a site plan is nearing approval by all agencies, which should occur some time in December. Mr. Bosiger updated the Directors on a public engagement initiative. Ms. Adams and Mr. Roark stated that they have received inquiries from people living near the park. Mr. Bosiger stated that AVAIO is planning a FAQ (Frequently Asked Questions) document to be published in December. An AVAIO representative is planning to come in December or January in order to conduct a public meeting to answer questions from the community.

Mr. Bosiger updated the Directors on the efforts to put in place all utility easements in order to convey the water and sewer lines in the park over to the Town of Appomattox.

After a brief discussion, Mr. Richardson motioned, with a second by Mr. Jones to authorize transfer of all water and sewer infrastructure within the park and to authorize the Chairman to sign all necessary documents to complete the transfer.

The motion carried unanimously.

The Directors and staff engaged in a discussion regarding an updated Non-Disclosure Agreement with AVAIO.

After considerable discussion, Mr. Richardson motioned, with a second by Mr. Smith that the Directors would not enter into a new Non-Disclosure Agreement at this time, as long as AVAIO is able to operate without one.

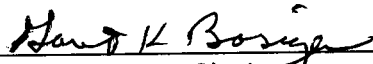
The motion carried unanimously.

Discussion-Urgent Care Facility

Ms. Adams provided a brief update on discussions and interactions she has had regarding locating a proposed Urgent Care Facility in the Appomattox Community. After a general discussion, the Directors agreed to have a Special Meeting on December 8, 2025, if all parties, including Centra Health officials, would be available.

Adjournment

At 5:55 p.m., there being no further business, the meeting adjourned.


Garett K. Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
AUGUST 25, 2025
COUNTY ADMINISTRATION CONFERENCE ROOM, 153A MORTON LANE,
APPOMATTOX, VIRGINIA
5:00 P.M.**

On Monday, August 25, 2025, the Economic Development Authority of Appomattox County held a Regular meeting at 5:00 P.M. in the Conference Room at the County Administration Office, 153A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Todd Nash
 Don Jones
 Gary Tanner
 Jeffrey Smith

ABSENT: Watkins M. Abbitt
 Patrick Richardson

ALSO PRESENT: Susan Adams - County Administrator
 Johnnie Roark - Director of Community Development

Call to Order

Mr. Bosiger called the meeting to order at 5:00 p.m.

Approval of Minutes

Mr. Jones motioned, with a second by Mr. Nash, to approve the May 27, 2025 and June 11, 2025 minutes.

The motion carried unanimously.

Payment of Bills

Mr. Bosiger updated the Directors on their financial standing. Mr. Smith motioned, with a second by Mr. Jones to ratify payment for the following bill:

1. Garet Bosiger, reimbursement, \$162.63

The motion carried unanimously.

Discussion-Industrial Park Land And West Ridge Lane

Mr. Roark updated the Directors on the status of the roads in the industrial park. VDOT discovered during the site plan review of the AVAIO project that most of the road system has not been accepted into the Secondary Street System. The EDA will need to formally request the remaining roads to be accepted into the system. There may be some minor repairs or corrections that will incur some minor expenses in order to get the streets accepted.



Mr. Tanner motioned, with a second by Mr. Smith, that the clerk send a letter to the Virginia Department of Transportation (VDOT) to formally request that the remaining roads within the industrial park be accepted into the system and that the Chairman and/or the clerk are authorized to make minor expenses in order to correct issues, as instructed by VDOT, in order to facilitate the acceptance of the streets.

The motion carried unanimously.

Update-Data Center project

Mr. Bosiger provided a brief update on the latest information regarding the data center project. Mr. Bosiger noted that a site plan has been developed and submitted to the county back in July. The site plan is currently being reviewed by county staff, town staff, VDOT and DEQ. Mr. Roark had the site plan available to the Directors. After Mr. Roark showed the details of the site plan to the Directors, a general discussion took place regarding aspects of the site plan. No action was needed or taken.

Discussion-Urgent Care Facility

Mr. Bosiger provided a brief update on the latest discussion regarding efforts to attract an urgent care facility to the area. Ms. Adams provided information regarding a different provider that was interested in possibly locating a facility in the community. The Directors engaged in a general discussion regarding the need for an urgent care facility and what possible 'next steps' they could take. No action was taken.

Adjournment

At 5:45 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman

**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
JUNE 11, 2025
250 OAKLEIGH AVENUE, APPOMATTOX, VIRGINIA
6:00 P.M.**

On Wednesday, June 11, 2025, the Economic Development Authority of Appomattox County held a Special Called meeting at 6:00 P.M. at the Babcock House, 250 Oakleigh Avenue, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Gary Tanner
 Todd Nash
 Don Jones
 Patrick Richardson
 Jeffrey Smith

ABSENT: Watkins M. Abbitt

ALSO PRESENT: Susan Adams-County Administrator, Johnnie Roark – Director of
 Community Development

Call to Order

Mr. Bosiger called the meeting to order at 6:00 p.m.

Closed Session

Mr. Tanner motioned, with a second by Mr. Richardson that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Jones, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:



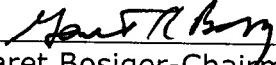
NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

There was no action taken following the Closed Session.

Adjournment

There being no further business, the meeting adjourned.



Garet Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
MAY 27, 2025
COUNTY ADMINISTRATION CONFERENCE ROOM, 153A MORTON LANE,
APPOMATTOX, VIRGINIA
5:00 P.M.**

On Monday, May 27, 2025, the Economic Development Authority of Appomattox County held a Regular meeting at 5:00 P.M. in the Conference Room at the County Administration Office, 153A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Todd Nash
 Don Jones
 Patrick Richardson
 Jeffrey Smith

ABSENT: Watkins M. Abbitt
 Gary Tanner

ALSO PRESENT: Johnnie Roark – Director of Community Development

Call to Order

Mr. Bosiger called the meeting to order at 5:00 p.m.

Approval of Minutes

Mr. Richardson motioned, with a second by Mr. Jones, to approve the January 27, 2025 minutes. The motion carried unanimously.

Payment of Bills

Mr. Bosiger updated the Directors on their financial standing. Mr. Jones motioned, with a second by Mr. Smith to ratify payment for the following bills:

1. Town of Appomattox-Quarterly Bill, \$173.27
2. CVSI (Firefly), Local Tax Incentive Rebate, \$84,687.56
3. COJANA, LLC, Local Tax Incentive Rebate, \$25,000.00

The motion carried unanimously.

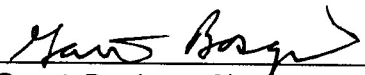
Update-Project Cloud

Mr. Bosiger provided a brief update on the latest information regarding Project Cloud. Mr. Bosiger noted that a site plan is being developed and they hope to submit the site plan by late June or early July. A representative from Project Cloud also intends to visit in June. A Special Called meeting will be advertised in order for EDA members to meet with Project Cloud. Also, a sign will be placed out at the industrial park indicating "Future Home of" sometime in June.

Adjournment



At 5:35 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman



MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
JANUARY 27, 2025
COUNTY ADMINISTRATION CONFERENCE ROOM, 153A MORTON LANE,
APPOMATTOX, VIRGINIA
5:00 P.M.

On Monday, January 27, 2025, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Conference Room at the County Administration Office, 153A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Gary Tanner
 Patrick Richardson
 Don Jones
 Jeff Smith

ABSENT: Watkins M. Abbitt
 Todd Nash

ALSO PRESENT: Susan Adams – County Administrator
 Johnnie Roark – Director of Community Development

Call to Order

Mr. Johnnie Roark, Clerk to the Authority called the meeting to order at 5:00 p.m.

Authority Organizes

Mr. Roark asked for nominations for officers. Mr. Tanner nominated, with a second by Mr. Smith, for Mr. Garet Bosiger to serve as Chairman, Mr. Tanner for Vice-Chairman, and Mr. Jones for Secretary/Treasurer.

The motion passed unanimously. Mr. Bosiger assumes Chairmanship.

Mr. Bosiger asked to appoint a Clerk. Mr. Tanner motioned, with Mr. Jones seconding, for Mr. Johnnie Roark to serve as Clerk to the Authority.

The motion passed unanimously.

Mr. Bosiger stated that the meeting calendar and meeting location have been satisfactory for the past several years. Would the Members consider the same calendar and location (County Administration Conference Room, 153A Morton Lane, Appomattox, Virginia). Mr. Tanner motioned, with a second by Mr. Smith, to have the meeting date continue to be the fourth Monday of each month at 5:00 p.m. with the location being the County Administration Conference Room, 153A Morton Lane, Appomattox, Virginia. The motion passed unanimously.

Approval of Minutes



Mr. Tanner motioned, with a second by Mr. Richardson, to approve the meeting minutes from November 25, 2024.

The motion passed unanimously.

Discussion-ACBC Infrastructure

Mr. Bosiger provided an update on the proposed infrastructure relocation of approximately 500 feet of sewer line related to Lot 1 on Industrial Park Lane. Mr. Tanner motioned, with a second by Mr. Jones, to seek bids for the relocation project and for the project not to exceed \$18,000. Staff is to proceed with said project upon successful procurement.

The motion passed unanimously.

Closed Session

Mr. Smith motioned, with a second by Mr. Richardson that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.1, A.3, and A.5 of the Code of Virginia, as amended, (A.1) for discussion, consideration, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body, (A.3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Smith, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.1, A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this



certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

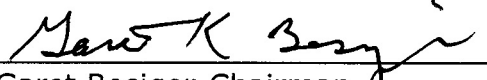
The motion carried unanimously.

Mr. Richardson motioned, with a second by Mr. Smith, to accept the proposal by Mr. Mark Popovich of Guynn Waddell, to provide legal services for the EDA as described in said proposal.

The motion passed unanimously.

Adjournment

At 5:45 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman





Town of Appomattox
P.O. Box 705
210 Linden Street
Appomattox, VA 24522

INVOICE #

25000756

ACCOUNT ID: OR00001 PIN: 426039
INVOICE DATE: 04/16/25
DUE DATE: 05/16/25

APPOMATTOX COUNTY
PO BOX 863
APPOMATTOX, VA 24522

QUANTITY/UNIT	SERVICE ID	DESCRIPTION	UNIT PRICE	AMOUNT
		IDA PARK MAINTENANCE		
1.0000	OTHER S	OTHER REIMBURSABLES SEWER 48.67 % OF \$11.36 JAMERSON INVOICE	5.530000	5.53
1.0000	OTHER S	OTHER REIMBURSABLES SEWER 48.67% OF LABOR CHARGE 4 MEN X 4 HOURS	167.740000	167.74
		TOTAL DUE:		\$ 173.27

PAYMENT COUPON - PLEASE DETACH AND RETURN THIS PORTION ALONG WITH YOUR PAYMENT

Town of Appomattox
P.O. Box 705
210 Linden Street
Appomattox, VA 24522

INVOICE #: 25000756
DESCRIPTION: IDA PARK MAINTENANCE
ACCOUNT ID: OR00001 PIN: 426039
DUE DATE: 05/16/25
TOTAL DUE: \$ 173.27

APPOMATTOX COUNTY
PO BOX 863
APPOMATTOX, VA 24522





On Monday, November 25, 2024, the Economic Development Authority of Appomattox County held a Regular meeting at 5:00 P.M. in the Conference Room at the County Administration Office, 153A Morton Lane, Appomattox, Virginia.

ABSENT: Watkins M. Abbitt
Jeff Smith

Call to Order

Call to Order
Mr. Bosiger called the meeting to order at 5:00 p.m.

Approval of Minutes

Approval of Minutes
Mr. Tanner motioned, with a second by Mr. Jones, to approve the August 26, 2024 minutes. The motion carried unanimously.

Payment of Bills

Payment of Bills
Mr. Bosiger updated the Directors on their financial standing. Mr. Jones motioned, with a second by Mr. Richardson to approve payment for the following bill:

1. Town of Appomattox-Quarterly Bill, \$893.09

The motion carried unanimously.

Discussion of Attorney Services

Discussion of Attorney Services

Mr. Bosiger updated the Directors on the current situation with the attorney. Since Mr. Lacheney's passing, the County has hired another firm, but this firm's contract with the County does not include services for the EDA the way Mr. Lacheney handled it. The new County Attorney has presented a proposal. After some discussion, Mr. Tanner motioned, with a second by Mr. Richardson to instruct staff to seek additional proposals for Attorney Services.

The motion carried unanimously.

C

C

C

Discussion-TROF Repayment #3340-Innovatio Sealing Technologies

Mr. Bosiger stated that it was nearing time for the annual repayment back to the Tobacco Commission. Mr. Roark stated that as of this meeting, Innovatio had not made the payment to the EDA, but the deadline was December 1.

After some discussion, Mr. Jones motioned, with a second by Mr. Tanner, if the payment from Innovatio Sealing Technologies was not received by the EDA staff by midnight on December 2, 2024, then staff was directed to contact the financial institution holding the letter of credit for payment.

The motion carried unanimously.

On a motion by Mr. Richardson, seconded by Mr. Tanner, the Directors authorized payment to the Tobacco Commission in accordance with the repayment agreement in the amount of \$18,400.00.

The motion carried unanimously.

Closed Session

Mr. Nash motioned, with a second by Mr. Richardson that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Nash, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this



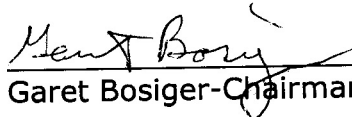
certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

There was no action taken following the Closed Session.

Adjournment

At 5:45 p.m., there being no further business, the meeting adjourned.


Garet Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
AUGUST 26, 2024
COUNTY ADMINISTRATION CONFERENCE ROOM, 153A MORTON LANE,
APPOMATTOX, VIRGINIA
5:00 P.M.**

On Monday, August 26, 2024, the Economic Development Authority of Appomattox County held a Regular meeting at 5:00 P.M. in the Conference Room at the County Administration Office, 153A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Gary Tanner
 Todd Nash
 Don Jones
 Jeff Smith
 Patrick Richardson
 Watkins M. Abbitt

ABSENT:

ALSO PRESENT: Susan Adams, County Administrator, Johnnie Roark – Director of Community Development

Call to Order

Call to Order
Mr. Bosiger called the meeting to order at 5:00 p.m.

Approval of Minutes

Approval of Minutes
Mr. Tanner motioned, with a second by Mr. Jones, to approve the June 24, 2024 minutes. The motion carried unanimously.

Payment of Bills

Payment of Bills
Mr. Bosiger updated the Directors on their financial standing. Mr. Jones motioned, with a second by Mr. Richardson to approve payment for the following bill:

1. Town of Appomattox-Equipment Rental/Park Maintenance, \$6,670.71.

The motion passed unanimously.

Closed Session

Closed Session
Mr. Smith motioned, with a second by Mr. Tanner that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public



body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Smith, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

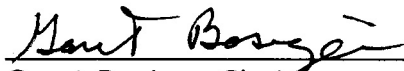
NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

There was no action taken following the Closed Session.

Adjournment

At 6:55 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman



MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
JUNE 24, 2024
COUNTY ADMINISTRATION CONFERENCE ROOM, 153A MORTON LANE,
APPOMATTOX, VIRGINIA
5:00 P.M.

On Monday, June 24, 2024, the Economic Development Authority of Appomattox County held a Regular meeting at 5:00 P.M. in the Conference Room at the County Administration Office, 153A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Gary Tanner
 Todd Nash
 Don Jones
 Jeff Smith
 Patrick Richardson
 Watkins M. Abbitt

ABSENT:

ALSO PRESENT: Susan Adams, County Administrator, Johnnie Roark – Director of
 Community Development

Call to Order

Mr. Bosiger called the meeting to order at 5:00 p.m.

Approval of Minutes

Mr. Tanner motioned, with a second by Mr. Jones, to approve the March 25, 2024 minutes. The motion carried unanimously.

Payment of Bills

Mr. Bosiger updated the Directors on their financial standing. Mr. Jones motioned, with a second by Mr. Tanner to approve payment for the following bills:

1. Town of Appomattox-Quarterly Bill, \$1,764.88
2. Town of Appomattox-Quarterly Bill, labor, \$3,479.22

Closed Session

Mr. Nash motioned, with a second by Mr. Tanner that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the



expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Nash, seconded by Mr. Richardson, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

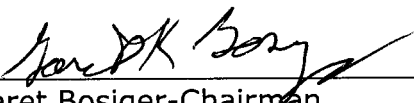
NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

Mr. Abbitt motioned, with a second by Mr. Tanner, to authorize the Chairman to execute contract documents related to Project Spark concerning a 10.8 acre parcel in the Appomattox Center for Business and Commerce at the agreed upon price. The motion carried unanimously.

Adjournment

At 6:35 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman



On Monday, March 25, 2024, the Economic Development Authority of Appomattox County held a Regular meeting at 5:00 P.M. in the Conference Room at the County Administration Office, 153A Morton Lane, Appomattox, Virginia.

ABSENT: Patrick Richardson
Watkins M. Abbitt

Call to Order

Approval of Minutes

Payment of Bills

1. Reimbursement to Garet Bosider related to Project Cloud-\$91.09
2. COJANA, LLC. Incentive Grant Payment-\$25,000.00

Closed Session
Mr. Smith motioned, with a second by Mr. Nash that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has



been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Smith, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

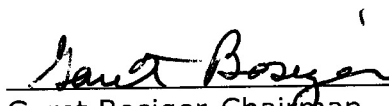
NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

Mr. Tanner motioned, with a second by Mr. Jones, to authorize the Chairman to execute contract documents related to Project Cloud. The motion carried unanimously.

Adjournment

At 6:00 p.m., there being no further business, the meeting adjourned.


Gareth Bosiger-Chairman

**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
FEBRUARY 12, 2024
COUNTY ADMINISTRATION CONFERENCE ROOM, 153A MORTON LANE,
APPOMATTOX, VIRGINIA
5:00 P.M.**

On Monday, February 12, 2024, the Economic Development Authority of Appomattox County held a Special Called meeting at 5:00 P.M. in the Conference Room at the County Administration Office, 153A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Gary Tanner
 Todd Nash
 Patrick Richardson
 Don Jones
 Jeff Smith

ABSENT: Watkins M. Abbitt

ALSO PRESENT: Susan Adams, County Administrator, Johnnie Roark – Director of
 Community Development

Call to Order

Mr. Bosiger called the meeting to order at 5:00 p.m.

Closed Session

Mr. Nash motioned, with a second by Mr. Tanner that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Nash, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.



WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

No action was taken following the Closed Session.

Adjournment

At 5:55 p.m., there being no further business, the meeting adjourned.


Gareth Bosiger-Chairman



MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
JANUARY 22, 2024
COUNTY ADMINISTRATION CONFERENCE ROOM, 153A MORTON LANE,
APPOMATTOX, VIRGINIA
5:00 P.M.

On Monday, January 22, 2024, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Conference Room at the County Administration Office, 153A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Gary Tanner
 Todd Nash
 Patrick Richardson
 Don Jones
 Jeff Smith

ABSENT: Watkins M. Abbitt

ALSO PRESENT: Johnnie Roark – Director of Community Development

Call to Order

Mr. Johnnie Roark, Clerk to the Authority called the meeting to order at 5:00 p.m.

Authority Organizes

Mr. Roark asked for nominations for officers. Mr. Jones nominated, with a second by Mr. Tanner, for Mr. Garet Bosiger to serve as Chairman, Mr. Tanner for Vice-Chairman, and Mr. Jones for Secretary/Treasure. The motion passed unanimously. Mr. Bosiger assumes Chairmanship.

Mr. Bosiger asked to appoint a Clerk. Mr. Tanner motioned, with Mr. Jones seconding, for Mr. Johnnie Roark to serve as Clerk to the Authority. The motion passed unanimously.

Mr. Bosiger stated that the meeting calendar and meeting location have been satisfactory for the past several years. Would the Members consider the same calendar and location (County Administration Conference Room, 153A Morton Lane, Appomattox, Virginia). Mr. Smith motioned, with a second by Mr. Tanner, to have the meeting date continue to be the fourth Monday of each month at 5:00 p.m. with the location being the County Administration Conference Room, 153A Morton Lane, Appomattox, Virginia. The motion passed unanimously.

Approval of Minutes

Mr. Tanner motioned, with a second by Mr. Jones, to approve the meeting minutes from December 11, 2023. The motion passed unanimously.

Payment of Bills



Mr. Tanner motioned, with a second by Mr. Jones, to approve payment of the bill for the Town of Appomattox (Quarterly Maintenance, October 2023-December, 2023) in the amount of \$2,444.90. The motion passed unanimously.

Closed Session

Mr. Nash motioned, with a second by Mr. Tanner that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Nash, seconded by Mr. Richardson, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

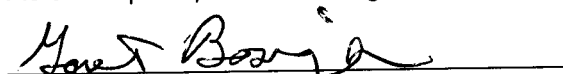
NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

No action was taken following the Closed Session.

Adjournment

At 5:45 p.m., there being no further business, the meeting adjourned.


Garett Bosiger-Chairman

C

C

C

MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
December 11, 2023
COUNTY ADMINISTRATION CONFERENCE ROOM
153A MORTON LANE, APPOMATTOX, VIRGINIA
5:00 P.M.

On Monday, December 11, 2023, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the County Administration Conference Room, 153A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Gary Tanner, Vice-Chairman
 Todd Nash
 Don Jones
 Jeff Smith
 Patrick Richardson

ABSENT: Watkins M. Abbitt

ALSO PRESENT: Susan Adams-County Administrator, Johnnie Roark-Director of
 Community Development

Call to Order

Mr. Garet Bosiger, Chairman called the meeting to order at 5:00 p.m.

Approval of Minutes

Mr. Richardson motioned, with a second by Mr. Jones, to approve the minutes from the November 6, 2023 meeting. The motion carried unanimously.

Payment of Bills

Mr. Jones motioned, with a second by Mr. Tanner, to approve and ratify payments to Central Virginia Electric Cooperative-\$75,000.00 (Project Cloud Study) and Tobacco Region Revitalization Commission-\$18,400.00 (IST TROF Repayment). The motion carried unanimously.

Closed Session

Mr. Nash motioned, with a second by Mr. Smith that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.



The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Richardson, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

The Directors took no action following the Closed Session.

Mr. Bosiger reminded the Directors of the next scheduled meeting on Monday, January 22, 2024 at 5:00 p.m. in the County Administration Conference Room.

Adjournment

At 5:40 p.m., there being no further business, the meeting adjourned.



Gareth Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
NOVEMBER 6, 2023
COUNTY ADMINISTRATION CONFERENCE ROOM
153A MORTON LANE, APPOMATTOX, VIRGINIA
5:00 P.M.**

On Monday, November 6, 2023, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the County Administration Conference Room, 153A Morton Lane, Appomattox, Virginia.

PRESENT: Gary Tanner, Vice-Chairman
Todd Nash
Don Jones
Jeff Smith
Patrick Richardson

ABSENT: Garet Bosiger
Watkins M. Abbitt

ALSO PRESENT: Johnnie Roark – Director of Community Development

Call to Order

Mr. Gary Tanner, Vice- Chairman called the meeting to order at 5:00 p.m.

Approval of Minutes

Mr. Jones motioned, with a second by Mr. Richardson, to approve the minutes from the August 28, 2023 and September 25, 2023 meetings. The motion carried unanimously.

Payment of Bills

Mr. Richardson motioned, with a second by Mr. Nash, to approve and ratify payments to Town of Appomattox-\$1,635.51 and Cincinnati Insurance Company-\$1,447.00. The motion carried unanimously.

Mr. Roark provided a brief overview of several upcoming bills that the EDA will incur in the coming months.

Closed Session

Mr. Nash motioned, with a second by Mr. Richardson that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or



industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Nash, seconded by Mr. Jones, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

Mr. Richardson motioned, with a second by Mr. Nash, to authorize the Vice-Chairman to sign and execute the Settlement and Release Agreement related to Project Sunny Days. The motion carried unanimously.

Mr. Richardson motioned, with a second by Mr. Smith, to authorize the Vice-Chairman to sign and execute the Termination of Memorandum of Lease and Easement related to Project Sunny Days. The motion carried unanimously.

Mr. Richardson motioned, with a second by Mr. Nash, to authorize a refund payment to Project Sunny Days in the amount of \$30,000.00 as agreed to in the Settlement and Release Agreement. Payment to be made promptly upon the recordation of the Termination of Memorandum of Lease and Easement in the Appomattox County Clerk's office. The motion carried unanimously.

Mr. Richardson motioned, with a second by Mr. Jones, to authorize the Vice-Chairman to sign and execute the Letter of Intent related to Project Cloud. The motion carried unanimously.

Mr. Richardson motioned, with a second by Mr. Smith, to instruct staff to contact Mr. Patrick Walsh and have staff advise him as to the availability of the Appomattox Center for Business and Commerce. The motion passed unanimously.



Due to a conflict with the upcoming Christmas holiday, the EDA announced that the regular meeting of the EDA for December would be moved to Monday, December 11, 2023 at 5:00 p.m.

Adjournment

At 5:45 p.m., there being no further business, the meeting adjourned.



Gary Tanner, Vice-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
SEPTEMBER 25, 2023
COUNTY ADMINISTRATION CONFERENCE ROOM
153A MORTON LANE, APPOMATTOX, VIRGINIA
5:00 P.M.**

On Monday, September 25, 2023, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the County Administration Conference Room, 153A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Gary Tanner
 Todd Nash
 Don Jones
 Jeff Smith
 Patrick Richardson
 Watkins M. Abbitt

ABSENT:

ALSO PRESENT: Susan Adams-County Administrator
 Johnnie Roark – Director of Community Development

Call to Order

Mr. Garet Bosiger, Chairman called the meeting to order at 5:00 p.m.

Closed Session

Mr. Nash motioned, with a second by Mr. Tanner that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Nash, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

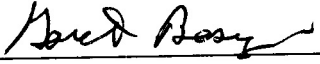
NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

No action was taken following the Closed Session.

Adjournment

At 5:35 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman



MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
AUGUST 28, 2023
BOARD OF SUPERVISORS MEETING ROOM, CVCC-APPOMATTOX CENTER
5:00 P.M.

On Monday, August 28, 2023, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Board of Supervisors Meeting Room, CVCC-Appomattox Center, 132 Carver Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Gary Tanner
 Todd Nash
 Don Jones
 Jeff Smith
 Patrick Richardson

ABSENT: Watkins M. Abbitt

ALSO PRESENT: Susan Adams-County Administrator
 Johnnie Roark – Director of Community Development

Call to Order

Mr. Garet Bosiger, Chairman called the meeting to order at 5:00 p.m.

Approval of Minutes

Mr. Tanner motioned, with a second by Mr. Jones, to approve the minutes of the May 23, 2023 and July 24, 2023 meetings of the EDA. The motion passed unanimously.

ACA Classical & CTE Institute Update

Mr. Bruce Boone provided the EDA Directors with a brief update and a guided tour of the new CTE Institute. EDA Directors were impressed with the progress Mr. Boone has made since their last tour at the beginning of the year.

Closed Session

Mr. Richardson motioned, with a second by Mr. Jones that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous



announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Richardson, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

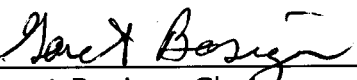
The motion carried unanimously.

Mr. Tanner motioned, with a second by Mr. Jones, to instruct staff to contact Project Sunny Days and discuss relocation of their project to the location originally discussed in 2020, then report back to the EDA Directors. The motion passed unanimously.

Mr. Tanner motioned, with a second by Mr. Jones, to approve participation and to begin the Electric Service Study related to Project Cloud, at such time as requested by Project Cloud, and to approach the Town of Appomattox's EDA to participate on a 50/50 shared basis in the study. Also, staff is instructed to contact the Tobacco Commission to inquire about possible funding opportunities for said study. The motion passed unanimously.

Adjournment

At 5:55 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
JULY 24, 2023
BOARD OF SUPERVISORS MEETING ROOM, CVCC-APPOMATTOX CENTER
5:00 P.M.**

On Monday, July 24, 2023, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Board of Supervisors Meeting Room, CVCC-Appomattox Center, 132 Carver Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Gary Tanner
 Todd Nash
 Don Jones
 Jeff Smith
 Watkins M. Abbitt

ABSENT: Patrick Richardson

ALSO PRESENT: Johnnie Roark – Director of Community Development

Call to Order

Mr. Garet Bosiger, Chairman called the meeting to order at 5:00 p.m.

Payment of Bills

Mr. Tanner motioned, with a second by Mr. Jones to approve payment of an invoice presented by Town of Appomattox (Invoice # 24000039)-\$326.08. The motion carried unanimously.

Closed Session

Mr. Smith motioned, with a second by Mr. Tanner that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Smith, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

C

C

C

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

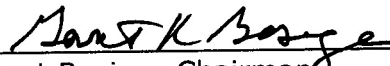
NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

No action was taken following the Closed Session.

Adjournment

At 5:50 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
MAY 23, 2023
BOARD OF SUPERVISORS MEETING ROOM, CVCC-APPOMATTOX CENTER
5:00 P.M.**

On Tuesday, May 23, 2023, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Board of Supervisors Meeting Room, CVCC-Appomattox Center, 132 Carver Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Gary Tanner
 Todd Nash
 Don Jones
 Jeff Smith
 Watkins M. Abbitt

ABSENT: Patrick Richardson

ALSO PRESENT: Johnnie Roark – Director of Community Development

Call to Order

Mr. Garet Bosiger, Chairman called the meeting to order at 5:00 p.m.

Approval of Minutes

Mr. Tanner motioned, with a second by Mr. Jones, to approve the meeting minutes from February 6, 2023. The motion carried unanimously.

Payment of Bills

Mr. Tanner motioned, with a second by Mr. Jones to approve payment of an invoice presented by Town of Appomattox (Invoice # 23-00797)-\$75.00. The motion carried unanimously.

ACA Classical and Vocational Training Center

Mr. Bosiger provided an update to the Directors regarding the ACA Vocational Training Center and several upcoming grant opportunities, including Go Virginia and Tobacco Commission funding. Mr. Bosiger presented a draft letter of support. Mr. Tanner motioned, with a second by Mr. Smith, to adopt the letter of support and authorize the Chairman to sign the letter. The motion carried unanimously.

Mr. Bosiger presented a letter from Mr. Bruce Boone, requesting monetary support for workforce development at the Vocational Center. Mr. Boone requested \$15,077.00 to assist in funding an initial portion of the welding equipment. Mr. Tanner motioned, with a second by Mr. Smith, to approve the request and authorize payment of \$15,077.00 in the form of a Workforce Development Grant to ACA for the Vocational Training Center. The motion carried unanimously.



Closed Session

Mr. Nash motioned, with a second by Mr. Abbitt that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Nash, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

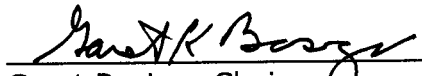
NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

No action was taken following the Closed Session.

Adjournment

At 5:50 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman



On Monday, February 6, 2023, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Board of Supervisors Meeting Room, CVCC-Appomattox Center, 132 Carver Lane, Appomattox, Virginia.

ABSENT:

Call to Order

Tour of ACA Classical and Vocational Training Center

Authority Organizes

Mr. Bosiger asked for nominations for Secretary/Treasurer. Mr. Bosiger nominated, with a second by Mr. Smith, for Mr. Don Jones to serve as Secretary/Treasurer. The motion passed unanimously.

Mr. Bosiger asked to appoint a Clerk. Mr. Jones motioned, with Mr. Tanner seconding, for Mr. Johnnie Roark to serve as Clerk to the Authority. The motion passed unanimously.

Mr. Bosiger stated that the meeting calendar and meeting location have been satisfactory for the past several years. Would the Members consider the same calendar and location (County Administration Conference Room, 153A Morton Lane, Appomattox, Virginia). Mr. Tanner motioned, with a second by Mr. Smith, to have the meeting date continue to be the fourth Monday of each month at 5:00 p.m. with the location being the County Administration Conference Room, 153A Morton Lane, Appomattox, Virginia. The motion passed unanimously.

Approval of Minutes

Mr. Tanner motioned, with a second by Mr. Richardson, to approve the meeting minutes from November 28, 2022. The motion passed unanimously.

Payment of Bills

Mr. Roark noted that there were no bills to be approved at this time.

Update-Tobacco Commission TROF Grant #3340-Innovatio Sealing Technologies

Mr. Bosiger provided an update to the Directors regarding the TROF Grant repayment from Innovatio Sealing Technologies. Mr. Bosiger stated that there had been several discussions over the past couple of months. Upon advice of the County Attorney, Mr. Thomas Lacheney, Mr. Bosiger and Mr. Brown (President, IST), signed the Local Agreement related to the TROF grant. Mr. Bosiger noted that IST had made the payment in full and the EDA had sent the funds to the Tobacco Commission as required.

Closed Session

Mr. Smith motioned, with a second by Mr. Jones that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Smith, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.



WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

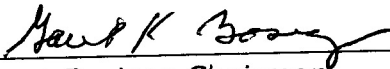
NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

No action was taken following the Closed Session.

Adjournment

At 6:00 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman



MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
November 28, 2022
COUNTY ADMINISTRATION OFFICE BUILDING
5:00 P.M.

On Monday, November 28, 2022, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Gary Tanner
 Todd Nash
 Don Jones
 Jeff Smith
 Patrick Richardson

ABSENT: Kinckle Robinson

ALSO PRESENT: Johnnie Roark – Director of Community Development

Call to Order

Mr. Garet Bosiger, Chairman, called the meeting to order at 5:00 p.m.

Approval of Minutes

Mr. Tanner motioned, with a second by Mr. Jones, to approve the meeting minutes from August 22, 2022. The motion passed unanimously.

Payment of Bills

Mr. Jones motioned, with a second by Mr. Tanner, to approve the Town of Appomattox utilities maintenance invoice-\$799.14 and the Cincinnati Insurance premium- \$1,447.00. The motion passed unanimously.

TROF #3340-Innovatio Sealing Technologies

Staff provided an update to the Directors regarding the grant/loan from the Tobacco Commission, in which the company, Innovatio Sealing Technologies (IST) failed to perform. The Tobacco Commission is requesting repayment of \$12,000 of the loan and the full amount of the grant (\$80,000). Staff noted that the company refused to sign the local repayment agreement. Staff provided a spreadsheet detailing the payments received from the company beginning in June, 2022. So far the company has made payments totaling \$6,541.09.

After some discussion, Mr. Tanner motioned with a second by Mr. Smith, to have staff contact the Bank of Botetourt regarding the Letter of Credit on December 2, 2022, and request a draw on the Letter of Credit in the amount of \$92,000 in order

C

C

C

to satisfy the outstanding debt owed to the Tobacco Commission, if IST fails to provide the payment to the EDA as requested in the letter dated September 6, 2022. The motion passed unanimously.

Mr. Tanner motioned, with a second by Mr. Richardson, to authorize payment to the Tobacco Commission in the appropriate amount, either payment 1 (\$18,400.00) or the payment in full if the Letter of Credit funds are received in time (\$92,000.00). The motion passed unanimously.

Closed Session

Mr. Nash motioned, with a second by Mr. Tanner that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Nash, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

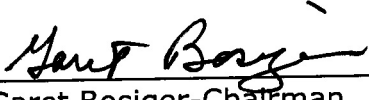
The motion carried unanimously.

Mr. Richardson motioned, with a second by Mr. Tanner, to have staff prepare a letter for Project Sunny Days and to be signed by the Chairman, seeking information regarding the intended performance of the project and detailing several new local regulations that may impact the project.

The motion carried unanimously.

Adjournment

At 5:40 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
AUGUST 22, 2022
COUNTY ADMINISTRATION OFFICE BUILDING
5:00 P.M.**

On Monday, August 22, 2022, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Gary Tanner
 Todd Nash
 Don Jones
 Jeff Smith
 Kinckle Robinson

ABSENT: Patrick Richardson

ALSO PRESENT: Johnnie Roark – Director of Community Development

Call to Order

Mr. Garet Bosiger, Chairman, called the meeting to order at 5:00 p.m.

Approval of Minutes

Mr. Tanner motioned, with a second by Mr. Smith, to approve the meeting minutes from May 24, 2022. The motion passed unanimously.

Payment of Bills

Mr. Tanner motioned, with a second by Mr. Jones, to approve the Town of Appomattox utilities maintenance invoice-\$5,183.30. The motion passed unanimously.

TROF #3340-Innovatio Sealing Technologies

Staff provided an update to the Directors on the Repayment Agreements received from the Tobacco Commission regarding the grant/loan, in which the company failed to perform. The Tobacco Commission is requesting repayment of \$12,000 of the loan and the full amount of the grant (\$80,000).

Staff instructed to send letter to the company stating that balance of the first payment is due no later than December 1, 2022. Motion made by Mr. Tanner, seconded by Mr. Robinson to send letter. Motion passed unanimously.

C

C

C

Closed Session

Mr. Smith motioned, with a second by Mr. Tanner that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Smith, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

Adjournment

At 5:45 p.m., there being no further business, the meeting adjourned.


Garett Bosiger-Chairman

C

C

C

**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
MAY 24, 2022
COUNTY ADMINISTRATION OFFICE BUILDING
5:00 P.M.**

On Monday, May 24, 2022, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Gary Tanner
 Todd Nash
 Patrick Richardson
 Don Jones
 Jeff Smith
 Kinckle Robinson

ABSENT:

ALSO PRESENT: Susan Adams-County Administrator, Johnnie Roark – Director of
 Community Development

Call to Order

Mr. Garet Bosiger, Chairman, called the meeting to order at 5:00 p.m.

Approval of Minutes

Mr. Tanner motioned, with a second by Mr. Jones, to approve the meeting minutes from March 28, 2022. The motion passed unanimously.

Payment of Bills

Mr. Jones motioned, with a second by Mr. Richardson, to approve the Town of Appomattox utilities maintenance invoice-\$149.03, Luck Stone invoice-\$6,602.52, and the United Rental invoice-\$3,120.62. The motion passed unanimously.

Closed Session

Mr. Nash motioned, with a second by Mr. Richardson that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous



announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Nash, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

The Directors agreed to schedule a joint meeting with the Appomattox County Board of Supervisors.

TROF #3340-Innovatio Sealing Technologies

Staff provided an update to the Directors on the Repayment Agreements received from the Tobacco Commission regarding the grant/loan, in which the company failed to perform. The Tobacco Commission is requesting repayment of \$12,000 of the loan and the full amount of the grant (\$80,000).

Staff instructed to confer with the EDA/County Attorney and report back.

Discussion ACBC Covenants

Earlier this year, the EDA considered amending the covenants. After review by the EDA/County Attorney and the Directors, the Directors agreed to keep the covenants in place and continue to utilize/enforce them as recorded.

Discussion-ACBC Road Maintenance

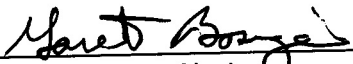
Staff noted that the road maintenance project was complete and the final bills had been submitted for payment. Staff asked if the Directors would like to compensate Mr. Carey McCleave for his time spent on the project.



Mr. Smith motioned, with a second by Mr. Tanner, to compensate Mr. Carey McCleave \$500.00 for his time spent on the road maintenance project. The motion passed unanimously.

Adjournment

At 5:50 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
MARCH 28, 2022
COUNTY ADMINISTRATION OFFICE BUILDING
5:00 P.M.**

On Monday, March 28, 2022, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Gary Tanner
 Todd Nash
 Patrick Richardson
 Don Jones
 Jeff Smith

ABSENT: Kinckle Robinson

ALSO PRESENT: Susan Adams-County Administrator, Johnnie Roark – Director of
 Community Development

Call to Order

Mr. Garet Bosiger, Chairman, called the meeting to order at 5:00 p.m.

Approval of Minutes

Mr. Tanner motioned, with a second by Mr. Richardson, to approve the meeting minutes from February 28, 2022. The motion passed unanimously.

Payment of Bills

Mr. Tanner motioned, with a second by Mr. Richardson, to approve the annual incentive grant payment to Central Virginia Services Incorporated (CVSI, Firefly) in the amount of \$80,364.34. The motion passed unanimously.

Closed Session

Mr. Smith motioned, with a second by Mr. Tanner that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Smith, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

TROF #3340-Innovatio Sealing Technologies

Staff provided an update to the Directors on the Repayment Agreements received from the Tobacco Commission regarding the grant/loan, in which the company failed to perform. The Tobacco Commission is requesting repayment of \$12,000 of the loan and the full amount of the grant (\$80,000).

Mr. Jones motioned, with a second by Mr. Tanner, to authorize the Chairman to execute the Tobacco Commission Repayment Agreements for TROF Loan and Grant #3340. The documents will then be sent to the company for signature prior to returning them to the Tobacco Commission.

Discussion-ACBC Road Maintenance

Staff noted that the road maintenance project was nearly complete and several bills associated with the job would start arriving in the near future. If anyone would like to visit the park to see the work of Mr. Carey McClease, just let staff know. The Directors were thankful for Mr. McClease's expertise and ability to fix the road issues at a considerable savings to the EDA.

Discussion-Deed of Property to County

A deed of transfer has been prepared by the County Attorney to transfer 100.02 acres of the Appomattox Center for Business and Commerce to the County for recreational purposes. This was the original intent of the EDA and the County when the park project first began, however the property was never deeded to the County.



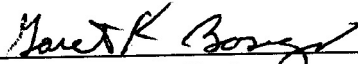
Mr. Tanner motioned, with a second by Mr. Jones to authorize the Chairman to sign the deed of transfer and to have staff record said document upon acceptance by the Appomattox County Board of Supervisors. The motion passed unanimously.

Discussion-ACBC Infrastructure Development

For several months, the Directors have been discussing various portions of the park regarding infrastructure development. After some additional discussion, Mr. Richardson motioned, with a second by Mr. Tanner, to appoint a committee consisting of Mr. Jones and Mr. Smith, to study and make a recommendation pertaining to the portion of the ACBC fronting on Police Tower Road. This would include a recommendation on a possible Request for Proposals of appraisal services. The motion passed unanimously.

Adjournment

At 6:00 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman



On Monday, February 28, 2022, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

ABSENT:

Call to Order

Closed Session

The motion carried unanimously.

Motion to Return to Open Session
On a motion by Mr. Smith, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.



WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

Approval of Minutes

Mr. Tanner motioned, with a second by Mr. Robinson, to approve the meeting minutes from January 24, 2022. The motion passed unanimously.

Payment of Bills

Mr. Tanner motioned, with a second by Mr. Jones, to approve the annual incentive payment to COJANA LLC in the amount of \$25,000.00. The motion passed unanimously.

Report - ACBC Covenants

At the January meeting, the Directors requested staff consult with legal counsel regarding the dissolution of the covenants at the Appomattox Center for Business and Commerce. Mr. Roark reported that Mr. Lacheney, EDA legal counsel, reviewed the covenants. Mr. Lacheney determined that the EDA would need to take a formal vote. The covenants state that the EDA would have two votes for each acre currently owned, while those entities owning property in the park would have one vote per acre. Mr. Lacheney advised the EDA to have a meeting of all owners and have a formal vote.

After some discussion, the Directors asked staff to circulate a complete copy of the covenants for each to review and to bring back this issue for further discussion at the next meeting.

Discussion-ACBC Road Maintenance

Last year, the old farm road that traverses a portion of the parking leading to the sewer pump station was damaged by heavy rains. The Directors postponed repairs to the road at that time. Town of Appomattox staff, who use the road almost daily to service the pump station, has requested that the Directors re-consider repairs to the road.



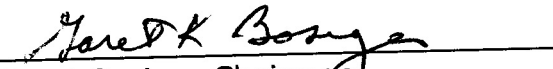
After some discussion, Mr. Robinson motioned, with Mr. Tanner seconding, to authorize a bidding repairs/maintenance to the road and to authorize the Chairman to proceed with executing the project up to a maximum bid of \$15,000.00. The motion passed unanimously.

Discussion-Appomattox Center for Business and Commerce

Due to time restraints and other commitments of multiple Directors, this item was tabled until the next meeting.

Adjournment

At 6:05 p.m., there being no further business, the meeting adjourned.


Garet Bosiger-Chairman



On Monday, January 24, 2022, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

ABSENT: Jeff Smith
Kinckle Robinson

Call to Order

Authority Organizes

Mr. Bosiger stated that the meeting calendar and meeting location have been satisfactory for the past several years. Would the Members consider the same calendar and location. Mr. Tanner motioned, with a second by Mr. Richardson, to have the meeting date continue to be the fourth Monday of each month at 5:00



p.m. with the location being the County Administration Conference Room, 153A Morton Lane, Appomattox, Virginia. The motion passed unanimously.

Approval of Minutes

Mr. Jones motioned, with a second by Mr. Tanner, to approve the meeting minutes from August 23, 2021 and September 14, 2021. The motion passed unanimously.

Payment of Bills

Mr. Tanner motioned, with a second by Mr. Jones, to ratify the payments to Cincinatti Insurance, \$1447.00, Town of Appomattox, \$304.19, and Central Virginia Services, Inc. (Firefly), \$72,522.41. The motion passed unanimously.

Discussion-Tobacco Commission TROF Grant #3340-Innovatio Sealing Technologies

Staff provided an update on the status of the grant following the Tobacco Commission meeting. Mr. Roark noted that the Commission approved a payback plan as follows: Deferred payment and interest until January 1, 2023. A payment of \$18,400 would be due on or before this date and every January 1st in 2024, 2025, 2026 and 2027 for a total payback of \$92,000.

After some discussion, it was the consensus of the Directors to have the Chairman and Mr. Roark visit the owner of Innovatio to discuss repayment to the Authority and to the Tobacco Commission.

Business Retention

Staff updated the Directors on new efforts by staff to visit existing businesses in the county. Ms. Anne Dixon will be visiting local businesses each month in an effort to improve communication and relations among the established commercial and industrial businesses. Staff hopes to report back periodically on this effort.

Discussion-Appomattox Center for Business and Commerce

Staff notified the Directors of a concern one of the existing businesses had out at the park regarding outside storage. After some discussion, the Directors agreed by consensus to have the Chairman and Mr. Roark visit the business to discuss their concern.

Closed Session

Mr. Nash motioned, with a second by Mr. Tanner that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.



Motion to Return to Open Session

On a motion by Mr. Nash, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

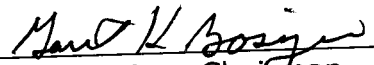
Following Closed Session, the Directors instructed staff to consult with legal counsel regarding the removal of the protective covenants at the park and to report back at the next meeting.

Mr. Tanner inquired about the status of the Transfer Station in Concord. He noticed that some equipment had been moved. Mr. Roark reported that they have a small land disturbing plan approved and will be moving some dirt in association with that plan.

Mr. Jones stated that the Authority needs to really study the infrastructure needs of the park and try to devise a plan to make those improvements happen. The Directors agreed that this needed to be a priority discussion in the coming months.

Adjournment

At 5:55 p.m., there being no further business, the meeting adjourned.


Garet Bosiger-Chairman



On Tuesday, September 14, 2021, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

ABSENT: Kinckle Robinson

ALSO PRESENT: Susan Adams-County Administrator, Johnnie Roark – Director of Community Development

Call to Order
Mr. Bosiger called the meeting to order at 5:00 p.m.

High School Construction Project
Mr. Jesse Bausch, Sands Anderson, presented the resolution for the issuance of the bonds for the High School Construction project. Mr. Bausch gave an overview of the project and the funding.

Mr. Jones read the following statement: Per **Code of Virginia §2.2-3112 (B) (2)**, and in accordance with **Code of Virginia §2.2-3115 (H)**, I, Donald Jones, declare that I own 3,285 shares of stock in Farmers Bank of Appomattox or .303% of outstanding shares, which is less than 3% of shares outstanding. I am one of over 900 shareholders. I do not personally represent or provide services on behalf of the bank



and I am able to participate in this transaction fairly, objectively, and in the public interest.

Mr. Jones motioned, with a second by Mr. Richardson, to appoint Mr. Tanner as the Assistant Secretary/Treasurer. The motion carried unanimously.

Mr. Tanner motioned, with Mr. Jones seconding to adopt the following resolution:

**RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY
OF APPOMATTOX COUNTY, VIRGINIA**

WHEREAS, the Board of Supervisors (the **"Board of Supervisors"**) of the County of Appomattox, Virginia (the **"County"**) directed Davenport & Company LLC (the **"Financial Advisor"**) to prepare and distribute a Request for Proposals (the **"RFP"**) to obtain financing proposals to finance various County capital needs;

WHEREAS, the Financial Advisor reviewed responses to the RFP for the financing of the Projects (as defined below) and along with the County's Bond Counsel, Sands Anderson PC, Richmond, Virginia (**"Bond Counsel"**) and the County Administrator recommended that the Board of Supervisors accept the proposal dated August 2, 2021 (the **"Proposal"**) from The Farmers Bank of Appomattox (the **"Lender"**) for such financing with an interest rate as set forth in such Proposal and subject to such other terms as set forth therein;

WHEREAS, the Board of Supervisors has requested the Economic Development Authority of Appomattox County, Virginia (the **"Authority"**) to (a) issue, offer and sell its lease revenue bond in an amount of approximately \$10,000,000 (the **"Bond"**) to finance school capital improvements in the County (the **"Projects"**), (b) lease the County's High School building property (the **"Leased Property"**) from the Appomattox County School Board (the **"School Board"**) for an approximately twenty-six year term under a Ground Lease (as defined below), and in turn, lease the Leased Property to the County for a term not to exceed the term of the Bond under a Lease Agreement (as defined below) with the Authority and (c) secure the Bond by an assignment of its rights under such Lease Agreement (except the right to receive indemnification, to receive notices and to give consents and to receive its administrative expenses) and the Ground Lease under an Assignment Agreement (as defined below), which is to be acknowledged and consented to by the County and the School Board, all in accordance with a Bond Purchase Agreement (as defined below);

WHEREAS, there have been presented to this meeting drafts of the following documents (collectively, the **"Documents"**) in connection with the transactions described above, copies of which shall be filed with the records of the Authority:

- a. a Ground Lease, dated as of September 1, 2021, between the School Board and the Authority conveying to the Authority a leasehold interest in the Leased Property described therein (the **"Ground Lease"**);
- b. a Lease Agreement, dated as of September 1, 2021, between the Authority and the County (the **"Lease Agreement"**) conveying to the County a leasehold interest in such Leased Property;
- c. a Bond Purchase Agreement, dated as of September 1, 2021 among the Authority, the County and the Lender, pursuant to which the Bond is to be issued (the **"Bond Purchase Agreement"**);
- d. an Assignment Agreement, dated as of September 1, 2021 between the Authority and the Lender, assigning to the Lender certain of the Authority's rights under the Lease Agreement and the Ground Lease, which is to be acknowledged and consented to by the County and the School Board (the **"Assignment Agreement"**);
- e. a specimen Bond.

**NOW, THEREFORE, BE IT RESOLVED BY THE ECONOMIC DEVELOPMENT AUTHORITY
OF APPOMATTOX COUNTY, VIRGINIA:**

C

C

C

The following plan for financing the Projects is approved. The Authority shall use the proceeds from the issuance of the Bond to provide for the financing of the Projects and to lease the Leased Property from the School Board for a lease term of approximately twenty-six years and to lease the Leased Property to the County for a lease term not less than the term of the Bond at a rent sufficient to pay when due the interest and principal on the Bond. The obligation of the Authority to pay principal and interest on the Bond will be limited to rent payments received from the County under the Lease Agreement. The obligation of the County to pay rent under the Lease Agreement will be subject to the Board of Supervisors of the County making annual appropriations for such purpose. The Board of Supervisors on behalf of the County has adopted this resolution as its moral obligation to the repayment of the Bond and as a statement of its intent to consider the appropriation of funds sufficient to pay rent under the Lease Agreement annually during the term thereof. The Bond will be secured by an Assignment Agreement to the Lender as the holder thereof. If the Board of Supervisors exercises its right not to appropriate money for rent payments, the Lender may terminate the Lease Agreement or otherwise exclude the County from possession of the Leased Property. The issuance of the Bond on the terms set forth in a Bond Purchase Agreement is hereby approved.

The Authority hereby approves the Proposal and the Documents and (a) the form of the Bond in the principal amount of \$10,000,000, with a fixed interest rate not to exceed 1.99%, during the initial "interest only" period through May 1, [2023] and a fixed interest rate not to exceed 1.89% thereafter, for an amortization of approximately 21 years from its date of issuance, maturing no later than May 1, 2042, subject to other terms as set forth therein with such changes, including but not limited to changes in the amounts, dates, payment dates and rates as may be approved by the officer executing them whose signatures shall be conclusive evidence of his approval of the same. The County Administrator or Chairman of the Board of Supervisors of the County is hereby authorized to determine the final terms of the Bond, including, but not limited to the principal amount, maturity and amortization, whose determination shall be conclusive, as evidenced by his execution of such Bond.

The Chairman and Vice-Chairman of the Authority, either of whom may act, are authorized and directed to execute the Documents, which shall be in substantially the forms submitted to this meeting, which are approved, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by the officer executing them, his execution to constitute conclusive evidence of his approval of any such completions, omissions, insertions and changes.

The Chairman and Vice-Chairman of the Authority, either of whom may act, are hereby authorized and directed to execute the Bond by manual or facsimile signature, the Secretary and Assistant Secretary, if any, either of whom may act, are hereby authorized and directed to affix the seal of the Authority to or print a facsimile thereof on the Bond and attest the same by manual or facsimile signature, and the officers of the Authority are hereby authorized and directed to deliver the Bond to the Lender.

All costs and expenses in connection with the financing of the Projects and the issuance of the Bond, including the Authority's fees and expenses and the fees and expenses of Bond Counsel, the Financial Advisor, the County Attorney, counsel for the Authority, and the Lender, if any, for the sale of the Bond shall be paid from the proceeds of the Bond or other legally available funds of the County. If for any reason the Bond are not issued, it is understood that all such expenses shall be paid by the County from its legally available funds and that the Authority shall have no responsibility therefor. It is anticipated that the Bond will be paid and by the Authority from funds received under the Lease Agreement.

The officers of the Authority are hereby authorized and directed to execute, deliver and file all certificates and documents and to take all such further action as they may consider necessary or desirable in connection with the issuance and sale of the Bond.

The officers of the Authority are hereby authorized and directed to execute, deliver and file all certificates and documents and to take all such further action as they may consider necessary or desirable in connection with the issuance and sale of the Bond, including without limitation (a) execution and delivery of a certificate setting forth the expected use and investment of the proceeds of the Bond to show that such expected use and investment will not violate the provisions of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), and regulations thereunder, applicable to "arbitrage bonds," (b) making any elections, at the request of the County, that such officers deem desirable regarding any provision requiring rebate to the United States of "arbitrage profits" earned on investment of proceeds of the Bond, (c) providing for the County to pay any such rebate amount, and (d) filing Internal Revenue Service Form 8038-G, and to take all such further action as they may consider necessary or

desirable in connection with the issuance and sale of the Bond and the financing of the Projects. The foregoing shall be subject to the advice, approval and direction of Bond Counsel.

8. Any authorization herein to execute a document shall include authorization to deliver it to the other parties thereto and to record such document where appropriate.

9. Nothing in this Resolution, the Bond, or the Documents shall constitute a debt or a pledge of the faith and credit of the Authority or the County, and the Authority shall not be obligated to make any payments under the Bond or the Documents except from payments made by or on behalf of the County under the Lease Agreement pursuant to annual appropriation thereof in accordance with applicable law.

10. All other acts of the officers of the Authority that are in conformity with the purposes and intent of this Resolution and in furtherance of the issuance and sale of the Bond and the financing of the Projects are hereby approved and ratified.

11. This Resolution shall take effect immediately.

ADOPTED: This ____ day of September, 2021.

CERTIFICATION OF ADOPTION OF RESOLUTION

The undersigned Secretary/Treasurer of the Economic Development Authority of Appomattox County, Virginia hereby certifies that the Resolution set forth above was adopted in an open meeting on September __, 2021, by the Authority with the following votes:

Aye:

Absent:

Nay:

Abstentions:

Signed this ____ day of September, 2021.

By: _____
Secretary/Treasurer

The motion passed unanimously.

Discussion-Tobacco Commission TROF Grant #3340-Innovatio Sealing Technologies

Staff notified the Directors that the Deputy Director of the Tobacco Commission, Mr. Andrew Sorrell, had been in contact to discuss the performance agreement relative to this project. Per Mr. Sorrell, the project was approved on September 12, 2017 and had a 36-month performance period between 6/30/2017 and 6/30/2020. During the performance period the Company was to provide 28 new jobs at an average annual salary of \$35,806 and make a taxable capital investment of \$2,120,000 as confirmed by the assessed value of those assets by the Appomattox Commissioner of Revenue. In return for the promised jobs and capital investment,



the Commission provided a grant in the amount of \$80,000 and a loan in the amount of \$40,000 that were fully disbursed to the County in February 2018. The Commission has been able to verify \$224,491 in assessed value for taxable capital investment during the performance period and has not been able to confirm any new employment for the project during the performance period. In order to earn any of the grant or loan amount, the Company must have first met the minimum investment requirement of \$1,000,000. Since this has not occurred, the Company has not earned any of the grant or loan incentive. Through August 2021, the Company had made regular loan payments towards their loan balance having repaid a total of \$28,000 of the original \$40,000 loan. The loan balance remains at \$12,000 to be repaid to the Commission. The Company is up-to-date on its TROF loan payments with the last regularly scheduled payment in the amount of \$4,000 being received on August 26, 2021. Since the performance period for this project is over, the loan agreement requires that the balance of the loan (\$12,000) plus 5% interest (\$600) (in total \$12,600) be repaid within 30 days from notification from the Commission. Additionally, with no portion of the grant being earned and funds having been disbursed in advance, the Company is liable to repay the full grant amount previously disbursed. Mr. Sorrell noted that in situations where the Company is unable or unwilling to make repayment to the Commission, it is the responsibility of Appomattox County to repay the Commission for both the loan and grant amounts regardless of the County's ability to collect the repayment amount from the Company.

Mr. Sorrell further stated the Commission understands that the Company suffered fire damage to their facility back in June of 2021. Since the performance period for this project had already ended the year before the fire occurred (June 30, 2020) the fire did not impact the Company during the performance period and therefore did not qualify as an "Event of Force Majeure." Mr. Sorrell understands the Company desires to move to a different location in the County and therefore desire a performance extension in order to meet the performance objectives. With the current facts available, Mr. Sorrell, nor staff, is not able to recommend a performance extension because completing the construction and upfit of a new building would be a new project – not one suitable for an extension of the current grant and loan performance agreements. Given the impact the fire (and the pandemic) has likely had on the Company's operation, Mr. Sorrell is willing to consider recommending to the Commission a forbearance period on both the outstanding loan balance of \$12,000 and the repayment of the \$80,000 grant amount. Additionally, due to the extenuating circumstances of the fire, staff is willing to consider recommending that the 5% added interest on the loan balance be waived. In total the repayment amount would be \$92,000 (\$80,000 of the grant and the \$12,000 remaining loan balance). Mr. Sorrell is willing to consider recommending for the Commission's consideration the following: Combined (grant and loan) \$92,000 is due to the Commission (the "Amount Due"). Commission staff is willing to consider a 14-month forbearance period (September 1, 2021 - January 1, 2023) on the Amount Due during which no interest or penalty fees shall be added. On or before January 1, 2023, \$18,400 shall be paid to the Commission. Thereafter annually for four years on or before January 1, 2024, 2025, 2026 and 2027 a payment in the amount of \$18,400 shall be paid the Commission until the balance is fully repaid. There shall be no penalty for repaying the full balance before it is due.



Doss Property, 1131 Oakville Road

Staff updated the Directors on a recent request by Ms. Faye Doss, 1131 Oakville Road. Ms. Doss stated to staff that a previous Chairman had promised to cut a certain portion of her property in exchange for a land swap back about ten years ago. The area was cut for several years, but recently, the area has grown up and is now in disrepair.

After some discussion, by consensus, the Directors agreed to have the Chairman, Mr. Bosiger, and staff visit the site and ascertain a projected cost. If the cost did not exceed \$500, then have staff see if a local contractor would take care of it.

Lawson Garment Factory Demolition

The Directors discussed a request to have the EDA/County participate 50/50 in a joint effort with the Town of Appomattox to demolish the former Lawson Garment Factory. The Directors stated that they would need additional information, but at this time they were not interested in participating.

Closed Session

Mr. Smith motioned, with a second by Mr. Tanner that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Smith, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this



certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

No action was taken following the closed session.

Adjournment

At 5:45 p.m., there being no further business, the meeting adjourned.


Garet Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
AUGUST 23, 2021
COUNTY ADMINISTRATION OFFICE BUILDING
5:00 P.M.**

On Monday, August 23, 2021, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Kinckle Robinson
 Gary Tanner
 Jeff Smith
 Todd Nash
 Don Jones

ABSENT: Patrick Richardson

ALSO PRESENT: Susan Adams-County Administrator, Johnnie Roark – Director of Community Development

Call to Order

Call to Order
Mr. Bosiger called the meeting to order at 5:00 p.m.

Approval of Minutes

Approval of Minutes
Mr. Tanner motioned, with a second by Mr. Nash, to approve the minutes from the April 26, 2021 and July 26, 2021 meetings. The motion passed unanimously.

Financial Report

Financial Report
There were no new bill for the month. Staff reported that there was one new deposit. Mr. Robinson arrived.

Presentation-Davenport & Company

Presentation-Davenport & Company
Mr. Jimmy Sanderson, Davenport & Company, provided a presentation regarding the pending high school construction financing program. Mr. Sanderson went through multiple opportunities that the Board of Supervisors were considering. The EDA would assist with any bond issuance. One option would be to use a local bank. Two members stated that they owned bank stock. Mr. Sanderson advised to have staff speak with the EDA attorney to seek out proper disclosure procedures.

Closed Session

Closed Session
Mr. Smith motioned, with a second by Mr. Tanner that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the



disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Smith, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

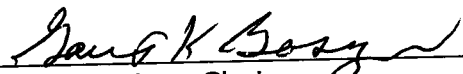
NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously.

No action was taken following the closed session.

Adjournment

At 5:50 p.m., there being no further business, the meeting adjourned.


Garet Bosiger-Chairman



On Monday, July 26, 2021, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

ABSENT:

Call to Order

Financial Report

Appomattox Center for Business and Commerce Maintenance

Closed Session

Mr. Smith motioned, with a second by Mr. Tanner that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or



consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Smith, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

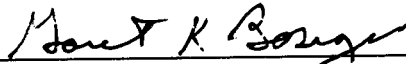
The motion carried unanimously.

Mr. Tanner motioned, with a second by Mr. Jones, to authorize the Chairman to sign the Agreement of Purchase and Sale related to Project Solstice. The agreement shall not be executed earlier than August 1, 2021.

The motion carried unanimously.

Adjournment

At 5:40 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman



On Monday, April 26, 2021, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

ABSENT:

Call to Order

Mr. Bosiger called the meeting to order at 5:00 p.m.

Mr. Jones motioned, with a second by Mr. Tanner to approve the March 22, 2021 minutes as presented. The motion carried unanimously.

Staff presented the following bills for ratification: Dickerson Surveying, \$800.00, COJANA- \$25,000.00, and Hurt and Proffitt, Inc.-\$2,900.00.

Mr. Tanner motioned, with a second by Mr. Robinson to ratify approval of the payments as presented. The motion carried unanimously.

Mr. Redding provided an overview of the Chamber's structure and the current activities of the Chamber. Mr. Redding discussed possible restructuring of the Chamber due to changes brought on by the COVID-19 pandemic.

A brief discussion was held regarding how the Directors could help the Chamber. Directors stated that they would consider joining the Chamber in the future.

Closed Session



Mr. Smith motioned, with a second by Mr. Tanner that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Smith, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion carried unanimously (Mr. Richardson had to leave during the Closed Session portion, thus he did not vote on the certification).

No further action taken.

Adjournment

At 5:50p.m., there being no further business, the meeting adjourned.


Gareth Bosiger-Chairman



On Monday, March 22, 2021, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

ABSENT: Don Jones

ALSO PRESENT: Susan Adams-County Administrator, Johnnie Roark – Director of Community Development

Call to Order.
Mr. Bosiger called the meeting to order at 5:00 p.m.

Minutes
Mr. Tanner motioned, with a second by Mr. Nash to approve the February 22, 2021 minutes as presented. The motion carried unanimously.

Financial Report
Staff presented the following bills for ratification: Appomattox Outdoor Equipment, \$200.00, Dickerson Surveying, \$2,000.00, Phillip Banton Builders, Inc., \$5,772.23, and Colonial Systems, LLC, \$10,596.91. Staff noted that the Board of Supervisors would be reimbursing the EDA for half of the Colonial Systems expenditure.

Mr. Richardson motioned, with a second by Mr. Tanner to ratify approval of the payments as presented. The motion carried unanimously.

Closed Session
Mr. Smith motioned, with a second by Mr. Tanner that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the



expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to Return to Open Session

On a motion by Mr. Smith, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

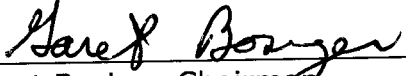
The motion carried unanimously.

Mr. Tanner motioned, with a second by Mr. Nash, to authorize the Chairman to sign a Limited Access Agreement and a Non-Disclosure Agreement in association with prospect activity at the Appomattox Center for Business and Commerce. Additionally, the motion grants the Virginia Department of Transportation permission to access the Appomattox Center for Business and Commerce property for purposes associated with prospect activity and authorizes the Chairman to sign any necessary documents granting such access. The motion carried unanimously.

Mr. Bosiger offered an update on the Blue Ridge Rock Festival. Mr. Bosiger stated that he had received a notice from the rock festival staff that they would not be locating the festival in Appomattox County. Rock festival staff wished to thank the EDA for their cooperation over the past year and sincerely appreciates the efforts of the EDA in attempting to accommodate the festival in the Appomattox Center for Business and Commerce.

Adjournment

At 5:55p.m., there being no further business, the meeting adjourned.


Garet Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
FEBRUARY 22, 2021
COUNTY ADMINISTRATION OFFICE BUILDING
5:00 P.M.**

On Monday, February 22, 2021, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger
 Kinkle Robinson
 Gary Tanner
 Jeff Smith
 Todd Nash
 Don Jones

ABSENT: Patrick Richardson

ALSO PRESENT: Johnnie Roark – Director of Community Development

Call to Order

Mr. Roark called the meeting to order at 5:00 p.m.

Authority Organizes

Mr. Roark asked for nominations for Chairman for the upcoming year. Mr. Tanner motioned, with a second by Mr. Jones, to nominate Mr. Garet Bosiger for Chairman, Mr. Gary Tanner for Vice-Chairman, Mr. Kinkle Robinson for Secretary-Treasurer, Mr. Johnnie Roark for Clerk to the Authority, and to adopt the calendar to keep the regular monthly meeting on the fourth Monday of each month at 5:00 p.m. with the meeting location being the County Administration Office Conference Room, 153A Morton Lane, Appomattox, Virginia. The motion passed unanimously.

Minutes

Mr. Tanner motioned, with a second by Mr. Robinson to approve the December 28, 2020 minutes as presented. The motion passed unanimously.

Closed Session

Mr. Smith motioned, with a second by Mr. Tanner that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has

C

C

C

been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion passed unanimously.

Motion to Return to Open Session

On a motion by Mr. Smith, seconded by Mr. Tanner, the following resolution was offered to affirm the Closed Session and return to Open Session.

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

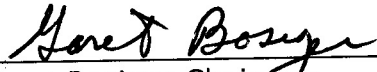
NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion passed unanimously.

No action was taken following the Closed Session.

Adjournment

At 5:45p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman

**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
DECEMBER 28, 2020
COUNTY ADMINISTRATION CONFERENCE ROOM
5:00 P.M.**

On Monday, December 28, 2020, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Conference Room, County Administration Office, 153A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger, Chairman
 Gary Tanner, Vice-Chairman
 Jeff Smith
 Todd Nash
 Patrick Richardson
 Don Jones
 Kinckle Robinson, Secretary-Treasurer

ABSENT:

ALSO PRESENT: Johnnie Roark – Director of Community Development

Call to Order

Mr. Bosiger called the meeting to order at 5:00 p.m. Mr. Bosiger noted that Mr. Richardson was participating remotely. Mr. Richardson provided his location as 1247 Lukin Road, Pamplin, Virginia.

Mr. Bosiger and the other Directors welcomed the newest member, Mr. Don Jones. Mr. Bosiger also noted that Mr. Nash had been re-appointed.

Minutes

Mr. Tanner motioned, with a second by Mr. Jones to approve the October 26, 2020 Regular Meeting and the November 16, 2020 Special Meeting minutes as presented. The motion passed unanimously.

Payment of Bills

One bill was presented to the Directors for ratification of payment:
Shentel Incentive Payment- \$39,969.82

Mr. Tanner motioned, with a second by Mr. Smith to ratify payment of the bill as presented. The motion passed unanimously.

Motion to Enter Closed Session

Mr. Smith motioned, with a second by Mr. Tanner, that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose, or of the

disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiation strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion passed unanimously.

Motion to Return to Open Session

Mr. Smith motioned, with a second by Mr. Tanner, to affirm the following:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion passed unanimously.

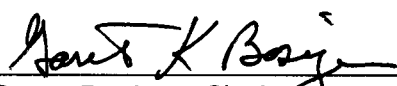
Upon returning the open session, Mr. Tanner motioned, with a second by Mr. Jones, for the EDA of Appomattox County, Virginia to enter into a contract to lease property described in Exhibit B of the Contract with Project Sunny Days. Exhibit B indicates that the lease entails the area shown as Lots 3 & 4, 13, 14, 15, 17, 18, 19, 20 & 21. The motion authorizes the Chairman to sign the lease agreement upon final preparation. The motion carried unanimously.

Other Items

No other items.

Adjournment

There being no further business, the meeting adjourned.


Gareth Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
NOVEMBER 16, 2020
BOARD OF SUPERVISORS MEETING ROOM, CVCC COMPLEX
6:20 P.M.**

On Monday, November 16, 2020, the Economic Development Authority of Appomattox County held a meeting at 6:20 P.M. in the Board of Supervisors Room, CVCC Complex, 171 Price Lane, Appomattox, Virginia. This is a joint meeting with the Board of Supervisors.

PRESENT: Garet Bosiger
 Jeff Smith
 Todd Nash
 Gary Tanner
 Kinkle Robinson

ABSENT: Patrick Richardson
 One Vacancy

ALSO PRESENT: Susan Adams-County Administrator, Johnnie Roark – Director of Community Development, Members of the Board of Supervisors (Sam Carter, Bill Hogan, John Hinkle, Watkins Abbitt, Trevor Hipps)

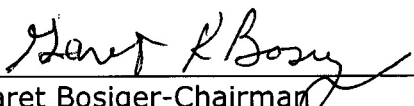
Call to Order

Mr. Bosiger called the meeting to order at 6:20 p.m.

The Appomattox County Board of Supervisors entered into Closed Session in accordance with Section 2.2-3711 A.5 of the Code of Virginia for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. The Board of Supervisors invited the Directors to attend their Closed Session.

Adjournment

Following the Board of Supervisors Closed Session, there being no further business, the meeting adjourned.



Garet Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
OCTOBER 26, 2020
BOARD OF SUPERVISORS MEETING ROOM, CVCC COMPLEX
5:00 P.M.**

On Monday, October 26, 2020, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Board of Supervisors Room, CVCC Complex, 171 Price Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger
 Jeff Smith
 Todd Nash
 Patrick Richardson
 Gary Tanner

ABSENT: Kinkle Robinson
One Vacancy

ALSO PRESENT: Susan Adams-County Administrator, Johnnie Roark – Director of Community Development

Call to Order

Mr. Bosiger called the meeting to order at 5:00 p.m.

Motion to Enter Closed Session

Mr. Smith motioned, with a second by Mr. Tanner, that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia , as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiation strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion passed unanimously.

Motion to Return to Open Session

Mr. Smith motioned, with a second by Mr. Tanner, to affirm the following:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and



AND WHEREAS, Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion passed unanimously.

Minutes

Mr. Tanner motioned, with a second by Mr. Richardson to approve the August 24, 2020 minutes as presented. The motion passed unanimously.

Payment of Bills

Two bills were presented to the Directors for ratification of payment:

Town of Appomattox-Quarterly Maintenance \$2,739.15 and Cincinnati Insurance \$1,371.00.

Mr. Richardson motioned, with a second by Mr. Tanner to ratify payment of the bills as presented. The motion passed unanimously.

Old Business

Remote Electronic Meeting Resolution

A resolution was prepared for consideration by the Directors to adopt the emergency provisions for remote meetings as outlined in the ordinance adopted by the Appomattox County Board of Supervisors.

Mr. Tanner motioned, with a second by Mr. Nash, to adopt the resolution as presented. The motion passed unanimously.

VEDP Business Development Process

Staff provided an update to the Directors regarding the current status of prospect development. As of the month of September, staff now is the primary contact for VEDP prospect activity. Prospect leads will no longer be filtered through the regional business alliance.

Discussion-EDA Property/Recreation Park

Mr. Bosiger requested that staff conduct some research into the land set aside for the recreation park. Staff found that a plat had been developed roughly 20 years ago, but does not appear to have been recorded. It also appeared that the intent of the Appomattox County Board of Supervisors and the EDA Directors at the time was to give the 100 acre portion to the County to serve as a recreation park, but that appears to have not been completed.



After some discussion, the Directors asked staff discuss with the County Attorney about completing the transaction regarding the recreation park.

Other Items

Staff noted that the next meeting would be a joint meeting with the Appomattox County Board of Supervisors on November 16, 2020.

Staff also noted that the December meeting would be held at the Babcock House. Date to be determined.

Adjournment

There being no further business, the meeting adjourned.


Garet Bosiger-Chairman



New Business



Discussion-Rural Broadband

The Directors discussed how to engage in local efforts to expand broadband out into areas of the community that are currently underserved. Staff provides information on state resources such as Commonwealth Connect. Staff noted that additional information may be available soon on this topic as CARES Act funding becomes available.

Motion to Enter Closed Session

Mr. Smith motioned, with a second by Mr. Robinson, that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.1, A.3, and A.5 of the Code of Virginia, as amended, (A.1) for discussion or consideration concerning the resignation of specific public officer, appointee, or employee; (A.3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiation strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion passed 4-0 (Richardson abstain).

Motion to Return to Open Session

Mr. Smith motioned, with a second by Mr. Bosiger, to affirm the following:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.1, A.3, and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

The motion passed 4-0 (Richardson abstain). No action was taken following the Closed Session.

Other Items

Mr. Robinson asked if there was a way for the EDA to have remote meetings during the pandemic. Staff stated that the EDA would need to adopt an Emergency Resolution similar to what the Board of Supervisors had adopted. Staff agreed to prepare such a resolution and present it at the next meeting.

Update on Regional Unemployment due to COVID-19 pandemic

Staff provided the Directors with statistical information regarding regional and local unemployment picture as compiled by the Central Virginia Workforce Development Board. Staff noted that unemployment in the county has gradually returned to the pre-pandemic levels for the most part, although regionally, unemployment was still nearly double pre-pandemic levels.

Utility-Scale Solar Informational Meeting

Staff advised that one utility-scale solar energy farm company has planned an open-invite, informational community meeting on August 31, 2020. If anyone is interested, the meeting is open to the public and will be held at the Appomattox Community Center at 6:00 p.m.

Adjournment

There being no further business, the meeting adjourned.



Garet Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
JUNE 1, 2020
BOARD OF SUPERVISORS MEETING ROOM, CVCC COMPLEX
5:00 P.M.**

On Monday, June 1, 2020, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Board of Supervisors Room, CVCC Complex, 171 Price Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger
 Nathan Simpson
 Gary Tanner
 Jeff Smith
 Todd Nash

ABSENT: Kinkle Robinson
 Brett Stratton

ALSO PRESENT: Johnnie Roark – Director of Community Development, Sharon Devault, Terry Wecker, Jonathan Slye

Call to Order

Mr. Bosiger called the meeting to order at 5:00 p.m.

Minutes

Mr. Tanner motioned, with a second by Mr. Simpson to approve the April 17, 2020 minutes as presented. The motion passed unanimously.

Payment of Bills

There were no bills to pay at this time.

Old Business

Update-Blue Ridge Rock Festival

Ms. Devault, Ms. Wecker, and Mr. Slye provided an update on the status of the Blue Ridge Rock Festival. Mr. Slye stated that due to the ongoing pandemic, he would be announcing that the festival would be postponed until 2021. Mr. Slye thanked the EDA Directors for their efforts in making the festival a reality.

Motion to Enter Closed Session

Mr. Tanner motioned, with a second by Mr. Simpson, that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.8 of the Code of Virginia , as amended, for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically contract negotiations.



The motion passed unanimously.

Motion to Return to Open Session

Mr. Simpson motioned, with a second by Mr. Tanner, to affirm the following:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.8 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

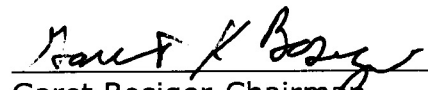
The motion passed unanimously. No action was taken following the Closed Session.

Update on Regional Unemployment due to COVID-19 pandemic

Staff provided the Directors with statistical information regarding regional and local unemployment picture as compiled by the Central Virginia Workforce Development Board. Staff noted that unemployment in the region has more than doubled in the past two months due to the pandemic. The hardest hit sector has been restaurants, followed by the office sector.

Adjournment

At 6:15 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
MARCH 12, 2020
COUNTY ADMINISTRATION OFFICE BUILDING
5:00 P.M.**

On Thursday, March 12, 2020, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger
 Kinkle Robinson
 Nathan Simpson
 Gary Tanner
 Jeff Smith
 Todd Nash
 Brett Stratton

ABSENT: None

ALSO PRESENT: Johnnie Roark – Director of Community Development

Call to Order

Mr. Roark called the meeting to order at 5:00 p.m.

Authority Organizes

Mr. Roark asked for nominations for Chairman for the upcoming year. Mr. Tanner motioned, with a second by Mr. Simpson, to nominate Mr. Garet Bosiger for Chairman. The motion passed 4-0 (Robinson, Stratton not present, Bosiger abstain).

Mr. Bosiger assumed Chair. Mr. Bosiger asked for nominations for Vice-Chairman. Mr. Simpson motioned, with a second by Mr. Smith to nominate Mr. Gary Tanner for Vice-Chairman. The motion passed 4-0 (Robinson, Stratton not present, Tanner abstain).

Mr. Bosiger asked for nominations for Secretary/Treasurer. Mr. Simpson motioned, with a second by Mr. Tanner to nominate Mr. Robinson for Secretary/Treasurer. The motion passed 6-0 (Robinson not present).

Mr. Bosiger asked for nominations for Clerk to the Authority. Mr. Bosiger motioned, with a second by Mr. Tanner to nominate Mr. Roark for Clerk to the Authority. The motioned passed 6-0 (Robinson not present).

The Directors approved the meeting calendar and location by consent. Meetings will continue to be on the fourth Monday at 5:00 p.m. The location will be the County

C

C

C

Administrator's Conference Room located at 153A Morton Lane, Appomattox, Virginia.

Mr. Bosiger welcomed several new Directors to the EDA. Mr. Jeff Smith, Mr. Brett Stratton and Mr. Todd Nash are all newly appointed by the Board of Supervisors.

Minutes

Mr. Tanner motioned, with a second by Mr. Simpson to approve the September 23, 2019, November 12, 2019, and December 11, 2019 minutes as presented. The motion passed 6-0 (Robinson not present).

Payment of Bills

Mr. Roark reviewed three payments that had been processed and now were in need of ratification: Martin Printwear-\$1,525.00, COJANA-\$25,000.00, and Department of Environmental Quality-\$400.00.

Mr. Tanner motioned, with second by Mr. Simpson, to ratify the payments as presented. The motion passed 6-0 (Robinson not present).

Mr. Robinson arrives.

Update-Blue Ridge Rock Festival

Staff provided a brief update on the planning activities for the Blue Ridge Rock Festival (BRRF). Staff stated that there had been limited contact over the past few months since the BRRF had a change in personnel. Directors asked staff to make contact and get more of an update. Directors also requested that BRRF be asked to make quarterly payments on the ticket sales. Staff indicated that they would make the request to BRRF.

Update on Tobacco Commission Grants

Staff provided a brief update on several Tobacco Commission grants that are outstanding. Mr. Roark noted that the Tobacco Commission has been performing their 18 month review for DRT and Innovatio Sealing Technologies, as well as, looking at the West Ridge Lane extension project. Mr. Roark stated that there may be some monies to be paid back to the Tobacco Commission on the Innovatio project and the West Ridge Lane project. No action needed at this time.

CTE Academy

Mr. Bosiger provided a brief update on a joint project that has been gaining momentum of late. Mr. Bosiger told the Members that he, along with the Town EDA chairman, Mr. Jeff Garrett, have met with a contractor to see about the viability of utilizing a portion of the Old Elementary School to be used for welding certification as part of a CTE Academy. This would be in partnership with the community college. The proposed space is the cafeteria area and would take about \$25,000.00 to renovate in order to get the academy up and running. Mr. Roark added that a small group consisting of Town, County, School and Community College representatives have been meeting for approximately 18 months regarding this topic.

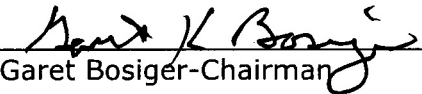


Other Items

Mr. Smith spoke about a recent proposal to the Board of Supervisors regarding their inclusion in a new Lynchburg Regional Airport Authority. The Members had a brief discussion and agreed to stay informed and be ready to assist should the Board of Supervisors make that request.

Adjournment

At 5:50 p.m., there being no further business, the meeting adjourned.


Garet Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
DECEMBER 11, 2019
COUNTY ADMINISTRATION OFFICE BUILDING
5:00 P.M.**

Open Meeting

On Wednesday, December 11, 2019, the Economic Development Authority of Appomattox County held a meeting at 2:30 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger
 James (Buddy) Conner
 Jim Searcy
 Kinkle Robinson
 Nathan Simpson
 Gary Tanner

ABSENT: David Moody

ALSO PRESENT: Johnnie Roark – Director of Community Development, Charles Knapp, Jonathan Slye, Gayle Knapp, Amy Puckett

Call to Order

Mr. Bosiger called the meeting to order at 2:30 p.m.

Mr. Bosiger welcomed the guests.

Closed Session

Mr. Simpson motioned, with a second by Mr. Tanner, that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion passed unanimously.

Mr. Simson motioned, with a second by Mr. Tanner, that:

1

2

3

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE: YEA-Bosiger, Conner, Simpson, Robinson, Tanner, Searcy,

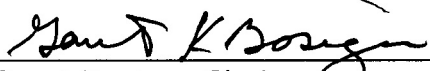
No- NONE

Mr. Tanner motioned, with a second by Mr. Conner, to approve the venue contract between the EDA and representatives of Project Rock concerning the use of property located in the Appomattox Center for Business and Commerce and to have the Chairman execute and sign the contract, subject to minor changes to be reviewed by the EDA's attorney.

The motion passed unanimously.

Adjournment

At 4:35 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman

C

C

C

**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
NOVEMBER 12, 2019
COUNTY ADMINISTRATION OFFICE BUILDING
5:00 P.M.**

Open Meeting

On Tuesday, November 12, 2019, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger
 James (Buddy) Conner
 Nathan Simpson
 David Moody

ABSENT: Jim Searcy
 Kinkle Robinson
 Gary Tanner

ALSO PRESENT: Johnnie Roark – Director of Community Development

Call to Order

Mr. Bosiger called the meeting to order at 5:00 p.m.

Mr. Bosiger welcomed the guests.

Closed Session

Mr. Simpson motioned, with a second by Mr. Conner, that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion passed unanimously.

Mr. Simson motioned, with a second by Mr. Conner, that:



WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE: YEA-Bosiger, Conner, Simpson, Moody,

No- NONE

Mr. Conner motioned with a second by Mr. Simpson to have staff continue working with Project Rock to develop a contract for property located in the Appomattox Center for Business and Commerce.

Adjournment

At 6:05 p.m., there being no further business, the meeting adjourned.


Gareth Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
SEPTEMBER 23, 2019
COUNTY ADMINISTRATION OFFICE BUILDING
5:00 P.M.**

Open Meeting

On Monday, September 23, 2019, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger
 Gary Tanner
 Nathan Simpson
 Kinkle Robinson
 Jim Searcy
 David Moody

ABSENT: James (Buddy) Conner

ALSO PRESENT: Susan Adams, County Administrator, Johnnie Roark – Director of Community Development, Jonathan Garrett, Appomattox Fire Department Chief, Brandon Ostricker, Red House Fire Department Chief

Call to Order

Mr. Bosiger called the meeting to order at 5:00 p.m.

Mr. Bosiger welcomed the guests.

Minutes

Mr. Tanner motioned with a second by Mr. Robinson, to approve the minutes of the May 30, 2019 meeting. The motion passed unanimously.

Closed Session

Mr. Searcy motioned, with a second by Mr. Tanner, that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3, and A.5 of the Code of Virginia, as amended, (A.3) for discussion or consideration of the acquisition of real property for a public purpose , or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, and (A.5) for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion passed unanimously.

Mr. Tanner motioned, with a second by Mr. Simpson, that:



WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3 and A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE: YEA-Bosiger, Searcy, Simpson, Moody, Robinson, Tanner

No- NONE

Payment of Bill

Mr. Roark presented the following bills for ratification:

Mason Plumbing & Electrical	\$130.00
Mason Plumbing & Electrical	\$900.00
Town of Appomattox	\$292.02
Taylor's Septic Service	\$325.00

Mr. Robinson motioned with a second by Mr. Tanner to ratify payment of the bills as presented. The motion passed unanimously.

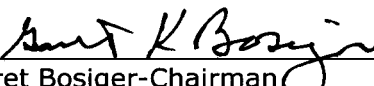
Site Readiness-Due Diligence at Commerce Center

Mr. Roark discussed a letter from Draper Aden Associate to Lynchburg Regional Business Alliance regarding the site readiness project. The project is being funded by a GOVA grant. The Business Alliance has identified lots 8 & 11 in the ACBC to perform some due diligence work on in an effort to get these two sites up to a Tier 3 level as designated by the Virginia Business Ready Site Characterization Program.

Adjournment

Mr. Bosiger requested that staff check on the status of Mr. Conner as he has not participated in any meetings lately. Staff was asked to send Mr. Conner a letter requesting feedback.

At 5:58 p.m., there being no further business, the meeting adjourned.


Garet Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
MAY 30, 2019
COUNTY ADMINISTRATION OFFICE BUILDING
6:00 P.M.**

Open Meeting

On Monday, May 30, 2019, the Economic Development Authority of Appomattox County held a meeting at 6:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger
 Gary Tanner
 Nathan Simpson
 Kinkle Robinson
 Jim Searcy
 David Moody

ABSENT: James (Buddy) Conner

ALSO PRESENT: Johnnie Roark – Director of Community Development

Call to Order

Mr. Bosiger called the meeting to order at 6:00 p.m.

Mr. Bosiger welcomed the newest member of the EDA, Mr. David Moody.

Minutes

Mr. Tanner motioned with a second by Mr. Robinson, to approve the minutes of the February 25, 2019 meeting. The motion passed unanimously.

Payment of Bill

Mr. Roark presented a bill from COJANA for the incentive grant associated with the Appomattox Inn & Suites. The incentive grant payment is \$25,000.00. This is the fourth payment of a ten year grant.

Mr. Robinson motioned with a second by Mr. Tanner to pay the incentive grant in the amount of \$25,000.00.

Sewer System at the ACBC

Mr. Roark provided an update related to the sewer system issues that occurred out at the park in late April. Mr. Roark stated that Mr. John Taylor had the system back running, however the control panel was destroyed by a lightning strike. Mr. Taylor has submitted a proposal to replace the control panel and to replace the existing sewer storage casing with a true septic tank. The proposal included \$1,600.00 tank and \$900.00 in electrical work, plus \$591.73 for a new control panel.



Mr. Roark noted that he had been in contact with Ricky Martin regarding reimbursement for damage to his building due to the sewer incident in late April. Mr. Martin has not presented any information regarding reimbursement of his expenses.

Mr. Tanner motioned, with a second by Mr. Robinson to accept the proposal and move forward with the project to correct the sewer issue. The motion passed unanimously.

Request from the Aviation Club

The Appomattox Model Airplane Aviation Club requested to utilize an additional portion of the park for an event in the fall. Staff informed the Members that the current agreement to use the park has expired.

Mr. Tanner motioned, with a second by Mr. Moody, to deny the request and to inform the club that the contract to use the park has expired and they should vacate the premises, including removal of the lock from the gate off of Route 460. The motion passed unanimously.

The Members did instruct staff to inform the club that they could re-apply to use the park and that request would be considered at a later time.

Freedom of Information Act/Conflict of Interest Act

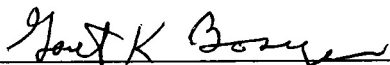
Staff provided members with the Virginia Municipal League guidelines on the Freedom of Information Act (FOIA) and Conflict of Interest Act (COIA).

Next Meeting

Members agreed to meet on Tuesday, July 16, 2019 at 5:00 p.m. The meeting will be held at the industrial park. The Members would like to familiarize themselves with the facility.

Adjournment

At 6:45 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
FEBRUARY 25, 2019
COUNTY ADMINISTRATION OFFICE BUILDING
6:00 P.M.**

Open Meeting

On Monday, February 25, 2019, the Economic Development Authority of Appomattox County held a meeting at 6:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger
 Gary Tanner
 Nathan Simpson
 Kinkle Robinson

ABSENT: James (Buddy) Conner
 Jim Searcy
 One seat vacant

ALSO PRESENT: Johnnie Roark – Director of Community Development

Call to Order

Mr. Roark called the meeting to order at 6:00 p.m.

Election of Officers and Organization

For calendar year 2019, the following were unanimously elected officers and clerk:
Garet Bosiger, Chairman
Gary Tanner, Vice-Chairman
Kinkle Robinson, Secretary/Treasurer
Johnnie Roark, Clerk

The Members agreed to maintain the meeting calendar as the fourth Monday of each month with the expectation that some regular meetings may be cancelled as needed. Meeting time would remain 6:00 p.m. and the location would remain unchanged at the County Administration Building.

Minutes

Mr. Tanner motioned, with a second by Mr. Robinson, to approve the minutes of the November 26, 2018 meeting. The motion carried unanimously.

Old Business

Industrial Site Update-Mr. Roark provided an update on the activities of the Lynchburg Business Alliance. Mr. Roark reviewed the current efforts of the Alliance to obtain a GOVirginia grant to assist the region with performing basic due diligence work for various industrial sites throughout the region, specifically two sites in the Appomattox Center for Business and Commerce. After a general discussion, the



Members were supportive of the efforts of the Business Alliance and very appreciative of any assistance the Business Alliance would be providing to further advance economic development in Appomattox County.

Payment of Bill

Mr. Roark presented a bill from the Virginia Department of Environmental Quality for the 2018 Annual Permit Maintenance fee for stormwater in the amount of \$400.00. Mr. Tanner motioned, with a second by Mr. Robinson, to pay the DEQ bill. The motion carried unanimously.

Closed Session

Motion to Convene Closed Session

Mr. Simpson moved, with a second by Mr. Tanner that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.5 of the Code of Virginia, as amended, for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to return to Open Session and Adopt the following resolution:

Motion by Mr. Simpson, with a second by Mr. Robinson, as follows:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

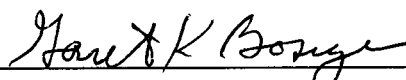
AND WHEREAS, Section 2.2-3711 A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE: Bosiger-Yes, Tanner-Yes, Robinson-Yes, Simpson-Yes

Adjournment

At 6:55 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
NOVEMBER 26, 2018
APPOMATTOX COUNTY ADMINISTRATION OFFICE
153A MORTON LANE, APPOMATTOX, VIRGINIA
6:00 P.M.**

On Monday, November 26, 2018, the Economic Development Authority of Appomattox County held a regular meeting at 6:00 P.M. in the Appomattox County Administration Office, 153A Morton Lane, Appomattox, Virginia.

EDA MEMBERS PRESENT: Garet Bosiger, Chairman
 Gary Tanner
 Kinkle Robinson
 Bill Burke
 Jim Searcy
 James (Buddy) Conner

EDA MEMBERS ABSENT: Beverly Franklin

BOARD OF SUPERVISORS
MEMBERS PRESENT: Samuel E. Carter, Chairman
 Watkins M. Abbitt, Jr.
 William H. Hogan
 Chad E. Millner
 Bryan A. Moody

ALSO PRESENT: Susan Adams, County Administrator and Johnnie Roark, Director
 of Community Development

Chairman Bosiger called the Economic Development Authority to order at 6:00 p.m.

Minutes

Mr. Tanner motioned, with a second by Mr. Burke, to approve the minutes from the April 30, 2018 meeting, the July 23, 2018 meeting, and the September 20, 2018 meeting. The motion carried unanimously.

Payment of Bills

Mr. Roark reported that three payments needed to be ratified:

Town of Appomattox, Quarterly Maintenance	\$575.71
Appomattox Inn & Suites, Project Wall	\$327.60
The Cincinatti Insurance Company, Insurance Premium	\$1,371.00

Mr. Tanner motioned to ratify the previous approval of said bills via email, second by Mr. Robinson. The motion carried unanimously.

Infrastructure Development



Mr. Roark provided a brief update on a regional project by the Lynchburg Regional Business Alliance to improve site readiness. This project will include some due diligence work at the Appomattox Center for Business and Commerce. The work will include some minor engineering and will be paid for through a Go Virginia grant that the LRBA has obtained. Draper Aden will be conducting the site readiness work.

EDA members were very supportive of the efforts by LRBA and hope to build on these efforts in the future.

Closed Session

The Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County desire to discuss the following matter pursuant to §2.2-3711(A)(5) of the Code of Virginia:

A prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industries' interest in locating its facilities in the community.

WHEREAS, pursuant to §2.2-3711(A)(5) of the Code of Virginia such discussions may occur in Closed Session;

NOW, THEREFORE BE IT RESOLVED that the Economic Development Authority of Appomattox County does hereby authorize discussion of the aforesaid matter in closed session.

Mr. Tanner motioned, with a second by Mr. Burke for the EDA to enter into closed session at 6:14 p.m. The motion carried unanimously.

At 6:42 p.m., the Economic Development Authority of Appomattox County returned to regular session.

Mr. Roark read the following Closed Session Certification:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3711 (A)(5) of the Code of Virginia, as amended, requires a certification by the Board of Supervisors and the Economic Development Authority that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certify that to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed, or considered by

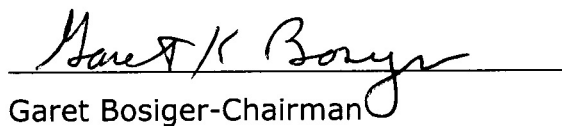


the Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County.

Roll Call Vote: Bosiger-Aye, Tanner-Aye, Conner-Aye, Burke-Aye, Searcy-Aye, Robinson-Aye

Mr. Tanner motioned, with a second by Mr. Burke, to authorize the Chairman, the County Administrator, and the Director of Community Development to spend up to \$ 2000.00 in relation to travel expenses (November 29-30) associated with Project Wall. The motion passed unanimously.

Having no further business, the Economic Development Authority adjourned at 6:45 p.m.


Garet Bosiger-Chairman

MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
SEPTEMBER 20, 2018
APPOMATTOX INN & SUITES
447 OLD COURTHOUSE ROAD, APPOMATTOX, VIRGINIA
6:00 P.M.

On Thursday, September 20, 2018, the Economic Development Authority of Appomattox County held a joint meeting at 6:00 P.M. in the Appomattox Inn & Suites, 447 Old Courthouse Road, Appomattox, Virginia. The joint meeting was with the Appomattox County Board of Supervisors.

EDA MEMBERS PRESENT: Garet Bosiger, Chairman
 Gary Tanner
 Bill Burke
 Jim Searcy
 James (Buddy) Conner

EDA MEMBERS ABSENT: Kinkle Robinson
 Beverly Franklin

BOARD OF SUPERVISORS
MEMBERS PRESENT: Samuel E. Carter, Chairman
 Watkins M. Abbitt, Jr.
 William H. Hogan
 Chad E. Millner
 Bryan A. Moody

ALSO PRESENT: Susan Adams, County Administrator and Johnnie Roark, Director of Community Development, Representatives of Project Wall

Chairman Carter called the Appomattox County Board of Supervisors to order at 6:18 p.m.

Chairman Bosiger called the Economic Development Authority to order at 6:18 p.m.

Closed Session

The Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County desire to discuss in a Joint Closed Meeting the following matter pursuant to §2.2-3711(A)(5) of the Code of Virginia:

A prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industries' interest in locating its facilities in the community.

WHEREAS, pursuant to §2.2-3711(A)(5) of the Code of Virginia such discussions may occur in Closed Session;



NOW, THEREFOE BE IT RESOLVED that the Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County do hereby authorize discussion of the aforesaid matter in closed session.

Mr. Millner motioned, with a second by Mr. Hogan for the Board of Supervisors to enter into closed session at 6:19 p.m. Mr. Tanner motioned with a second by Mr. Burke for the EDA to enter into closed session at 6:19 p.m. Each motion carried unanimously.

Mr. Abbitt left the meeting at 7:35 p.m.

At 7:42 p.m., the Appomattox County Board of Supervisors and the Economic Development Authority of Appomattox County returned to regular session.

Mr. Roark read the following Closed Session Certification:

WHEREAS, the Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County have convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

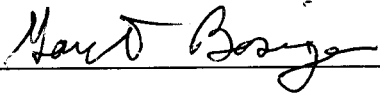
WHERAS, §2.2-3711 (A)(5) of the Code of Virginia, as amended, requires a certification by the Board of Supervisors and the Economic Development Authority that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County hereby certify that to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed, or considered by the Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County.

Roll Call Vote for Board of Supervisors: Carter-Aye, Abbitt-Absent, Hogan-Aye, Millner-Aye, Moody-Aye

Roll Call Vote for Economic Development Authority- Bosiger-Aye, Tanner-Aye, Conner-Aye, Burke-Aye, Searcy-Aye

The Economic Development Authority adjourned at 7:43 p.m.



Garet Bosiger-Chairman



BOARD OF SUPERVISORS MEETING
MONDAY, SEPTEMBER 20, 2018
6:00 PM

The Appomattox County Board of Supervisors held a joint meeting with the Economic Development Authority on Thursday, September 20, 2018 at 6:00 p.m. at the Appomattox Inn and Suites, located at 447 Old Courthouse Road, Appomattox, Virginia.

Appomattox County Board of Supervisors

Present:

Samuel E. Carter	Courthouse District, Chairman
Watkins M. Abbitt, Jr.	Piney Mountain District
William H. Hogan	Appomattox River District
Chad E. Millner	Falling River District, Vice-Chair
Bryan A. Moody	Wreck Island District

Economic Development Authority

Present:

Garet Bosiger
Bill Burke
Gary Tanner
Jim Searcy
James Conner

Also Present:

Susan M. Adams, County Administrator
Johnnie Roark, Community Development Director

Chairman Carter called the Appomattox County Board of Supervisors to order at 6:18 p.m.

Chairman Bosiger called the Economic Development Authority to order at 6:18 p.m.

Closed Session

The following Closed Meeting Certification was read:

The Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County desire to discuss in a Joint Closed Meeting the following matter pursuant to §2.2-3711 (A)(5) of the Code of Virginia:

- a. A prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industries' interest in locating its facilities in the community

WHEREAS, pursuant to § 2.2-3711 (A)(5) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County do hereby authorize discussion of the aforesated matter in closed meeting.

Mr. Millner made a motion to enter into a closed meeting at 6:19 p.m. Mr. Hogan seconded Mr. Millner's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Moody, aye.

Mr. Abbitt left the meeting at 7:35 p.m.

At 7:42 p.m., the Appomattox County Board of Supervisors and the Economic Development Authority returned to regular session.

Mr. Roark read the following Closed Meeting Certification:

WHEREAS, the Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County have convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, §2.2-3711 (A)(5) of the Code of Virginia, as amended, requires a certification by the Board of Supervisors and the Economic Development Authority that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Mr. Abbitt, absent; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

The EDA adjourned their meeting at 7:43 p.m.

Chairman Carter called for a motion to pay an invoice for "Project Life Saver" as requested by the Appomattox Sheriff's office in the amount \$1,616.63. Mr. Hogan made a motion to pay the invoice to "Project Life Saver" for \$1,616.63. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for a Roll Call Vote: Chairman Carter, aye; Mr. Abbitt, absent; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

Mr. Hogan made a motion to adjourn the meeting at 7:45 p.m. Mr. Millner seconded Mr. Hogan's motion. Chairman Carter called for a vote: Chairman Carter, aye; Mr. Abbitt, aye; Mr. Hogan, aye; Mr. Millner, aye; Mr. Moody, aye.

The meeting adjourned at 7:45 p.m.

Samuel E. Carter, Chairman



**Appomattox County Board of Supervisors and
The Economic Development Authority
Special Joint Meeting
Thursday, September 20, 2018**

MOTION:

WHEREAS, the Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County desire to discuss in a Joint Closed Meeting the following matter:

- a. a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business or industries' interest in locating its facilities in the community

WHEREAS, pursuant to § 2.2-3711 (A)(5) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County do hereby authorize discussion of the aforesated matter in closed meeting.

C

C

C

**Appomattox County Board of Supervisors and
The Economic Development Authority of Appomattox County
Special Joint Meeting
Thursday, September 20, 2018**

AGENDA

- A. CALL TO ORDER Chairman Carter (BOS)
 Chairman Bosiger (EDA)

B. Closed Session

The Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County desire to discuss in a Joint Closed Meeting the following matter pursuant to §2.2-3711 (A)(5) of the Code of Virginia:

- a. A prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industries' interest in locating its facilities in the community

C. Return to Open Session

a. Certification

WHEREAS, the Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County have convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, §2.2-3711 (A)(5) of the Code of Virginia, as amended, requires a certification by the Board of Supervisors and the Economic Development Authority that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County.

ROLL CALL VOTE: (BOS)
 (EDA)

- D. Adjourn (BOS)
 (EDA)



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
JULY 23, 2018
COUNTY ADMINISTRATION OFFICE
153A MORTON LANE, APPOMATTOX, VIRGINIA
6:00 P.M.**

On Monday, July 23, 2018, the Economic Development Authority of Appomattox County held a meeting at 6:00 P.M. in the conference room at the County Administration Office, 153A Morton Lane, Appomattox, Virginia.

EDA MEMBERS PRESENT: Garet Bosiger, Chairman
 Gary Tanner
 Bill Burke
 Jim Searcy

EDA MEMBERS ABSENT: Beverly Franklin
 Kinkle Robinson
 James (Buddy) Conner

ALSO PRESENT: Susan Adams, County Administrator and Johnnie Roark, Director of Community Development

Chairman Bosiger called the Economic Development Authority to order at 6:00 p.m.

Closed Session

The Economic Development Authority of Appomattox County desires to discuss in a Closed Meeting the following matter pursuant to §2.2-3711(A)(5) of the Code of Virginia:

A prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industries' interest in locating its facilities in the community.

WHEREAS, pursuant to §2.2-3711(A)(5) of the Code of Virginia such discussions may occur in Closed Session;

NOW, THEREFOE BE IT RESOLVED that the Board of Supervisors of Appomattox County and the Economic Development Authority of Appomattox County do hereby authorize discussion of the aforesaid matter in closed session.

Mr. Tanner motioned with a second by Mr. Burke for the EDA to enter into closed session. The motion carried unanimously.

The Economic Development Authority of Appomattox County returned to regular session at 6:50 p.m.



Mr. Roark read the following Closed Session Certification:

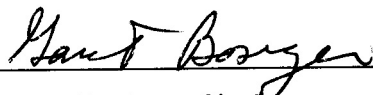
WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3711 (A)(5) of the Code of Virginia, as amended, requires a certification by the Economic Development Authority that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed, or considered by the Economic Development Authority of Appomattox County.

Roll Call Vote- Bosiger-Aye, Tanner-Aye, Burke-Aye, Searcy-Aye

The Economic Development Authority adjourned at 6:52 p.m.



Garet Bosiger-Chairman



NOW THEREFORE BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the Closed Session to which this certification

applies, and (ii) only such matters were heard, discussed, or considered by the Economic Development Authority of Appomattox County.

AYE: Bosiger, Tanner, Burke, Franklin, Searcy

No: None

Absent: Conner, Robinson

Return to Open Session

Discussion-Broadband Expansion Project

The members briefly discussed the proposed broadband expansion project by Central Virginia Electric Cooperative. The members reviewed a tax rebate agreement as follows:

AGREEMENT

THIS AGREEMENT, made this ____ day of _____, 2018, by and among the ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY (the "EDA"), a political subdivision established by the Appomattox County Board of Supervisors (the "Board"), CENTRAL VIRGINIA ELECTRIC COOPERATIVE ("CVEC"), a Virginia utility consumer services cooperative, and CENTRAL VIRGINIA SERVICES, INC. ("CVSI") a Virginia corporation.

WITNESSETH:

WHEREAS, the EDA has been created to promote the economic development of Appomattox County, Virginia (the "County") pursuant to enabling legislation under Section 15.2-4900 *et seq.* of the Code of Virginia and has authority to make grants of money or property to encourage economic development pursuant to Section 15.2-4905;

WHEREAS, CVEC has embarked on a project throughout its fourteen county service area to install fiber optic cable which can be utilized for the provision broadband internet services to its members (the "Project");



WHEREAS, the Project will require improvements to CVEC's distribution system required to support the fiber optic cable, cable installation, service drops to individual members, and supporting new equipment;

WHEREAS, the system installed through the Project shall be operated by CVSI, a wholly owned subsidiary of CVEC;

WHEREAS, CVEC desires certain financial assistance in order to pursue its undertaking;

WHEREAS, it is in the public interest of the citizens of the County for the EDA to assist with the availability of broadband in the County which will benefit the County through an increase in the tax base and the availability of additional communication, education, and employment opportunities for its citizens, thereby promoting the health, safety, welfare, convenience, and prosperity of the citizens of the County;

WHEREAS, the Board has expressed its willingness to appropriate annually to the EDA sums described hereinafter as an incentive for CVEC to pursue the Project in the County; and,

WHEREAS, the EDA, CVEC and CVSI desire to enter into this Agreement to memorialize the understandings and conditions under which financial incentives will be provided to CVSI by the EDA for the Project, and to set forth the obligations and responsibilities of the parties in connection therewith.

NOW, THEREFORE, in consideration of the mutual promises of the parties and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto hereby agree as follows:

1. Undertaking. CVEC will begin the Project in 2018 at an estimated cost of \$110,000,000.00 with an estimated completion date five years from the beginning of work.

2. Grant. The EDA agrees to grant to CVSI annually for a period of five years a sum equal to the County's real estate tax rate (currently \$0.65 per \$100.00 value) applied to each



year's construction costs of the Project in the County (the "Local Taxes Grant"). For example, if CVEC expends \$1,000,000 in Project construction costs in the County in calendar year 2018, then the Local Taxes Grant shall be \$6,500.00 payable to CVSI by the EDA during the calendar years 2019, 2020, 2021, 2022, and 2023. If an additional \$2,000,000.00 is expended in construction costs in the County in 2019, then, in addition to the 2018 grant, the Local Taxes Grant shall be \$13,000.00 payable to CVSI during the calendar years 2020, 2021, 2022, 2023, and 2024. For each subsequent year of the construction of the Project the Local Taxes Grant shall be so calculated until the installation is complete.

3. Payments. The EDA shall make payment of the Local Taxes Grant to CVSI within sixty days of each annual tax due date provided that CVEC shall have paid all local taxes to the County as they fall due. There will be no grant for the taxes attributable to CVEC's currently existing real property, improvements, and personal property or to taxable property additions unrelated to the Project.

4. Reporting. CVEC shall report annual construction costs and provide the supporting work orders to the EDA by no later than January 31st for the preceding year. Such information shall be provided upon written request at such other times as deemed necessary by the EDA.

5. Appropriation. While the Board has made clear its commitment to the undertaking in this Agreement, it is understood that funding must be appropriated by future boards and thus no EDA funds are obligated to be paid under this Agreement should the EDA fail to receive the necessary funding from the County.

6. Governing Law. This Agreement shall be construed in accordance with the laws of the Commonwealth of Virginia without regard to choice of law principles.

7. Entire Agreement. This Agreement constitutes the full agreement among the parties and no party shall be bound by any terms, conditions or representations not contained herein.



This Agreement may be modified only by written agreement signed by both parties hereto with the same formality.

IN WITNESS WHEREOF, the parties hereto set their signatures by their respective duly authorized representatives

ECONOMIC DEVELOPMENT
AUTHORITY OF APPOMATTOX COUNTY

By: _____
Its: _____

ATTEST:

Secretary/Treasurer

CENTRAL VIRGINIA ELECTRIC
COOPERATIVE

By: _____
Its _____

CENTRAL VIRGINIA SERVICES, INC.

By: _____
Its _____

APPROVED AS TO FORM:

Thomas R. Lacheney
County Attorney

Mr. Tanner motioned, with a second by Mr. Burke, to enter into the agreement as submitted. The motion passed unanimously.

Minutes

Mr. Jim Searcy motioned, with a second by Ms. Beverly Franklin, to approve the minutes from the January 29, 2018, March 5, 2018, and March 19, 2018 meetings. The motion passed unanimously.

Disbursement of Incentive Funds-COJANA, LLC

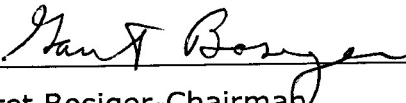
COJANA, LLC has requested the annual disbursement of the incentives funds per the agreement dated December 16, 2015. The incentive payment amount to \$25,000.00. The Board of Supervisors has appropriated the funds.



Mr. Tanner motioned, with a second by Mr. Burke, to approve the incentive payment and authorize disbursement of funds in the amount of \$25,000.00 as per the Incentive Agreement dated December 16, 2015. The motion carried unanimously.

Adjournment

At 6:45 p.m., there being no further business, Mr. Burke motioned, with a second by Mr. Tanner for the meeting to adjourn. The motion carried unanimously.



Garet Bosiger-Chairman

**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
MARCH 19, 2018
CARVER PRICE EDUCATIONAL COMPLEX
6:00 P.M.**

On Monday, March 19, 2018, the Economic Development Authority of Appomattox County held a meeting at 6:00 P.M. in the Carver Price Educational Complex, 171 Price Lane, Appomattox, Virginia.

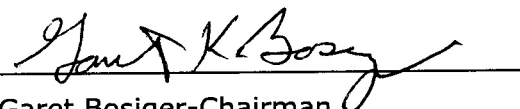
PRESENT: Garet Bosiger
 Gary Tanner
 Bill Burke
 Kinkle Robinson

ABSENT: Jim Searcy
 Beverly Franklin
 James (Buddy) Conner

ALSO PRESENT: Thomas Lacheney, County Attorney, Susan Adams, County Administrator, Mr. Chad Milner, Mr. Sam Carter, Mr. Bill Hogan, Mr. Watkins Abbitt, Jr. and Mr. Bryan Moody, Members of the Appomattox County Board of Supervisors

The Appomattox County Board of Supervisors invited the Economic Development Authority of Appomattox County, Virginia to attend a Closed Session meeting. The members of the EDA joined the Board of Supervisors in Closed Session and left immediately after the Closed Session.

No action was taken.


Garet Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
MARCH 5, 2018
COUNTY ADMINISTRATION OFFICE BUILDING
5:30 P.M.**

Open Meeting

On Monday, March 5, 2018, the Economic Development Authority of Appomattox County held a meeting at 5:30 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger
 James (Buddy) Conner
 Gary Tanner
 Beverly Franklin
 Bill Burke
 Kinkle Robinson
 Jim Searcy

ABSENT: None

ALSO PRESENT: Thomas Lacheney, County Attorney, Susan Adams, County Administrator and Johnnie Roark, Director of Community Development

Call to Order

Mr. Bosiger called the meeting to order at 5:30 p.m. and introduced Mr. Thomas Lacheney, County Attorney.

Mr. Bosiger turned the meeting over to Mr. Lacheney.

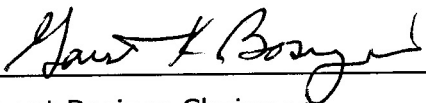
Freedom of Information Act, Conflict of Information Act, and the Duties/Responsibilities of an Economic Development Authority

Mr. Lacheney provided an overview of the Freedom of Information Act, the Conflict of Interest Act, and the duties and responsibilities of an Economic Development Authority per the Code of Virginia. Mr. Lacheney's presentation lasted approximately 50 minutes.

Following Mr. Lacheney's presentation, the Members engaged in a general discussion with Mr. Lacheney for 10 to 15 minutes. The discussion focused mainly on the duties and responsibilities of an EDA Member

Adjournment

At 6:35 p.m., there being no further business, the meeting adjourned.



Garet Bosiger-Chairman



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
JANUARY 29, 2018
COUNTY ADMINISTRATION OFFICE BUILDING
6:00 P.M.**

Open Meeting

On Monday, January 29, 2018, the Economic Development Authority of Appomattox County held a meeting at 6:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger
 James (Buddy) Conner
 Gary Tanner
 Beverly Franklin
 Bill Burke

ABSENT: Kinkle Robinson
 Jim Searcy

ALSO PRESENT: Johnnie Roark – Director of Community Development

Call to Order

Mr. Roark called the meeting to order at 6:05 p.m.

Election of Officers and Organization

For calendar year 2018, the following were unanimously elected officers and clerk:

Garet Bosiger, Chairman
James Conner, Vice-Chairman
Kinkle Robinson, Secretary/Treasurer
Johnnie Roark, Clerk

The Members agreed to maintain the meeting calendar as the fourth Monday of each month with the expectation that some regular meetings may be cancelled as needed. Meeting time would remain 6:00 p.m. and the location would remain unchanged at the County Administration Building.

Public Comment Period

No one spoke.

Minutes

Mr. Conner motioned, with a second by Mr. Tanner to approve the minutes from the December 11, 2017 meeting. The motion carried unanimously.

Financial Report

Mr. Roark noted the account balance of \$154,805 and no bills to pay at this time.

1

2

3

Update on Brewery

Mr. Tanner provided the Members a brief update on the proposed brewery that is being located in the Town of Appomattox. Mr. Tanner noted that some early obstacles have been overcome and it appears the brewery will be opening in early spring.

Closed Session

Motion to Convene Closed Session

Mr. Tanner moved, with a second by Ms. Franklin that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.5 of the Code of Virginia, as amended, for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The motion carried unanimously.

Motion to return to Open Session and Adopt the following resolution:

Motion by Mr. Tanner, with a second by Mr. Conner, as follows:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

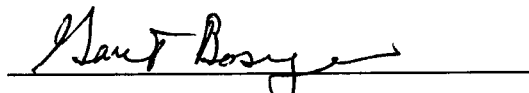
NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE: Conner-Yes, Bosiger-Yes, Tanner-Yes, Burke-Yes, Franklin-Yes

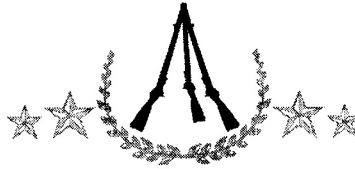
Mr. Tanner motioned, with a second by Mr. Conner upon receipt and deposit of Tobacco Commission incentive funds, to approve the disbursement of the incentive funds to Project Seal in the amount of \$120,000.00. The motion carried unanimously.

Adjournment

At 6:32 p.m., there being no further business, the meeting adjourned.


Garet Bosiger-Chairman





ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY

153-A Morton Lane, P.O. Box 863, Appomattox, VA 24522

Phone: (434) 352-2637 • Fax: (434) 352-4214

Email: EDA@AppomattoxCountyVA.gov

AGENDA MONDAY, DECEMBER 11, 2017 REGULAR MEETING 6:00 PM

A. Call to Order

B. Citizens Public Comment Period

C. Approval of Minutes

Minutes from the September 25, 2017 meeting are available for your approval.

D. Financial Report

Payments to Ratify	Town of Appomattox-\$ 304.19
	Cincinatti Insurance -\$1,138.00

Deposits	Mid-Atlantic Broadband-\$160.00
----------	---------------------------------

E. Old Business

F. New Business

1. Repairs to Access Road
An erosion issue has arisen with the access road leading from Route 460.
Staff would like to discuss potential repair options.
2. Closed Session
Motion to Convene Closed Session
Motion to Return to Open Session
Roll Call Vote

G. Upcoming Events

GO Virginia Community Meeting
Next Meeting-January 22, 2018

H. Adjourn



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
DECEMBER 11, 2017
COUNTY ADMINISTRATION OFFICE BUILDING
5:00 P.M.**

Open Meeting

On Monday, December 11, 2017, the Economic Development Authority of Appomattox County held a meeting at 5:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia.

PRESENT: Garet Bosiger
 James (Buddy) Conner
 Gary Tanner
 Jim Searcy
 Beverly Franklin
 Kinkle Robinson

ABSENT: Watkins Abbitt, Jr.

ALSO PRESENT: Johnnie Roark – Director of Community Development

Call to Order

Mr. Conner called the meeting to order at 6:05 p.m.

Public Comment Period

No one spoke.

Minutes

Mr. Tanner motioned, with a second by Mr. Robinson to approve the minutes from the September 25, 2017 meeting. The motion carried unanimously.

Financial Report

Mr. Roark noted that he had recently made deposits totaling \$160.00. On a motion by Mr. Bosiger, second by Mr. Tanner to ratify payments to the Town of Appomattox (\$304.19) and Cincinnati Insurance (\$1,138.00). The motion carried unanimously.

Repairs to Access Road

Mr. Roark briefly updated the Directors on the status of the access road from Route 460. The road had become impaired by some erosion along the western edge and is in need of repair. Motion by Mr. Bosiger, with a second by Mr. Tanner to engage a contractor to repair the road at an expense not to exceed \$2,000. The motion carried unanimously.

2

2

2

Closed Session

Motion to Convene Closed Session

Mr. Tanner moved, with a second by Mr. Searcy that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.5 of the Code of Virginia, as amended, for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community and personnel.

The motion carried unanimously.

Mr. Conner recused himself from the closed session discussion and left the meeting room.

Motion to return to Open Session and Adopt the following resolution:

Motion by Mr. Bosiger, with a second by Ms. Franklin, as follows:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

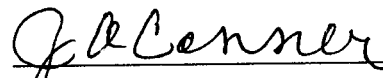
NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

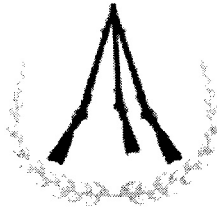
Mr. Conner returned to the meeting room.

ROLL CALL VOTE: Conner-Abstained, Bosiger-Yes, Searcy-Yes, Tanner-Yes, Robinson-Yes, Franklin-Yes

Adjournment

At 7:35 p.m., there being no further business, the meeting adjourned.


James (Buddy) Conner-Chairman



ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING
MONDAY, SEPTEMBER 25, 2017
5:00 PM

153A Morton Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov



CALL TO ORDER

Industry Tour

The EDA will convene at 191 Police Tower Road, which is the home of Innovatio Sealing Technologies, LLC (IST).

Innovatio Sealing Technologies, Inc. provides highly engineered solutions to support customer application needs with standard and customized sealing capabilities. Exceeding expectations with qualified materials to perform in the customer's environmental needs, our experienced staff will help with a cost effective solution. Their services include kitting, component sub-assembly and stocking of various finished goods. Innovatio Sealing Technologies specializes in homogenous seals (o-rings, custom shapes, lip seals, combo valve seals, etc.), rubber-to-metal bonded seals, and gaskets to support the customers globally.

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

MINUTES APPROVAL

1. 17-0620 **Minutes-July 24, 2017**

The minutes for the July 24, 2017 meeting are available for your review.

Financial Report

Staff will provide an update on financial activity since the previous meeting.

OLD BUSINESS

NEW BUSINESS

2. 17-0621

Appomattox Heritage and Recreation Trail Update

Staff would like to update the EDA on the next phase of the Heritage and Recreation Trail. Funding has been obtained to extend the trail approximately 1.2 miles, which would complete a loop totaling approximately 2.5 miles. The trail would continue along the perimeter boundary of the property, then turn back west adjacent to the sewer easement looping back around and connecting back to the existing trail at or about the sewer pump station.

3. 17-0622

Closed Session

Motion to Convene Closed Session

Motion by _____, with a second by _____ that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.5 of the Code of Virginia, as amended, for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

Motion to return to Open Session and Adopt the following resolution:

Motion by _____, with a second by _____ as follows:

C

C

C

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE:

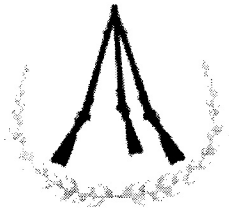
OTHER ITEMS

UPCOMING MEETINGS & EVENTS

Monday, November 27, 2017

ADJOURNMENT





ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING
MONDAY, JULY 24, 2017
6:00 PM

153A Morton Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov

CALL TO ORDER

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

MINUTES APPROVAL

1. 17-0557 **Approval of Minutes**
The minutes from the March 27, 2017 and May 8, 2017 meetings are available for your review and approval.
Documents: 20170327-Minutes.doc, 20170508-Minutes.doc

PAYMENT OF BILLS

OLD BUSINESS

2. 17-0559 **West Ridge Lane**
Staff would like to update Members on the most activity regarding the West Ridge Lane project. Attached you will find a change order request from Hurt and Proffitt for additional survey work performed in relation to the development of the construction documents. Also, representatives from Hurt and Proffitt will be available to discuss the Virginia Business Site Readiness grant program.
Documents: hp_changeorder1.pdf

NEW BUSINESS

3. 17-0558 **Modification of Revenue Bond-Scottsville Road Holdings, LLC**
In 2012, the EDA assisted Scottsville Road Holdings, LLC (Kappa Sigma fraternity) with a bond issuance which had a fixed rate with a put option for the bank. The modification (or allonge) for the 2012 Bond simply allows for the rate to be fixed for another 5 years at 3.25% (a lower rate than in 2012, formerly 4.125%) when the Bank has another put option. Attached you will find several documents including a resolution for the EDA to approved which allow for the modification to proceed.
Documents: Fourth Modification to Credit Line Deed of Trust - 2017.docx, Loan Modification Agreement - 2017.docx, Resolution of EDA Approving 2017 Modification (3).docx
4. 17-0561 **Closed Session**
Motion to Convene in Closed Session
I move that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.5 of the Code of Virginia, as amended, for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.



Motion to return to Open Session and Adopt the following resolution:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE:

OTHER ITEMS

UPCOMING MEETINGS & EVENTS

ADJOURNMENT



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
JULY 24, 2017
COUNTY ADMINISTRATION OFFICE BUILDING
6:00 P.M.**

Open Meeting

On Monday, July 24, 2017, the Economic Development Authority of Appomattox County held a Meeting at 6:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia. Mr. James (Buddy) Conner called the meeting to order.

PRESENT: Garet Bosiger
 James (Buddy) Conner
 Gary Tanner
 Watkins Abbitt, Jr.
 Jim Searcy
 Beverly Franklin

ABSENT: Kinkle Robinson

ALSO PRESENT: Johnnie Roark – Director of Community Development

Call to Order

Mr. Conner called the meeting to order at 6:00 p.m.

Public Comment Period

No one spoke.

Minutes

Mr. Tanner motioned, with a second by Ms. Franklin to approve the minutes from the March 27th and May 8th meetings. The motion carried unanimously.

Financial Report

Mr. Roark noted that he had recently made two deposits; one with checks from T.E. Moore and Mid-Atlantic Broadband and the other was the Kappa Sigma payment for 2017.

West Ridge Lane

Mr. Earl Dickerson, Hurt & Proffitt, explained a recent change order for additional survey work (\$6,445.00) associated with the design work for the extension of West Ridge Lane and the water/sewer extension. After some discussion, Mr. Bosiger motioned, with a second by Mr. Tanner, to approve the change order. The motion carried unanimously.

Ms. Sharon Carney, Hurt & Proffitt, provided a brief update on the Site Readiness Program. The County was recently informed that it did not receive funding in Phase II of this program. Ms. Carney explained that the sites that were funded had other

C

C

C

sources of funding and the Site Readiness funds were essentially filling a gap, not like in Appomattox's case where the request was for all of the water/sewer funding.

Modification of Revenue Bond-Scottsville Road Holdings, LLC

In 2012, the EDA assisted Scottsville Road Holdings, LLC (Kappa Sigma Fraternity) with a bond issuance which had a fixed rate with a put option for the bank. The modification (or allonge) for the 2012 bond simply allows for the rate to be fixed for another 5 years at 3.25% (a lower rate than 2012) when the Bank has another put option. Mr. Dan Siegal, Bond Counsel, Sands Anderson, provided some background and history on this bond issuance. Mr. Siegal asked for the EDA to adopt the following resolution.

RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY, VIRGINIA AUTHORIZING THE MODIFICATION OF ITS QUALIFIED NON-PROFIT REVENUE BOND (SCOTTSSVILLE ROAD HOLDINGS, LLC PROJECT), SERIES 2012 IN THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF \$5,772,000 AND DOCUMENTS RELATED THERETO

WHEREAS, the Economic Development Authority of Appomattox County, Virginia (the "Authority"), has been created pursuant to the Virginia Industrial Development and Revenue Bond Act (the "Act") and is now existing and operating as a political subdivision of the Commonwealth of Virginia; and

WHEREAS, the Authority was created to promote the purposes of the Act, and the Act empowers the Authority to issue its bonds in accordance with the applicable provisions of the Act, to acquire, own, lease, dispose of and finance facilities for use by certain non-profit organizations described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"); and

WHEREAS, the Authority, as requested by Scottsville Road Holdings LLC, a Virginia limited liability company (the "Borrower"), on behalf of The Kappa Sigma Endowment Fund, an Illinois trust qualified under Section 501(c)(3) of the Code (the "Fund"), issued in 2012 its \$5,772,000 Qualified Non-Profit Revenue Bond (Scottsville Road Holdings, LLC) Series 2012 (the "Bond") to finance and refinance the costs of acquisition, construction, and equipping of the Fund's headquarters and museum facility in Albemarle County, Virginia (the "Project"); and

WHEREAS, the Bond was purchased and is held by First Bank & Trust Company (the "Bank"); and

WHEREAS, the Borrower has requested and the Bank has agreed to modify certain terms of the Bonds, including adjusting the interest rate for an additional five (5) year period; and

WHEREAS, the Bonds are secured by payments to be made on a promissory note from the Borrower to the Authority in amounts equal to the amounts due on the Bond (the "Promissory Note") and a deed of trust lien on the Project pursuant to a Credit Line Deed of Trust, dated as of August 30, 2006, as amended, between the Borrower and the trustees thereunder (the "Deed of Trust"); and

WHEREAS, in order to restructure certain provisions of the Bond and to continue to provide for the security therefor, the following instrument must be executed and delivered by the Authority: a Modification Agreement, dated as of July 1, 2017, including an Allonge (the "Allonge") to the Bond, which Modification Agreement is among the Bank as owner of 100% of the Bond, the Borrower and the Authority (the "Modification Agreement"); and

C

C

C

WHEREAS, after careful consideration, and in furtherance of the public purposes of the Authority, the Authority proposes to execute, enter into and deliver the Modification Agreement which modifies the Loan Agreement, the Bond, the Promissory Note, the Deed of Trust and any related documents.

NOW, THEREFORE, BE IT RESOLVED, BY THE ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY, VIRGINIA:

1. The execution, delivery and performance of the Modification Agreement and the Allonge are hereby authorized, directed and approved. The Chairman and Vice Chairman of the Authority are each hereby designated as authorized representatives of the Authority (collectively, the "Authorized Representatives") and any one of such Authorized Representatives are hereby authorized and directed to execute and deliver the Modification Agreement and the Allonge on behalf of the Authority. Any officer of the Authority or any Authorized Representative is hereby authorized and directed to execute and deliver any other instruments, certificates and documents, on behalf of the Authority, as are necessary or appropriate to effect the transactions contemplated by the Modification Agreement, including amendments to existing agreements with the Bank ancillary or related to the Bonds. Each officer and Authorized Representative is authorized and directed to do and perform all things necessary or useful in furtherance of the execution and delivery of the Modification Agreement. The Modification Agreement shall be in the form, with such changes, modifications or amendments as may be approved by any Authorized Representative of the Authority, whose approval thereof shall be conclusively evidenced by the execution and delivery or acceptance of such Modification Agreement and other instruments by such officer or Authorized Representative.
2. All other acts of the officers and Authorized Representatives of the Authority, which are in conformity with the purposes and intent of this resolution, the Modification Agreement, the Notice, the completion of the transactions contemplated by the Modification Agreement and any security therefor, whether such acts occurred before or after the adoption of this resolution, are hereby ratified, adopted, approved and confirmed.
3. All other resolutions or parts thereof in conflict herewith are hereby repealed.
4. This resolution shall take effect immediately.

Adopted this 24th day of July, 2017.

Mr. Abbitt motioned, with a second by Mr. Tanner to adopt the resolution as proposed. The motion carried unanimously.

Closed Session

Motion to Convene Closed Session

Mr. Abbitt moved, with a second by Mr. Bosiger that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.5 of the Code of Virginia, as amended, for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community and personnel.

The motion carried unanimously.

Motion to return to Open Session and Adopt the following resolution:

Motion by Mr. Tanner, with a second by Mr. Searcy, as follows:



WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE: Conner-Yes, Bosiger-Yes, Searcy-Yes, Tanner-Yes, Abbitt-Yes, Franklin-Yes

No Action was taken after the Closed Session.

Other Items

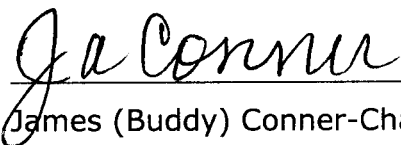
Mr. Roark noted that DRT had signed the Performance Agreements for the Tobacco Commission funds. Staff would be requesting the funds shortly from the Tobacco Commission and upon receipt disbursed to DRT. The Members agreed to disburse the funds as soon as they arrived.

Mr. Roark updated the Members on a recent conversation with Mr. Clyde Harvey regarding stormwater management near the park.

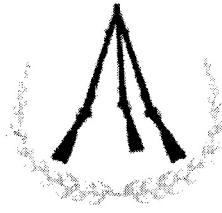
Mr. Conner asked if the Members would be interested in enlisting Mr. Jeff Elder as a technical advisor for water and sewer issues in the park. Mr. Elder had offered his services to Mr. Conner in a previous conversation. Mr. Tanner motioned, with Mr. Bosiger seconding, to accept Mr. Elder's offer to provide technical advice as it relates to water and sewer issues in the park. The motion passed unanimously. (Mr. Abbitt was not present for this vote).

Adjournment

At 7:15 PM, there being no further business, the meeting was adjourned.


James (Buddy) Conner-Chairman





ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING
MONDAY, MAY 8, 2017
6:00 PM

153A Morton Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov



CALL TO ORDER

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

PAYMENT OF BILLS

1. 17-0474 **Town of Appomattox Maintenance Bill**
Documents: May Bill TOA Maintenance.pdf

OLD BUSINESS

NEW BUSINESS

2. 17-0475 **Virginia Business Ready Site Development Program**

OTHER ITEMS

3. 17-0476 **Closed Session**

Motion to Convene in Closed Session

I move that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.5 of the Code of Virginia, as amended, for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

Motion to return to Open Session and Adopt the following resolution:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE:

ADJOURNMENT



MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
May 8, 2017
COUNTY ADMINISTRATION OFFICE BUILDING
6:00 P.M.

Open Meeting

On Monday, May 8, 2017, the Economic Development Authority of Appomattox County held a Meeting at 6:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia. Mr. James (Buddy) Conner called the meeting to order.

PRESENT: Garet Bosiger
 James (Buddy) Conner
 Gary Tanner
 Watkins Abbitt, Jr.

ABSENT: Beverly Franklin
 Kinkle Robinson
 Jim Searcy

ALSO PRESENT: Susan Adams - County Administrator
 Johnnie Roark - Director of Community Development

Call to Order

Mr. Conner called the meeting to order at 6:00 p.m.

Public Comment Period

No one spoke.

Financial Report

Mr. Tanner motioned, with a second by Mr. Bosiger to pay the Town of Appomattox bill for maintenance on the pump station in the amount of \$292.02. The motion carried unanimously.

Closed Session

Motion to Convene Closed Session

Mr. Tanner moved, with a second by Mr. Bosiger that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.5 of the Code of Virginia, as amended, for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community and personnel.

The motion carried unanimously.



Motion to return to Open Session and Adopt the following resolution:

Motion by Mr. Abbitt. with a second by Mr. Tanner, as follows:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE: Conner-Yes, Bosiger-Yes, Abbitt-Yes, Tanner-Yes

No Action was taken after the Closed Session.

Virginia Business Ready Site Development Program

Staff presented a resolution in support of seeking grant funding through the Virginia Business Ready Site Development Program. The proposed grant will be utilized for extending water and sewer infrastructure down the planned extension of West Ridge Lane. The grant amount is \$244,669.

Mr. Bosiger motioned, with a second by Mr. Tanner to adopt the resolution as presented by staff. The motion passed unanimously.

**A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY
APPOMATTOX COUNTY, VIRGINIA**

**VIRGINIA ECONOMIC DEVELOPMENT PARTNERSHIP
PROJECT ENDORSEMENT RESOLUTION**

WHEREAS, the Virginia Economic Development Partnership (VEDP) is offering a Virginia Business Ready Sites Program (VBRSP) to help foster economic development in the Commonwealth of Virginia; and

WHEREAS, the Economic Development Authority (EDA) of Appomattox County would like to submit a grant application in the amount of \$244,669 to the VEDP VBRSP grant program;

WHEREAS, these funds will be used towards water and sewer improvements at the Appomattox County Business & Commerce Park; and

WHEREAS, the VBRSP grant program application submittal deadline is at the close of business on Friday, May 19, 2017; and



WHEREAS, the total project estimated budget (as prepared by Hurt & Proffitt Engineering, Inc. as of May 5, 2017) for the engineering and construction of the West Ridge Drive extension, and the engineering/installation of water and sewer improvements for the Appomattox Business & Commerce Park is \$748,615; and

WHEREAS, the Appomattox County EDA is eligible to apply for the VEDP VBRSP grant program in an amount equal the unencumbered balance value (\$244,669) of the VDOT Economic Development Grant previously awarded for the extension of the West Ridge Drive extension; and

WHEREAS, the balance of the unencumbered (VDOT) Economic Development Access Funds will function as the VEDP VBRSP required 1:1 matching funds; and

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority Board of Appomattox County, Virginia does hereby support a grant application to the Virginia Economic Development Partnership Virginia Business Ready Sites Program for funds to pay for the engineering and installation of water and sewer lines at the Appomattox County Business and Commerce Park; and

BE IT FURTHER RESOLVED, that the Economic Development Authority of Appomattox County does hereby authorize the Economic Development Authority Chair and/or County Administrator to sign any and all necessary grant documents to execute the application, grant contract, and grant reports.

I hereby certify that the foregoing resolution was duly considered by the Economic Development Authority of Appomattox County at a regular board meeting in Appomattox, Virginia, at which a quorum was present and that same was passed the 8th day of May, 2017.

James A. Conner, Chair, Economic Development Authority
Appomattox County

ATTEST: _____

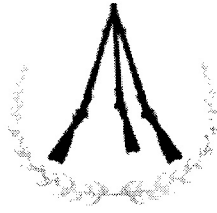
Susan M. Adams, County Administrator
Appomattox County, Virginia

Following this discussion, Ms. Adams requested direction on bidding the West Ridge Lane project (includes road construction, water and sewer extension). After some discussion, Mr. Bosiger motioned, with a second by Mr. Tanner to move ahead with bidding the project subject to an affirmative award by the Virginia Business Site Readiness program. The project would be bid as a road project with an add alternate for water and sewer extension. The motion carried 3-1 (Abbitt dissenting).

Adjournment

At 6:50 PM, there being no further business, the meeting was adjourned.

James (Buddy) Conner-Chairman



ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING
MONDAY, MARCH 27, 2017
6:00 PM

153A Morton Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov

CALL TO ORDER

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

MINUTES APPROVAL

1. 17-0436 **Approval of Minutes**
The meeting minutes from the January 23, 2017 meeting and the February 7, 2017 meeting are available for your review and approval.
Documents: 20170123-Minutes.doc, 20170207-Minutes.doc

PAYMENT OF BILLS

2. 17-0443 **Financial Report**
Staff will provide the Directors with an update on the current financial statement.

OLD BUSINESS

3. 17-0437 **Update-Project DRT**
Staff has been working with Delta Response Team members to complete the local Performance Agreement, which is the companion document to the Tobacco Commission's Performance Agreement related to the \$25,000 grant the County received for infrastructure improvements.
Staff will provide you with an updated copy of the local Performance Agreement and will review any changes with you.
4. 17-0438 **Infrastructure Development**
Staff will provide an update on the extension and utilities development of West Ridge Lane.

NEW BUSINESS

5. 17-0440 **Courtland Field Enhancement Project**
Staff will be providing you with an overview of the Courtland Field Enhancement project recently approved by the Board of Supervisors. Due to the public/private partnership aspect of the project, the EDA may become involved.
6. 17-0439 **Consideration of Change to Legal Counsel**
As of January, the County has employed a new County Attorney, Mr. Thomas Lacheney. Mr. Lacheney also serves the counties of Powhatan and Orange as their County Attorney. Mr. Lacheney has offered to provide his legal services to the EDA in addition to the County.
7. 17-0442 **Closed Session**
Motion to Convene in Closed Session
I, _____, move that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3,

C

C

C

A.5 and A.7 of the Code of Virginia, as amended, for discussion or consideration of acquisition or dispensation of real property would adversely affect the bargaining position of the public body; for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community; and for consultation with legal counsel and briefings by staff member or consultants pertaining to actual or probable litigation. Second by _____.

Motion to return to Open Session and Adopt the following resolution:

Motion by: _____ Second by: _____

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.3, A.5 & A.7 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE:

OTHER ITEMS

8. 17-0441

Economic Report-Workforce Investment Board

Please find attached the Economic Overview Report produced for Ben Bowman, Workforce Development Director, Region 2000. Mr. Bowman has provided this information to assist you in economic development efforts. The report provides current data on employment trends, wage trends, education levels and cost of living index.

Documents: Workforce Development Economic Overview.docx

UPCOMING MEETINGS & EVENTS

Monday, April 24, 2017 tentatively scheduled

Tuesday, May 30, 2017 Regular Meeting

ADJOURNMENT



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
MARCH 27, 2017
COUNTY ADMINISTRATION OFFICE BUILDING
6:00 P.M.**

Open Meeting

On Monday, March 27, 2017, the Economic Development Authority of Appomattox County held a Special Meeting at 6:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia. Mr. James (Buddy) Conner called the meeting to order.

PRESENT: Garet Bosiger
 James (Buddy) Conner
 Gary Tanner
 Jim Searcy
 Watkins Abbitt, Jr.
 Kinkle Robinson

ABSENT: Beverly Franklin

ALSO PRESENT: Susan Adams - County Administrator
 Johnnie Roark - Director of Community Development

Call to Order

Mr. Conner called the meeting to order at 6:00 p.m.

Public Comment Period

No one spoke.

Minutes Approval

The minutes from the January 23, 2017 meeting and the February 7, 2017 meeting were approved by motion of Mr. Tanner, seconded by Mr. Robinson. The motion carried unanimously.

Financial Report

Staff provided the Directors with information concerning their current financial statement.

Update-Project DRT

Mr. Roark noted that construction continues on the building and that the building is essentially closed in. Multiple meetings have been held with DRT representatives concerning the Tobacco Commission funding. A letter was mailed to their attorney, Roger B. Stough, regarding the use of the Tobacco Commission funds for the infrastructure improvements, DRT has not responded. Staff believes with some



work on the Local Agreement, a resolution regarding the Tobacco Commission funds can be achieved.

Infrastructure Development

Staff stated that the road plans for the extension of West Ridge Lane have been reviewed by VDOT and they are currently working with VDOT to resolve issues. Some stumbling blocks appear to be the location of the manholes related to the sewer line extension. A meeting was held in February with VDOT where VDOT agreed to let the line move in from the R/W line in the area of the concrete plant in an effort to preserve the cypress tree buffer. After further review, the VDOT reviewer says the manholes must be moved to the back of the R/W. This will mean multiple cypress trees will be damaged. EDA would have to replace! An option suggested by the engineer is to flip the water/sewer in front of DRT, this would mean a total re-design (more engineering costs). Staff has instructed engineer to go back to VDOT with the original agreement. A Stormwater Management Permit has been applied for from the Virginia Department of Environmental Quality. Financing for the water and sewer (Tobacco Commission) is not available at this time. It looks like June or later when these funds will be available. Estimated cost \$500,000 for this portion of the project. This could impact the bid cycle.

Staff asked for direction on moving forward with the project. The Directors indicated that they would like to hold off on bidding the project until later this summer in order to see how the financial picture was coming together.

Courtland Field Enhancement Project

Staff provided the Directors with a brief overview of the improvements planned for Courtland Field. The Directors role in the project could simply be from a financing standpoint.

Mr. Bosiger motioned with a second by Mr. Abbitt, to agree to serve as a conduit for financing the Courtland Field Enhancement Project as needed. The motion passed unanimously.

Consideration of Change to Legal Counsel

Mr. Thomas Lacheny, County Attorney, has offered his services to the EDA for "normal" work, which would be handled within his current fee structure with the Board of Supervisors. "Over and above" work would need to be handled in another manner. Examples of this type of work would be bond issuances, etc. Ms. Adams noted that this arrangement would improve coordination and review.

Mr. Bosiger motioned, with a second by Mr. Tanner, to accept this proposal from Mr. Lacheny to serve as EDA legal counsel. The motion carried unanimously.

Closed Session

Motion to Convene Closed Session

Mr. Abbitt moves, with a second by Mr. Bosiger that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.5 of the Code of Virginia, as amended, for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or



industry's interest in locating or expanding its facilities in the community and personnel.

Motion to return to Open Session and Adopt the following resolution:

Motion by Mr. Abbitt. with a second by Mr. Tanner, as follows:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE: Conner-Yes, Bosiger-Yes, Robinson-Yes, Abbitt-Yes, Searcy-Yes, Tanner-Yes

Regarding an agreement with the Virginia Economic Development Partnership concerning the Governor's Opportunity Fund, Mr. Tanner motioned, with a second by Mr. Bosiger to sign the agreement, which frees the Authority of any repayment obligation. The motion passed 5-1 (Abbitt dissenting).

As an informational item, Ms. Adams mentioned that the Virginia Tobacco Commission would be holding its meeting of May 17-18, 2017 in Appomattox. All should plan to attend.

Adjournment

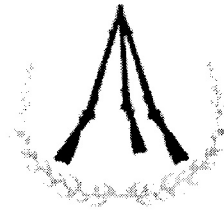
At 7:30 PM, there being no further business, the meeting was adjourned.

James (Buddy) Conner-Chairman

C

C

C



ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING
MONDAY, MAY 8, 2017
6:00 PM

153A Morton Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov



CALL TO ORDER

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

PAYMENT OF BILLS

1. 17-0474 **Town of Appomattox Maintenance Bill**
Documents: May Bill TOA Maintenance.pdf

OLD BUSINESS

NEW BUSINESS

2. 17-0475 **Virginia Business Ready Site Development Program**

OTHER ITEMS

3. 17-0476 **Closed Session**

Motion to Convene in Closed Session

I move that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.5 of the Code of Virginia, as amended, for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

Motion to return to Open Session and Adopt the following resolution:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE:

ADJOURNMENT



MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
May 8, 2017
COUNTY ADMINISTRATION OFFICE BUILDING
6:00 P.M.

Open Meeting

On Monday, May 8, 2017, the Economic Development Authority of Appomattox County held a Meeting at 6:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia. Mr. James (Buddy) Conner called the meeting to order.

PRESENT: Garet Bosiger
 James (Buddy) Conner
 Gary Tanner
 Watkins Abbitt, Jr.

ABSENT: Beverly Franklin
 Kinkle Robinson
 Jim Searcy

ALSO PRESENT: Susan Adams - County Administrator
 Johnnie Roark - Director of Community Development

Call to Order

Mr. Conner called the meeting to order at 6:00 p.m.

Public Comment Period

No one spoke.

Financial Report

Mr. Tanner motioned, with a second by Mr. Bosiger to pay the Town of Appomattox bill for maintenance on the pump station in the amount of \$292.02. The motion carried unanimously.

Closed Session

Motion to Convene Closed Session

Mr. Tanner moved, with a second by Mr. Bosiger that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.5 of the Code of Virginia, as amended, for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community and personnel.

The motion carried unanimously.

Motion to return to Open Session and Adopt the following resolution:

Motion by Mr. Abbitt. with a second by Mr. Tanner, as follows:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE: Conner-Yes, Bosiger-Yes, Abbitt-Yes, Tanner-Yes

No Action was taken after the Closed Session.

Virginia Business Ready Site Development Program

Staff presented a resolution in support of seeking grant funding through the Virginia Business Ready Site Development Program. The proposed grant will be utilized for extending water and sewer infrastructure down the planned extension of West Ridge Lane. The grant amount is \$244,669.

Mr. Bosiger motioned, with a second by Mr. Tanner to adopt the resolution as presented by staff. The motion passed unanimously.

**A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY
APPOMATTOX COUNTY, VIRGINIA**

**VIRGINIA ECONOMIC DEVELOPMENT PARTNERSHIP
PROJECT ENDORSEMENT RESOLUTION**

WHEREAS, the Virginia Economic Development Partnership (VEDP) is offering a Virginia Business Ready Sites Program (VBRSP) to help foster economic development in the Commonwealth of Virginia; and

WHEREAS, the Economic Development Authority (EDA) of Appomattox County would like to submit a grant application in the amount of \$244,669 to the VEDP VBRSP grant program;

WHEREAS, these funds will be used towards water and sewer improvements at the Appomattox County Business & Commerce Park; and

WHEREAS, the VBRSP grant program application submittal deadline is at the close of business on Friday, May 19, 2017; and



WHEREAS, the total project estimated budget (as prepared by Hurt & Proffitt Engineering, Inc. as of May 5, 2017) for the engineering and construction of the West Ridge Drive extension, and the engineering/installation of water and sewer improvements for the Appomattox Business & Commerce Park is \$748,615; and

WHEREAS, the Appomattox County EDA is eligible to apply for the VEDP VBRSP grant program in an amount equal the unencumbered balance value (\$244,669) of the VDOT Economic Development Grant previously awarded for the extension of the West Ridge Drive extension; and

WHEREAS, the balance of the unencumbered (VDOT) Economic Development Access Funds will function as the VEDP VBRSP required 1:1 matching funds; and

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority Board of Appomattox County, Virginia does hereby support a grant application to the Virginia Economic Development Partnership Virginia Business Ready Sites Program for funds to pay for the engineering and installation of water and sewer lines at the Appomattox County Business and Commerce Park; and

BE IT FURTHER RESOLVED, that the Economic Development Authority of Appomattox County does hereby authorize the Economic Development Authority Chair and/or County Administrator to sign any and all necessary grant documents to execute the application, grant contract, and grant reports.

I hereby certify that the foregoing resolution was duly considered by the Economic Development Authority of Appomattox County at a regular board meeting in Appomattox, Virginia, at which a quorum was present and that same was passed the 8th day of May, 2017.

James A. Conner, Chair, Economic Development Authority
Appomattox County

ATTEST: _____
Susan M. Adams, County Administrator
Appomattox County, Virginia

Following this discussion, Ms. Adams requested direction on bidding the West Ridge Lane project (includes road construction, water and sewer extension). After some discussion, Mr. Bosiger motioned, with a second by Mr. Tanner to move ahead with bidding the project subject to an affirmative award by the Virginia Business Site Readiness program. The project would be bid as a road project with an add alternate for water and sewer extension. The motion carried 3-1 (Abbitt dissenting).

Adjournment

At 6:50 PM, there being no further business, the meeting was adjourned.

James (Buddy) Conner-Chairman

**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
MARCH 27, 2017
COUNTY ADMINISTRATION OFFICE BUILDING
6:00 P.M.**

Open Meeting

On Monday, March 27, 2017, the Economic Development Authority of Appomattox County held a Special Meeting at 6:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia. Mr. James (Buddy) Conner called the meeting to order.

PRESENT: Garet Bosiger
 James (Buddy) Conner
 Gary Tanner
 Jim Searcy
 Watkins Abbitt, Jr.
 Kinkle Robinson

ABSENT: Beverly Franklin

ALSO PRESENT: Susan Adams - County Administrator
 Johnnie Roark - Director of Community Development

Call to Order

Mr. Conner called the meeting to order at 6:00 p.m.

Public Comment Period

No one spoke.

Minutes Approval

The minutes from the January 23, 2017 meeting and the February 7, 2017 meeting were approved by motion of Mr. Tanner, seconded by Mr. Robinson. The motion carried unanimously.

Financial Report

Staff provided the Directors with information concerning their current financial statement.

Update-Project DRT

Mr. Roark noted that construction continues on the building and that the building is essentially closed in. Multiple meetings have been held with DRT representatives concerning the Tobacco Commission funding. A letter was mailed to their attorney, Roger B. Stough, regarding the use of the Tobacco Commission funds for the infrastructure improvements, DRT has not responded. Staff believes with some

work on the Local Agreement, a resolution regarding the Tobacco Commission funds can be achieved.

Infrastructure Development

Staff stated that the road plans for the extension of West Ridge Lane have been reviewed by VDOT and they are currently working with VDOT to resolve issues. Some stumbling blocks appear to be the location of the manholes related to the sewer line extension. A meeting was held in February with VDOT where VDOT agreed to let the line move in from the R/W line in the area of the concrete plant in an effort to preserve the cypress tree buffer. After further review, the VDOT reviewer says the manholes must be moved to the back of the R/W. This will mean multiple cypress trees will be damaged. EDA would have to replace! An option suggested by the engineer is to flip the water/sewer in front of DRT, this would mean a total re-design (more engineering costs). Staff has instructed engineer to go back to VDOT with the original agreement. A Stormwater Management Permit has been applied for from the Virginia Department of Environmental Quality. Financing for the water and sewer (Tobacco Commission) is not available at this time. It looks like June or later when these funds will be available. Estimated cost \$500,000 for this portion of the project. This could impact the bid cycle.

Staff asked for direction on moving forward with the project. The Directors indicated that they would like to hold off on bidding the project until later this summer in order to see how the financial picture was coming together.

Courtland Field Enhancement Project

Staff provided the Directors with a brief overview of the improvements planned for Courtland Field. The Directors role in the project could simply be from a financing standpoint.

Mr. Bosiger motioned with a second by Mr. Abbitt, to agree to serve as a conduit for financing the Courtland Field Enhancement Project as needed. The motion passed unanimously.

Consideration of Change to Legal Counsel

Mr. Thomas Lacheny, County Attorney, has offered his services to the EDA for "normal" work, which would be handled within his current fee structure with the Board of Supervisors. "Over and above" work would need to be handled in another manner. Examples of this type of work would be bond issuances, etc. Ms. Adams noted that this arrangement would improve coordination and review.

Mr. Bosiger motioned, with a second by Mr. Tanner, to accept this proposal from Mr. Lacheny to serve as EDA legal counsel. The motion carried unanimously.

Closed Session

Motion to Convene Closed Session

Mr. Abbitt moves, with a second by Mr. Bosiger that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.5 of the Code of Virginia, as amended, for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or



industry's interest in locating or expanding its facilities in the community and personnel.

Motion to return to Open Session and Adopt the following resolution:

Motion by Mr. Abbitt. with a second by Mr. Tanner, as follows:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

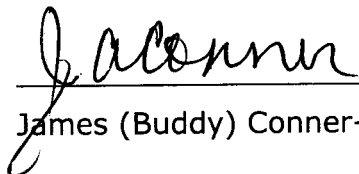
ROLL CALL VOTE: Conner-Yes, Bosiger-Yes, Robinson-Yes, Abbitt-Yes, Searcy-Yes, Tanner-Yes

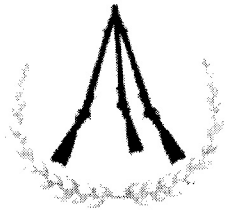
Regarding an agreement with the Virginia Economic Development Partnership concerning the Governor's Opportunity Fund, Mr. Tanner motioned, with a second by Mr. Bosiger to sign the agreement, which frees the Authority of any repayment obligation. The motion passed 5-1 (Abbitt dissenting).

As an informational item, Ms. Adams mentioned that the Virginia Tobacco Commission would be holding its meeting of May 17-18, 2017 in Appomattox. All should plan to attend.

Adjournment

At 7:30 PM, there being no further business, the meeting was adjourned.


James (Buddy) Conner-Chairman



ECONOMIC DEVELOPMENT AUTHORITY SPECIAL MEETING
TUESDAY, FEBRUARY 7, 2017
6:00 PM

153A Morton Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov

CALL TO ORDER

NEW BUSINESS

1. 17-0377

Strategic Planning Session

Mr. Jay Langston, Virginia Economic Development Partnership will be present to moderate a session in strategic planning for Economic Development Authorities.

OTHER ITEMS

ADJOURNMENT



MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
FEBRUARY 7, 2017
COUNTY ADMINISTRATION OFFICE BUILDING
6:00 P.M.

Open Meeting

On Tuesday, February 7, 2017, the Economic Development Authority of Appomattox County held a Special Meeting at 6:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia. Mr. James (Buddy) Conner called the meeting to order.

PRESENT: Garet Bosiger
 James (Buddy) Conner
 Gary Tanner
 Beverly Franklin
 Watkins Abbitt, Jr.

ABSENT: Jim Searcy
 Kinkle Robinson

ALSO PRESENT: Susan Adams - County Administrator
 Johnnie Roark - Director of Community Development
 Jay Langston-Virginia Economic Development Partnership
 Trey Atkins-Virginia Economic Development Partnership
 Christine Bell-Virginia Economic Development Partnership

The purpose of the meeting was to have a strategic planning session with members of the Virginia Economic Development Partnership, in order to, help orient the new Directors of the EDA.

Mr. Jay Langston, Senior Advisor, VEDP, opened his presentation on the "Basic Tenets of Economic Development" by congratulating the community on certain accomplishments over the past few years, such as the new hotel and the emphasis on tourism. He continued his presentation by debunking certain myths associated with economic development. Mr. Langston and the Directors had an open discussion about infrastructure including, roads, fiber optic/broadband, water and sewer. This conversation led to the conclusion that, as a community, there may be a real need to upgrade our water and sewer capabilities. The Directors wanted to further explore this in future meetings.

Mr. Langston went on to discuss the importance of quality of life, or quality of place, as a location factor. Labor force, site/building inventory, transportation, and overall business climate were other topics touched on by Mr. Langston and his staff. Mr. Langston emphasized the importance of a website in marketing and attraction efforts.

After some discussion, Mr. Langston gave an overview of the GO Virginia program and the Site Readiness program.

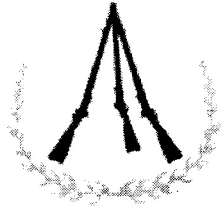
In closing, Mr. Langston reiterated the following points:

- Economic development is best at the local level
- Play to your strengths
- Think regionally
- Have current information
- Seek help and ask for advice
- "fortune favors the prepared", do the small stuff and the big stuff will follow

Adjournment

At 7:30 PM, there being no further business, the meeting was adjourned.

James (Buddy) Conner-Chairman



ECONOMIC DEVELOPMENT AUTHORITY ORGANIZATIONAL MEETING
MONDAY, JANUARY 23, 2017
6:00 PM

153A Morton Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov



CALL TO ORDER

AUTHORITY ORGANIZES

Nominations for Chairman
Nominations for Vice-Chairman
Nominations for Secretary/Treasurer
Appointment of Clerk to the Authority
Establish Meeting Calendar & Location

1. 17-0374 **Proposed Calendar for 2017**
Documents: Proposed Meeting Calendar.doc

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

MINUTES APPROVAL

2. 17-0368 **Minutes from November 1, 2016 meeting**
Documents: 20161101-Minutes.doc

PAYMENT OF BILLS

3. 17-0370 **Town of Appomattox-Park Maintenance**
The Town of Appomattox has submitted an invoice in the amount of \$304.19 for maintenance related to the EDA Park infrastructure.
Documents: ToA Park Maintenance.pdf

OLD BUSINESS

4. 17-0372 **Update on Delta Response Team**
Staff will provide an update on the recent activities related to this new development in the park.
5. 17-0369 **Update on Infrastructure Development**
Staff will provide an update on recent activity at the park related to the infrastructure development project.
6. 17-0367 **Update on Grant Activity**
Documents: Resolution Site Readiness.doc

NEW BUSINESS

7. 17-0376 **Authorization for Banking Signatures**
The Directors will need to authorize certain members to sign checks and other banking matters.

OTHER ITEMS

8. 17-0371 **Closed Session**
Motion to Convene in Closed Session
A motion that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.5 and A.3 of the Code

C

C

C

of Virginia, as amended, for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community and discussion of dispensation of real property.

Motion to return to Open Session and Adopt the following resolution:

-
WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.5 and A.3 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE:

UPCOMING MEETINGS & EVENTS

Next scheduled meeting will be March 27, 2017

ADJOURNMENT



**MINUTES
ECONOMIC DEVELOPMENT AUTHORITY OF APPOMATTOX COUNTY
JANUARY 23, 2017
COUNTY ADMINISTRATION OFFICE BUILDING
6:00 P.M.**

Open Meeting

On Monday, January 23, 2017, the Economic Development Authority of Appomattox County held its Regular Meeting at 6:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia. Johnnie Roark, Director of Community Development called the meeting to order.

PRESENT: Garet Bosiger
 James (Buddy) Conner
 Gary Tanner
 Beverly Franklin
 Watkins Abbitt, Jr.
 Kinkle Robinson

ABSENT: Jim Searcy

ALSO PRESENT: Susan Adams - County Administrator
 Johnnie Roark - Director of Community Development

Authority Organizes

Mr. Roark asked for nominations for Chairman. Mr. Gary Tanner nominated Mr. James (Buddy) Conner. Mr. Bosiger seconded the motion. Nominations were closed. Mr. Conner was unanimously approved as Chairman.

Mr. Conner presided from this point.

Mr. Conner asked for nominations for Vice-Chairman. Mr. Tanner nominated Mr. Jim Searcy. Mr. Watkins Abbitt, Jr. seconded the motion. Nominations were closed. Mr. Searcy was unanimously approved as Vice-Chairman.

Mr. Conner asked for nominations for Secretary/Treasurer. Mr. Tanner nominated Mr. Kinkle Robinson. Mr. Abbitt seconded the motion. Mr. Robinson was unanimously approved as Secretary/Treasurer.

Mr. Roark was appointed Clerk to the Authority by unanimous vote.

Mr. Tanner motioned, with a second by Mr. Robinson to adopt the meeting calendar as presented. The meeting calendar established regular meetings on the fourth Monday of each month at 6:00 p.m. at the County Administration Office Building. The months of February, April, June, August, October and December would be tentative pending business needs.

Citizen Public Comment Period

This time is provided by the Authority to allow citizens the opportunity to address the Authority on issues of importance to the citizen. No individual citizen shall be permitted to address the EDA for more than three (3) minutes.

No one spoke.

Approval of Minutes

1. November 1, 2016 Minutes

Mr. Bosiger motioned with a second by Mr. Tanner, to approve the minutes, as presented. The motion passed unanimously.

Payment of Bills

1. Town of Appomattox Park Maintenance

The Town of Appomattox submitted an invoice in the amount of \$304.19 for maintenance related to the EDA park infrastructure.

Mr. Bosiger motioned, with a second by Mr. Abbitt, to pay the bill as presented. The motion passed unanimously.

Old Business

1. Delta Response Team

Mr. Roark provided a brief update on the status of the project. Construction has begun on the building. The Tobacco Commission Grant Agreement and the local Performance Agreement have been prepared. The proceeds from this grant (\$25,000) are intended to off-set the costs associated with the water and sewer infrastructure improvements and improvements to the road in order for DRT to build a legal commercial entrance.

Mr. Bosiger motioned, with a second by Mr. Tanner, to authorize the Chairman to sign the performance agreements and associated documents. The motion passed unanimously.

2. Update on Infrastructure Development

Mr. Roark stated that the road plans, along with the development of the water and sewer extension were in development. Staff is looking at an early Spring timeframe for bidding the project. One issue that has arisen is the disposition of the sewer pump at Ricky Martin's.

Mr. Tanner motioned with a second by Mr. Abbitt to have the contractor give the equipment to the Town of Appomattox. The motion passed unanimously.



A further discussion ensued regarding the water and sewer infrastructure within the park and the availability/capacity of water and sewer in the community. It was the consensus of the Directors to invite Mr. Jeff Elder, Director of Public Utilities, Town of Appomattox, to come meet with the EDA and have a broader discussion about utilities.

Ms. Adams provided a brief update on the on-going conversations regarding the formation of a joint EDA with the Town of Appomattox. Ms. Adams stated that in the latest meeting with the Town Council and the Board of Supervisors it was acknowledged that the Town's EDA would have to be dissolved; however, this would be difficult, due to financial commitments, they have made in recent years to several economic projects. Discussions would continue.

3. Update on Grant Activities

Mr. Roark stated that a resolution had been prepared in support of the Virginia Economic Development Partnership Site Implementation Grant Program. Mr. Roark asked if the Directors would adopt the resolution.

A RESOLUTION OF SUPPORT BY THE ECONOMIC DEVELOPMENT AUTHORITY FOR THE COUNTY OF APPOMATTOX, VIRGINIA

VIRGINIA ECONOMIC DEVELOPMENT PARTNERSHIP SITE IMPLEMENTATION GRANT APPLICATION

WHEREAS, the Virginia Economic Development Partnership (VEDP) is offering a Site Implementation Grant to help foster economic development in the Commonwealth of Virginia; and

WHEREAS, the Site Implementation Grant funds are to help pay for site improvements such as professional engineering services, water and sewer lines, etc. at the Appomattox County Business and Commerce Park as identified in the VEDP Site Characterization Planning Grant previously awarded.

WHEREAS, the results of the VEDP Site Characterization Grant Report will be submitted for VEDP review by March 1, 2017; and

WHEREAS, the County of Appomattox Economic Development Authority (EDA) would like to submit a grant application for the VEDP Site Implementation Grant in an amount yet to be determined, which will be due mid-March 2017; and

WHEREAS, the VDOT Economic Development Access Funds Grant in the amount of \$302,543, that Appomattox has already been awarded, will function as the VEDP's Site Implementation Grant required 1:1 match; and

NOW, THEREFORE, BE IT RESOLVED, that the EDA for the County of Appomattox, Virginia does hereby approve the submittal of a grant application to VEDP in an amount yet to be determined for improvements to the Appomattox County Business and Commerce Park; and

BE IT FURTHER RESOLVED, that the EDA for Appomattox County, Virginia does hereby authorize the EDA Chairman and/or County Administrator to sign any and all necessary grant documents to execute the required grant contract, and grant reports.



Certification

I hereby certify that the foregoing resolution was duly considered by the Economic Development Authority for Appomattox County, Virginia at a regular board meeting in Appomattox, Virginia, at which a quorum was present and that same was passed the _____ day of _____, 2017.

EDA Chairman

ATTEST:

Mr. Robinson motioned, with a second by Ms. Franklin, to adopt the resolution, as presented. The motion passed unanimously.

Mr. Roark presented the Scope of Engineering Services for the development of the "Site Characterization Report" to be prepared by Hurt & Proffitt Inc. Mr. Roark and Ms. Adams noted that there has been a discrepancy in what exactly is required to comply with the Site Readiness Program grant, however, considering the time constraints (March 1, 2017 deadline) of the program, staff needed approval to move forward with Hurt & Proffitt, Inc. if the full report is required.

Mr. Abbitt motioned, with a second by Mr. Tanner, to accept the proposal contingent on further investigation by the County Administrator and a finding by the County Administrator that such Site Characterization Report is required to fulfill the obligations of the grant. The motion passed unanimously.

NEW BUSINESS

1. Authorization for Banking Signatures

Due to the recent resignation of several Directors, new signatories need to be designated for banking purposes. Mr. Abbitt motioned with a second by Mr. Bosiger to authorize Mr. Robinson, Mr. Tanner and Mr. Conner to be signatories for banking matters. The motion passed unanimously.

2. Permission to Place Sign on Park Property-Bank of the James

Mr. Roark stated that he had received a request from the Bank of the James to place a "Financed By" sign out along Oakville Road, but on ACBC property, for the DRT project. The sign would be approximately 32 square feet and would only be placed on property through construction, then removed. On motion by Mr. Bosiger, seconded by Ms. Franklin, the EDA agreed to allow the placement of the sign. The motion passed 5-0 (Abbitt abstained).

C

C

C

3. Payment of Incentive for 2017 Calendar Year-COJANA, LLC

Mr. Roark stated that he had received the written request from COJANA, LLC for the \$25,000.00 incentive payment for calendar year 2017. Mr. Conner, being a partner in COJANA, LLC, vacated the Chairmanship for this activity. Mr. Abbitt, in absence of a Vice-Chairman, presided at this point. Mr. Bosiger motioned, with a second by Mr. Tanner to authorize payment in the amount of \$25,000.00 per the Incentive Agreement. The motion passed 5-0 (Conner abstained).

Mr. Conner returned to presiding as Chairman.

4. Strategy Meeting with Virginia Economic Development Partnership

Ms. Adams stated that since there had been such turnover in the membership of the EDA, she thought it might be effective to have a strategy session/training facilitated by VEDP staff. It was the consensus of the Directors to move forward and schedule this meeting. Staff would notify the Directors when a date is confirmed with VEDP staff.

Mr. Abbitt asked if at future meetings, Directors could be presented with additional financial information.

Closed Session

Motion to Convene in Closed Session

Mr. Abbitt moves, with a second by Ms. Franklin that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.5 of the Code of Virginia, as amended, for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community and personnel.

Motion to return to Open Session and Adopt the following resolution:

Motion by Mr. Bosiger with a second by Mr. Tanner as follows:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each



member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE: Conner-Yes, Bosiger-Yes, Robinson-Yes, Abbitt-Yes, Franklin-Yes, Tanner-Yes

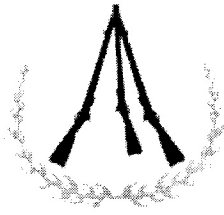
No action was taken following the Closed Session.

Adjournment

At 7:15 PM, there being no further business, the meeting was adjourned.



James (Buddy) Conner-Chairman



ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING
TUESDAY, NOVEMBER 1, 2016
6:00 PM

153A Morton Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov

CALL TO ORDER

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

MINUTES APPROVAL

1. 16-0280 **Minutes-August 22,2016 Regular Meeting**
Documents: 20160822-Minutes.pdf
2. 16-0281 **Minutes-September 26,2016 Regular Meeting**
Documents: 20160926-Minutes.pdf

PAYMENT OF BILLS

None

OLD BUSINESS

3. 16-0282 **Update on DRT**
Staff will provide an update on the DRT project.
4. 16-0283 **Update on Grant Opportunities**
Staff will provide an update on the multiple grant opportunities being pursued for the development of infrastructure in the park.

NEW BUSINESS

5. 16-0284 **Closed Session pursuant to Section 2.2-3711 A.5 of the Code of Virginia, as amended, for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community**
Motion to Convene in Closed Session
_____ moves that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.5 of the Code of Virginia, as amended, for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

OTHER ITEMS

None

UPCOMING MEETINGS & EVENTS

Monday, December 12th
Monday, January 23rd, 2017 - Organizational Meeting

ADJOURNMENT

Open Meeting

On Tuesday, November 1, 2016, the Economic Development Authority of Appomattox County held its Regular Meeting at 6:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia. Vice-Chairman Jim Searcy called the meeting to order.

PRESENT: Garet Bosiger
 James (Buddy) Conner
 Jim Searcy
 Gary Tanner

ABSENT: None, three vacant seats at this time

ALSO PRESENT: Susan Adams - County Administrator
 Johnnie Roark - Director of Community Development
 Paul Harvey-Mayor, Town of Appomattox

Citizen Public Comment Period

This time is provided by the Authority to allow citizens the opportunity to address the Authority on issues of importance to the citizen. No individual citizen shall be permitted to address the EDA for more than three (3) minutes.

Mr. Paul Harvey, Mayor, Town of Appomattox, stated that he and Town Council were pleased to see renewed efforts at cooperation among all the Boards and Councils. He looks forward to continuing to explore a joint economic development authority.

Approval of Minutes

- 1. August 22, 2016 Minutes**
- 2. September 26, 2016 Minutes**

Mr. Conner motioned with a second by Mr. Bosiger to approve both sets of minutes. The motion passed 3-0 with Mr. Tanner abstaining.

Payment of Bills

None

Old Business

1. Delta Response Team

Mr. Roark provided a brief update on the status of the project. The site plan has now been approved and several permits issued in order for construction to begin (Land Disturbance, Zoning, & Building). The contractor is still hoping to complete the project in early spring.

2. Update on Grant Opportunities



Ms. Adams and Mr. Roark provided an overview of several grant opportunities. Ms. Adams stated that the County has applied for \$25,000 Tobacco Region Opportunity Fund grant for DRT. The grant would be used for the infrastructure improvements for water, sewer and the road. Ms. Adams stated that the Performance Agreement with DRT would need to be re-written and that was being worked on. Ms. Adams provided an overview of the various funding mechanisms that will be used to build out the infrastructure on West Ridge Lane to the gas line easement. This includes the VDOT Road Access Funds, the TROF for DRT, Southside Economic Development money from the Tobacco Commission for the engineering (approximately \$58,000) and the Site Readiness grant. The Site Readiness money would pay for planning and site readiness for an application in the spring to build out the water and sewer through VEDP and/or the Tobacco Commission.

The discussion moved to the access from Route 460 and a sign out on Route 460. The consensus was to have staff approach the property owner regarding the access and signage.

Ms. Adams updated the Directors on the grant writing services of Ms. Sharon Carney from Hurt and Proffitt. The proposal was for \$1,700 for the Southside Economic Development Grant which will be paid out of the Economic Development portion of the County budget (8105).

Closed Session

Motion to Convene in Closed Session

Mr. Tanner moves, with a second by Mr. Conner that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.5 and A.3 of the Code of Virginia, as amended, for discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community and personnel.

Motion to return to Open Session and Adopt the following resolution:

Motion by Mr. Bosiger with a second by Mr. Tanner as follows:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

AND WHEREAS, Section 2.2-3711 A.5 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:



NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE: Searcy-Yes, Bosiger-Yes, Conner-Yes, Tanner-Yes

Other Items

1. Upcoming Meetings & Events

Monday, January 23rd, 2017 - Organizational Meeting

Adjournment

At 7:09 PM, there being no further business, the meeting was adjourned.

Jim Searcy, Vice-Chairman





ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING
MONDAY, SEPTEMBER 26, 2016
6:00 PM

Jeff Taylor, Economic Development Director

153A Morton Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov

CALL TO ORDER

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

MINUTES APPROVAL

1. 16-0234 Minutes from August 22, 2016 meeting
The meeting minutes from the August 22, 2016 meeting are available for your review and approval.
Documents: [20160822-Minutes.pdf](#)

PAYMENT OF BILLS

OLD BUSINESS

2. 16-0236 DRT Update
Johnnie Roark will provide a status update on the DRT project. A formal vote will need to be taken to approve the building colors/material, etc. sent to you early last week via email.
3. 16-0238 Virginia Business Ready Sites Program
Attached you will find the grant application submitted for the Business Site Readiness Program. The Virginia Business Ready Sites Program (VBRSP) is a discretionary program established to promote development and characterization of sites (containing a minimum of 100 contiguous, developable acres) to enhance the Commonwealth's infrastructure and promote the Commonwealth's competitive business environment. The Site Characterization Grant is designed to assess the level of existing development at a site and the additional development required to bring the site to a level that will enable the site to be marketed for industrial or commercial economic development purposes.
The application was submitted August 30, 2016.
Documents: [VBRSP Application 20160825.pdf](#), [Attachment A-2 ACBC Master Plan Map.pdf](#), [Attachment A-4 ACBC Site.pdf](#), [Attachment F - Appomattox - CAH.pdf](#), [Attachment D-5 ACBC Town Water-Sewer.pdf](#), [Attachment G PRL - 16 0629 - Appomattox Co - VEDP Site Program - CAH - SIGNED.pdf](#)

NEW BUSINESS

4. 16-0235 Engineering Services for Infrastructure Development
Attached you will find a proposal from Hurt and Proffitt, Inc. regarding anticipated services to be rendered for the development of West Ridge Road and other aspects of the industrial park. H & P has provided a fee structure that will allow the EDA to pick and choose what services you would like them to move forward with. This includes design work for the gravity sewer from the intersection of Industrial Lane down West Ridge Road to the gas line crossing, the design work for the water line extension along the same route and the plans and specifications for the extension of West Ridge Road. Additionally, prices have been developed master plan revisions, grant writing and administration and topographic mapping.
After working on the Economic Development Access Road funds with VDOT, a question about environmental review came up. An additional email with H & P discusses completing the environmental component of the Certification Statement in order for the County to access the road funds. This fee would be \$2,400.
Mr. Earl Dickerson and Ms. Sharon Carney from Hurt and Proffitt, Inc. will be in attendance to discuss the proposal and answer any questions you may have.
Documents: [Letter to J. Roark 9-7-16 \(20161122\)\(2\).pdf](#)
5. 16-0237 Potential Project Funding

Following the discussion concerning funding opportunities at your August meeting, Susan Adams will be prepared to discuss potential project funding options.

OTHER ITEMS

UPCOMING MEETINGS & EVENTS

Monday, October 24th
November - No Meeting
Monday, December 12th
Monday, January 23rd, 2017 - Organizational Meeting

ADJOURNMENT

Open Meeting

On Monday, August 22, 2016, the Economic Development Authority of Appomattox County held its Regular Meeting at 6:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia. Chairman William Slagle called the meeting to order at 6:00 P.M.

PRESENT: Garet Bosiger
 James (Buddy) Conner
 Laura Mills
 Winfred Nash Arrived at 7:10 pm
 Jim Searcy
 William Slagle

ABSENT:

ALSO PRESENT: Susan Adams - County Administrator
 Jeff Taylor - Director of Economic Development/Clerk
 Chad Milner - Board of Supervisors Member
 Johnnie Roark - Director of Community Development
 Jeff Elder - Town of Appomattox
 Philipp Gabathuler - Town of Appomattox
 Tom Walton - Delta Response Team
 Brett Stratton - W.A. Stratton Construction
 Dan Poteet - Dominion Resources

Citizen Public Comment Period

This time is provided by the Authority to allow citizens the opportunity to address the Authority on issues of importance to the citizen. No individual citizen shall be permitted to address the EDA for more than three (3) minutes. No one spoke.

Approval of Minutes

1. July 25, 2016 Minutes - 16-0193

Chairman Slagle asked if there were any corrections to the minutes of the July 25, 2016 Meeting Ms. Mills found one error and it was corrected. Mr. Conner moved that the minutes be approved. Ms. Mills seconded the motion. The motion passed five to zero.

Payment of Bills

None

Old Business

1. XNG Update - 16-0194

Mr. Taylor reported that a conference call with Seth Berry of XNG, Secretary of Commerce and Trade Maurice Jones, Deputy Secretary of Commerce and Trade Hayes Framme, Ms. Adams and himself for took place at 11:00 am Monday August 1st.

Mr. Taylor stated that Mr. Berry restated his commitment to locate a facility in the Appomattox Center for Business and Commerce, but the planned project has been delayed due to the economy and market conditions in the natural gas industry.

Ms. Adams echoed that and added that Deputy Secretary Framme said he was committed to assisting Mr. Berry identify areas of potential customers.

Mr. Taylor also stated that he has not received a signed copy of the option nor a check for the payment.

There were a few questions and comments about the project.

2. Covenants - 16-0195

Mr. Taylor stated that the EDA discussed the issue of putting a Right of First Refusal clause in all EDA Sales Agreements at the May and July meetings and needed at which time members asked that they be sent a copy of all the covenants of the park so they could study and discuss revisions.

Mr. Taylor asked that the EDA pick a date to meet and hold a workshop to discuss changes to the covenants. There was discussion.

By consensus, the EDA chose Monday, September 12, 2016 for a workshop/meeting.

3. Business Ready Sites Programs - 16-0196

Mr. Taylor reported that he had received the final draft of the new Virginia Business Ready Sites Program (VBRSP application from Carolyn Howard of Draper Aden Associates.

Mr. Taylor said there were just a few things to tweak and links to documents to add and it would be ready to go. He asked the EDA to pass a resolution authorizing Chairman Slagle to sign off on the grant application.

Mr. Bosiger moved that Mr. Slagle sign off on the Grant Application. Mr. Searcy Seconded the motion. The motion passed five to zero.

4. Delta Response Team - 16-0197

Mr. Taylor explained that Director of Community Development Johnnie Roark had received and responded to the Preliminary Plans for the Delta Response Team project. He went on to explain that the layout of existing sewer for Martin Printwear, Lynchburg Ready Mix and Penelope's was temporary and that the EDA should get proposals from engineering firms to create a more permanent sewer system for that section of the park.

Mr. Taylor stated that the current water and sewer did not follow what was detailed in the ACBC Master Plan. He said the delay of the XNG project was not helping the situation because XNG had agreed to construct all their infrastructure and the delay had a major impact on extension of the road, water and sewer, which in turn impact the DRT project.

Mr. Slagle gave a short history of why this was constructed the way it was.

There was extensive discussion and a many questions and comments about the project by all EDA members, Mr. Roark, Ms. Adams, Jeff Elder from the Town of Appomattox, Tom Walton from Delta Response Team, and Brett Stratton of W.A. Stratton Construction.

There was discussion about DRT compliance with the EDA covenants and extension of the access road in front of the DRT property to the current gate. It was estimated that it would cost the EDA about \$15,000 to accommodate DRT with water and sewer service, and to potentially extend the road to the gate. It was noted that all this was separate from the effort to create a more permanent sewer system for that section of the park that is estimated to cost from \$250,000 to \$300,000.

No action was taken at this time.

5. Closed Session - 16-0198

Motion to Convene in Closed Session

Mr. Bosiger moved that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3 of the Code of Virginia, as amended, for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Mr. Conner seconded. The motion passed five to zero.

Mr. Nash Arrived at 7:10 pm during the closed session.

Motion to return to Open Session and Adopt the following resolution:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act;

AND WHEREAS, Section 2.2-3711 A.3 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE:

Buddy Conner - Yes; Jim Searcy - Yes; Laura Mills - Yes; Garet Bosiger
Winfred Nash - Yes; William Slagle - Yes.

New Business

None

Other Items**1. Approval to do Engineering for Phase I Utilities Upgrade**

Mr. Slagle brought up the subject of getting preliminary engineering done to provide a more permanent solution as was discussed earlier in the meeting. Mr. Slagle suggested we seek grants to fund whatever are the recommendations that result from those plans. The estimated cost is up to \$30,000.

Mr. Conner moved that the EDA do the preliminary engineering. Ms. Mills seconded the motion. The motion passed six to zero.

2. Upgrade Costs for DRT Project

Mr. Slagle returned to the issue of the estimated amount of \$15,000 to accommodate DRT with water and sewer service, and to potentially extend the road to the gate.

There was discussion the various water agreements of renegotiation of those agreements into one document.

Mr. Bosiger moved that the EDA do pay the costs associated with providing water and sewer service to DRT and to extend the road to the gate. Mr. Searcy seconded the motion. The motion passed six to zero.

3. Resolution

Mr. Slagle asked that the members of the EDA consider the following resolution:

"The Economic Development Authority of Appomattox County expresses it sincere gratitude and appreciation to Jeff Taylor for his efforts in advancing the economic objectives and interests of Appomattox County."

All members of the EDA agreed, by consensus, to approve the resolution.

There was discussion about what kind of county staff support for the EDA in light of Mr. Taylor's departure.

4. Upcoming Meetings & Events

Monday, September 12th Special Work Session

Monday, September 26th

Monday, October 24th

November - No Meeting

Monday, December 12th

Monday, January 23rd, 2017 - Organizational Meeting

Adjournment

At 8:00 PM, there being no further business, the meeting was adjourned by consensus.

William Slagle, Chairman

VBRSP Site Characterization Application

Application Instructions

Carefully review the VBRSP Site Characterization Guidelines and the application requirements before completing and submitting an application.

Applications will be accepted beginning July 1, 2016 and ending at the close of business September 1, 2016. Only timely-filed, complete applications will be considered.

Use the Provided Format: Applicants must use the format provided and respond using a font size of no less than 12.

Use the Space Provided: All questions should be answered within the space provided. The following **List of Attachments*** are required, as applicable, and must be placed at the end of the application, and listed in order:

- Attachment A - Documentation of Ownership
- Attachment B - Option Agreement or Equivalent
- Attachment C - Detailed Site Plan
- Attachment D - Utility Infrastructure Map
- Attachment E - Transportation Infrastructure Map
- Attachment F - Site Characterization Documentation
- Attachment G - Assessment Invoice or Estimate
- Attachment H - Existing Site Inventory List

* In some cases, more than one document may be needed to for a particular attachment. For example, the site description documents may include an aerial image and a topographic map. In this instance, please label the documents A-1, A-2, and so forth.

Application Questions and Submittal: Specific questions may be addressed as set forth below. Applications must be submitted **electronically** by close of business on September 1, 2016.

Submit questions and applications to:

John Loftus
Sites and Building Manager
Virginia Economic Development Partnership
(804) 545-5786 jloftus@yesvirginia.org

Part I – Summary

Applicant:

Provide the name of applicant. If this is a joint application, name all participating entities and describe the level of participation by each. Provide the applicable federal taxpayer identification number.

The Economic Development Authority of Appomattox County – 59-7632751

Primary Contact:

Provide the name of the primary contact for purposes of application and administration of the Site Characterization Grant and all relevant contact information, including physical and email addresses and contact numbers.

Susan Adams
Administrator
Appomattox County
P.O. Box 863
153-A Morton Lane
Appomattox, VA 24522
Office (434) 352-2637
Fax (434) 352-4214
Susan.Adams @AppomattoxCountyVA.gov

Site Identification:

Identify the name, address, and location of the site, including the locality in which it is located. The site must be listed in VirginiaScan.

Lot 13 (See Attachment A-2 & A-3) in the Appomattox Center for Business and Commerce located along Industrial Park Lane in Appomattox, VA.

VirginiaScan Property ID #233584 – Link:

<http://virginiascan.yesvirginia.org/propertySearch/PropertyDetails.aspx?propertyID=233584>.

Site Ownership:

Provide the name of the property owner. Indicate whether property is public, public/private or privately owned.

The Economic Development Authority of Appomattox County is the owner of this public property (formerly the Industrial Development Authority of Appomattox County). See Attachment A-1.

Site Assessment Firm:

Provide the name of the Site Development Professional that will assess the site.

Draper Aden Associates

Site Characterization Tier Level:

To be eligible for a Site Characterization Grant, a Site Characterization must be made after July 1, 2016. If the site has already been assessed, please provide the applicable Site Characterization Tier Level. If the site has not yet been assessed, indicate the anticipated Site Characterization Tier Level.

Tier 2.5.

Site Assessment Cost and Grant Request

Provide the invoice or the estimated cost of the site assessment. Indicate the amount of the VBRSP Site Characterization Grant requested.

Refer to attached proposal (Attachment G) dated August 30, 2016 in the amount, not to exceed \$8,900.

Part II – Site Description (50 pts)

1. Clearly identify the site and provide documentation of ownership. (Attachment A) If privately owned, indicate whether there is an option agreement or some other documentation between the applicant and the private owner(s) of a commitment by the private owner(s) to a competitive sale price, to permit access for site assessment, construction, and marketing, and to market the property for industrial and/or commercial economic development purposes. (Attachment B)

The Appomattox Center for Business and Commerce (ACBC) is owned by the Economic Development Authority of Appomattox County; refer to Attachment A-1.

2. Provide a physical description of the site. Describe how the site meets or will be able to meet the requirements for a site to be marketed for industrial and/or commercial economic development purposes. Include any detailed site plan. (Attachment C)

The Appomattox Center for Business and Commerce (ACBC) is an existing Industrial Park consisting of 485 acres within one contiguous physical parcel bordering Route 613 to the west and Route 26 to the east, with a right-of-way to Route 460 to the south. The main entrance, located on Route 26, is a half-mile north of Route 460 and the Town of Appomattox. Refer to Attachment C-1 and Attachment C-2 – Master Plan for Appomattox Center for Business and Commerce.

The proposed site is located in the ACBC comprising lot 13, 118.5 acres, adjoined by lot 15, 37.6 acres and an about 8-acre portion of lot 14 for a total of approximately 164 acres as detailed in Attachment C-1, the ACBC Master Plan Exhibit 2. The site is bisected by a Williams / TRANSCO natural gas pipeline easement. Care was taken to avoid conflicts with the gas lines but waterlines, sewers, and roads will have to cross the TRANSCO easement. Also see Attachment A-2, Attachment A-3, and Attachment A-4.

3. Provide a summary and the basic findings of all planning, engineering and construction studies that have been performed at the site. Indicate costs incurred with this work. Copies of studies or invoices may be requested. Describe any studies that are planned for the site.

1. In 1998 after purchase of the ACBC property, Hurt & Proffitt Conducted an environmental review of the park. See Attachment J-1. Cost is unknown.
2. In 2004 Wiley & Wilson completed the Master Plan for the Appomattox Center for Business and Commerce. See Attachment C-1. Cost was about \$39,000.00.
3. In 2007 Central Virginia Electric Cooperative completed a proposal to provide dual feed electric service (redundant power) to the ACBC. See Attachment D-2. Cost is unknown.

4. (a) Provide the current zoning of the property. Describe any changes in zoning that may be required or planned for the site.

The proposed site is zoned Planned Industrial District. No zoning changes are required.

- (b) Describe how the locality's comprehensive plan matches the vision for the site.

The County's comprehensive plan supports the industrial vision for this site. See Attachment K.

5. (a) Describe existing utility infrastructure serving the property. Provide details on location, capacities, and line sizes. Include map(s) that shows the utility infrastructure in relation to the property. (Attachment D) If the property is not currently served by a particular utility infrastructure, describe the nearest infrastructure. Describe any utility infrastructure improvements planned for the site.

Please refer to Attachment D-1. A portion of Phase 1 has been completed for water and sewer. Electric has been constructed in most of Phase 1 and Phase 2; refer to Attachment D-3. There is an existing fiber node for Mid-Atlantic Broadband located at the ACBC. Infrastructure will be constructed on a case-by-case basis; refer to Attachment D-4. The Town of Appomattox supplies and maintains water and sewer service and infrastructure to the park, of which a portion of Phase 1 is being upgraded; refer to Attachment D-5.

The Williams/TRANSCO natural gas pipeline bisects the ACBC. As of now, there is no connection to the pipeline. Depending on the potential industry, a connection and associated infrastructure could be made either by Williams/TRANSCO or Columbia Gas. Care was taken to avoid conflicts with the gas lines but waterlines, sewers, and roads will have to cross the easement.

- (b) Describe existing transportation infrastructure serving the site (roads, rail and airport). Include map(s) that provides the location of the transportation infrastructure in relation to the property. (Attachment E). Describe any transportation improvements planned for the site.

The nearest interstate, Interstate 81, is located approximately 70 miles to the northwest. Interstate 64, located to the north, is approximately 85 miles away and Interstate 85 is located approximately 95 miles to the southeast. The nearest commercial airport, Lynchburg Regional Airport, is located 23 miles to the west. US Route 460 is a four-lane highway in the vicinity and is located within one mile of the site providing a connection to I-81 and I-64 via US 29. Refer to Attachment E.

Part III – Site Assessment Scope and Budget (10 pts)

Site Assessment Scope (5 pts)

1. Describe the complete nature of work performed (after July 1, 2016) or work to be performed to assess the site and to designate a Site Characterization Tier Level.

Draper Aden Associates reviewed existing information as provided by Appomattox County for assessment and designation of a Tier Level.

2. To be eligible for a Site Characterization Grant, a Site Characterization must be made after July 1, 2016. If the site was assessed prior to application, attach documentation from the Site Development Professional providing the applicable Site Characterization Tier Level. If the site has not been assessed, indicate the anticipated Tier Level. (Attachment F)

The recommended tier level is 2.5. Refer to Attachment F for a letter from the professional engineering providing the site characterization level.

Budget (5 pts)

3. Detail the cost of the site assessment. Include an invoice for, or an estimate of, the cost. (Attachment G)

Refer to attached proposal Attachment G.

4. Identify each source of the funds, including a Site Characterization Grant, to pay for the cost of the Site Characterization. Indicate the amount provided by each source as a share of the total cost.

Appomattox County and the Appomattox County Economic Development Authority will provide the funds to match the Site Characterization Grant in the amount of up to \$5,000.00

Part IV – Site Justification (40 pts)

Marketability (25 pts)

1. Detail the local/regional economic development strategic plan(s) and how the site would be consistent with such plan(s).

Logistics (Transporting, Warehousing, Distribution) and Data Centers are the top two targeted industries along with Metals and Plastics. A majority of our marketing efforts over the past decade have been focused on Lot 13 for potential Logistics and Data Centers. Besides local research, we work with the Lynchburg Regional Business Alliance (Virginia's Region 2000) in shared marketing efforts for regional Targeted Industries.

2. Describe how the site would be successful in attracting local/regional targeted industrial and/or commercial economic development projects. Describe how these targets were identified related to marketing strategies.

Besides what is stated above in #1, we expect that with the reorganization of economic development efforts at the state level, this site will get equal opportunities to be presented to VEDP-generated prospects or know that this site was considered by such prospects.

3. Describe any unique assets on or near the site.

Mid Atlantic Broadband, the main north/south Williams/TRANSCO natural gas pipeline and the Virginia State Police Division Headquarters located nearby.

4. Describe the workforce, associated training and recruiting programs, and infrastructure that will support this site.

The EDA of Appomattox County is working with Workforce Development Board, Central Virginia Community College (CVCC), the Small Business Development Center at CVCC (SBDC@CVCC), and the Virginia Jobs Investment Program to create customized training programs for each employer. Training locations can vary, including the Appomattox Campus of CVCC.

5. Describe the commitment to marketing the site to prospects that would meet the economic vision of the locality/region.

We have a strong EDA and Board of Supervisors, both with a commitment to providing good paying jobs to citizens and growing the economy and tax base.

Economic Impact (5 pts)

Describe how the development of this site for industrial and/or commercial economic development purposes would positively impact the locality/region.

Between the late 1990s and 2011, Appomattox County has had its two largest employers close - Courtland Manufacturing and Thomasville Furniture. This led to a loss of approximately 2,700 jobs, decreasing the number of job opportunities to county citizens and causing the tax base to decrease. According to the Virginia Employment Commission, as of the 4th quarter of 2015, the largest employer is listed as Appomattox County Schools, followed by Walmart and Appomattox County.

Development of this site would provide Appomattox County an opportunity to attract new industry thus providing jobs and new tax revenue.

Existing Sites (5 pts)

1. Provide a list of all existing local/regional sites that could be competitive with the site. (Attachment H)

Please refer to Attachment H - Other Existing Sites.

2. Discuss the need for the site to meet targeted industrial and/or commercial needs. Describe the existing local/regional site deficiencies.

Needs include the continued addition and upgrade to utility infrastructure (water, sewer, fiber and electric); access to the Williams/TRANSCO natural gas pipeline; and a prominent entrance from U.S. Route 460, the main highway through Appomattox

Additional Considerations (5 pts)

Describe any other factors that would make this site attractive for industrial and/or commercial economic development purposes.

A virtual building has been pre-engineered for the Lot 13 site in the Appomattox Center for Business and Commerce. See Attachment I.

Attachments

Attachment A-1 ACBC Deed

Attachment A-2 ACBC Master Plan Map

Attachment A-3 ACBC Aerial

Attachment A-4 ACBC Site

Attachment C-1 ACBC Master Plan Combined

Attachment C-2 ACBC Master Plan PowerPoint

Attachment D-1 ACBC Utilities

Attachment D-2 ACBC CVEC Power

Attachment D-3 ACBC CVEC

Attachment D-4 ACBC MBC

Attachment D-5 ACBC Town Water-Sewer

Attachment E Transportation

Attachment F - Appomattox - CAH

Attachment G PRL - 16 0629 - Appomattox Co - VEDP Site Program - CAH - SIGNED

Attachment H Other Existing Sites

Attachment I ACBC VB DATA

Attachment J-1 ACBC Environmental

Attachment K Future Land Use Map

Lot#	Lot Area (sq. ft.)	DOMESTIC COT	PL COT	NET COT
1	129	7.9	—	—
3	14.9	—	—	—
4	14.9	1.3	—	—
5	5.5	—	—	—
6	5.5	—	—	—
7	14.9	1.3	112.04	4.35
8	14.9	1.3	54.11	7.76
9	30.8	1.5	197.44	1.42
10	30.8	1.5	106.81	—
11	14.1	1.0	—	—
12	13.9	1.0	64.56	3.23
13	13.9	1.3	797.14	—
14	12.6	1.2	—	—
15	12.6	1.2	—	—
16	12.6	1.2	—	—
17	12.6	1.2	—	—
18	12.6	1.2	—	—
19	12.6	1.2	—	—
20	12.6	1.2	—	—
21	12.6	1.2	—	—
22	12.6	1.2	—	—
23	12.6	1.2	—	—
24	12.6	1.2	—	—
25	12.6	1.2	—	—
26	12.6	1.2	—	—
27	12.6	1.2	—	—
28	12.6	1.2	—	—
29	12.6	1.2	—	—
30	12.6	1.2	—	—
31	12.6	1.2	—	—
32	12.6	1.2	—	—
33	12.6	1.2	—	—
34	12.6	1.2	—	—
35	12.6	1.2	—	—
36	12.6	1.2	—	—
37	12.6	1.2	—	—
38	12.6	1.2	—	—
39	12.6	1.2	—	—
40	12.6	1.2	—	—
41	12.6	1.2	—	—
42	12.6	1.2	—	—
43	12.6	1.2	—	—
44	12.6	1.2	—	—
45	12.6	1.2	—	—
46	12.6	1.2	—	—
47	12.6	1.2	—	—
48	12.6	1.2	—	—
49	12.6	1.2	—	—
50	12.6	1.2	—	—
51	12.6	1.2	—	—
52	12.6	1.2	—	—
53	12.6	1.2	—	—
54	12.6	1.2	—	—
55	12.6	1.2	—	—
56	12.6	1.2	—	—
57	12.6	1.2	—	—
58	12.6	1.2	—	—
59	12.6	1.2	—	—
60	12.6	1.2	—	—
61	12.6	1.2	—	—
62	12.6	1.2	—	—
63	12.6	1.2	—	—
64	12.6	1.2	—	—
65	12.6	1.2	—	—
66	12.6	1.2	—	—
67	12.6	1.2	—	—
68	12.6	1.2	—	—
69	12.6	1.2	—	—
70	12.6	1.2	—	—
71	12.6	1.2	—	—
72	12.6	1.2	—	—
73	12.6	1.2	—	—
74	12.6	1.2	—	—
75	12.6	1.2	—	—
76	12.6	1.2	—	—
77	12.6	1.2	—	—
78	12.6	1.2	—	—
79	12.6	1.2	—	—
80	12.6	1.2	—	—
81	12.6	1.2	—	—
82	12.6	1.2	—	—
83	12.6	1.2	—	—
84	12.6	1.2	—	—
85	12.6	1.2	—	—
86	12.6	1.2	—	—
87	12.6	1.2	—	—
88	12.6	1.2	—	—
89	12.6	1.2	—	—
90	12.6	1.2	—	—
91	12.6	1.2	—	—
92	12.6	1.2	—	—
93	12.6	1.2	—	—
94	12.6	1.2	—	—
95	12.6	1.2	—	—
96	12.6	1.2	—	—
97</				

132 VASSTAD AND HILFEE (1977)

LOT #	LOT AREA (ACRES)	UNIMPL. AREA (ACRES)	EST. COST	REL. COST	NET COST
3	17.8	9.5	134,500	122.97	3,370
4	8.1	5.3	61,500	55.28	2,113
14	24.8	11.8	384,000	351.621	1,294
15	27.8	18.8			
TOTAL	90.8	44.8	570,000	477.148	7,827

LOT #	LOT AREA (ACRES)	USABLE AREA (ACRES)	CUF (CY)	FILL (CY)	NET ^a (CY)
13	118.5	81.3	1,107.39	1,241.14	4,274

LOT#	LOT AREA (ACRES)	35000/2000 (ACRES)	EST	145	2000 (%)
17	16.3	0.4			
18	6.3	7.5			
19	16.6	7.5	418,977	365,091	2,236
20	20.1	16.6			
21	16.3	11.5			
22	18.1	57.2	418,977	365,091	2,236

- Includes 15% Scribbles

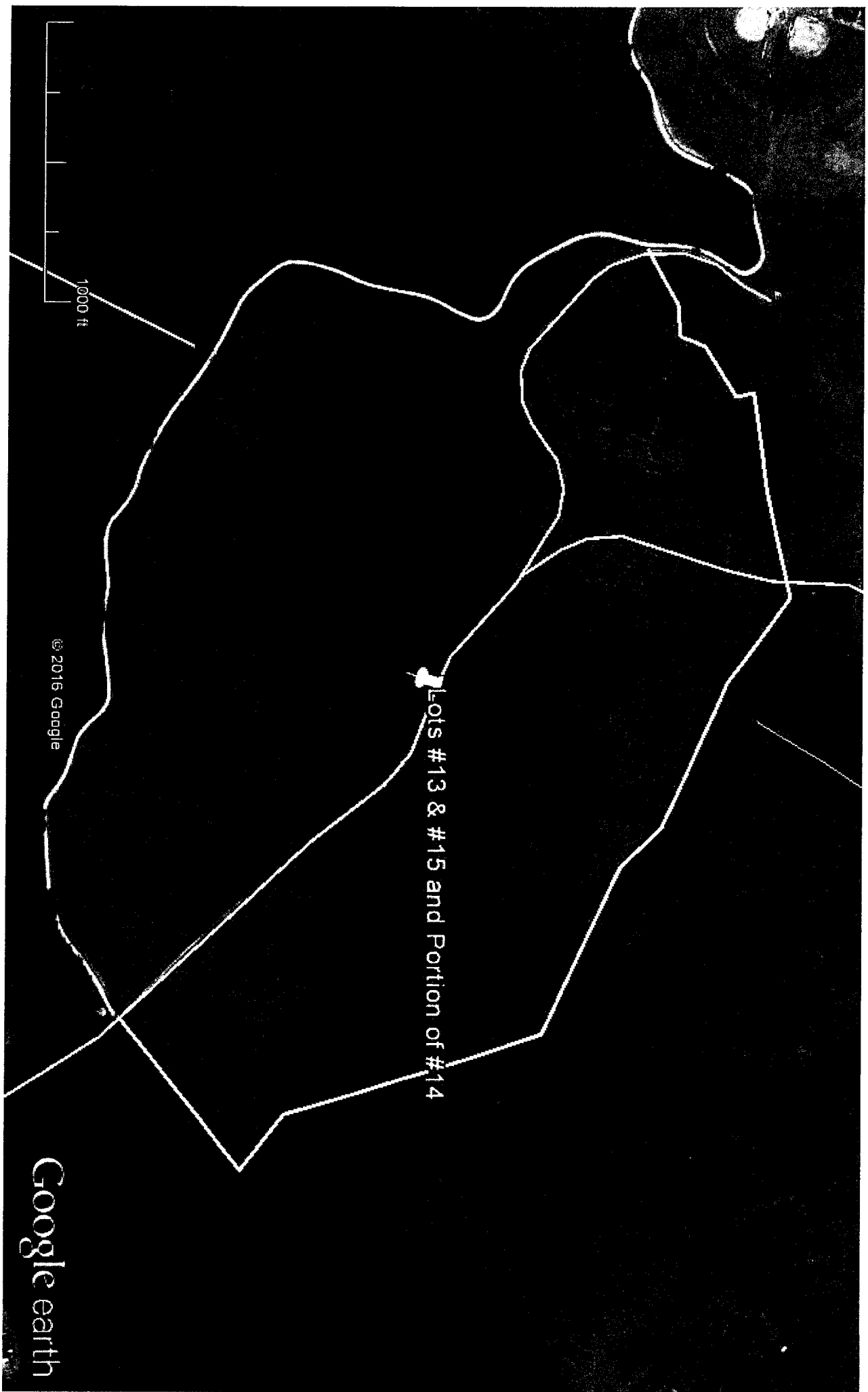
SCALE

Wiley & Wilson
Engineers/Architects

AN EMPLOYEE OWNED COMPANY
2310 CATCHPOLE ROAD LYNCHBURG, VIRGINIA
24505-0877

U.S. ROUTE 480

2070666 METIOTEST, 2



Lots #13 & #15 and Portion of #14

1000 ft

© 2016 Google

Google earth





Draper Aden Associates

Engineering • Surveying • Environmental Services

2206 South Main Street
Blacksburg, Virginia 24060
(540) 552-0444 • Fax (540) 552-0291
www.daa.com

August 26, 2016

Mr. John Loftus
Sites and Building Manager
Virginia Economic Development Partnership
901 East Cary Street
Richmond, VA 23219

**RE: Virginia Business Ready Sites Program
Site Characterization Tier Level Determination
Appomattox Center for Business and Commerce**

Dear Mr. Loftus:

We have assessed the Appomattox Center for Business and Commerce located in Appomattox County to determine the applicable site characterization tier level as outlined in the Virginia Business Ready Sites Program Site Characterization guidelines and application. Based on information provided by the County and readily available information, we recommend that the Appomattox Center for Business and Commerce be designated with a ***Site Characterization Tier Level 2.5***. Refer to the application and attachments for supporting documentation as provided by Appomattox County Industrial Development Authority.

If you have any questions or would like additional information, please feel free to contact me at 540.552.0444.

Sincerely,
DRAPER ADEN ASSOCIATES

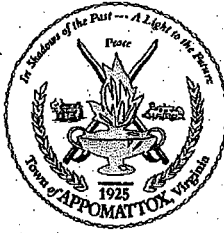
Carolyn A. Howard, P.E.
Vice President/Regional Manager

P. O. BOX 705
210 LINDEN STREET
APPOMATTOX, VA 24522

PHONE: (434) 352-8268
FAX: (434) 352-2126
www.townofappomattox.com

TOWN MANAGER
PHILIPP GABATHULER

Town of Appomattox



MAYOR
PAUL D. HARVEY

COUNCIL MEMBERS:
STEVEN T. CONNER
M. ERIN FINCH

TIMOTHY W. GARRETT
C. LEWIS MCDEARMON, JR.
CLAUDIA G. PUCKETTE
MARY LOU SPIGGLE

CLERK OF COUNCIL
ROXANNE W. CASTO, MMC

Philipp Gabathuler
Town Manager, Town of Appomattox
210 Linden St.
Appomattox, VA 24522

July 22, 2016

Jeff Taylor
Economic Development Director
Appomattox County Economic Development Authority
153-A Morton Lane
PO Box 863
Appomattox, VA 24522

Re: Virginia Business Ready Sites Program Grant

Mr. Taylor,

Currently, the Town's water and sewer capacity is unable to accommodate an additional 250,000 gallons/day. The Campbell County Utilities and Service Authority would be able to supply an additional 250,000 gallons/day of water to the Town by extending hours of operation. The additional sewer capacity would require a considerable upgrade to the Town's system.

Please let me know if you have any questions.

Sincerely,

Philipp Gabathuler



Draper Aden Associates

Engineering • Surveying • Environmental Services

2206 South Main Street
Blacksburg, Virginia 24060
(540) 552-0444 • Fax (540) 552-0291
www.daa.com

June 29, 2016

Mr. Jeff Taylor
Director of Economic Development
Appomattox County
P.O. Box 863
153-A Morton Lane
Appomattox, VA 24522
(Via Email Only)

**RE: Proposal for Professional Services
Appomattox Center for Business and Commerce
Virginia Business Ready Sites Program Site Characterization Application
Draper Aden Associates Proposal No. B15146B-01P**

Dear Mr. Taylor:

Thank you for the opportunity to present Draper Aden Associates' proposal for professional services to complete the Virginia Business Ready Sites Program (VBRSP) Site Characterization application for the Appomattox Center for Business and Commerce. We are very excited at this opportunity to work with you and with your Economic Development Authority. This proposal supercedes our proposal dated June 22, 2016.

I. PROJECT DESCRIPTION

The VBRSP was established to identify and rank sites with a minimum of 100 contiguous and developable acres suitable for industrial and/or commercial development within the Commonwealth of Virginia. This information will be used to determine the potential for continued economic development within the Commonwealth and to update the information used by the Virginia Economic Development Partnership for its marketing efforts. The Appomattox Center for Business and Commerce meets the criteria for participating in this program.

Draper Aden Associates will assist the County with completing the VSRSP Site Characterization Application. We are pleased to present the following for your review and approval.

II. SCOPE OF SERVICES

A. VBRSP Site Characterization Application

To facilitate completion of the application, we propose the following responsibility matrix for each element of the application.

Blacksburg, VA • Charlottesville, VA • Hampton Roads, VA • Northern Virginia • Richmond, VA
Coats, NC • Fayetteville, NC

VBRSP Site Characterization Application Responsibility Matrix

Application Requirement		Appomattox County	Draper Aden Associates
Part I - Summary		<i>Lead</i>	<i>Support</i>
Part II - Site Description			
1	Ownership	<i>Lead</i>	<i>Support</i>
	Attachment A: Documentation of Ownership	<i>Lead</i>	<i>Support</i>
	Attachment B: Option Agreement or Equiv.	<i>Lead</i>	<i>Support</i>
2	Site Characteristics	<i>Support</i>	<i>Lead</i>
	Attachment C: Detailed Site Plan	<i>Support</i>	<i>Lead</i>
3	Previous Studies	<i>Lead</i>	<i>Support</i>
4	Existing and Future Zoning	<i>Support</i>	<i>Lead</i>
5	Existing and Proposed Infrastructure	<i>Support</i>	<i>Lead</i>
	Attachment D - Utility Infrastructure Map	<i>Support</i>	<i>Lead</i>
	Attachment E - Transportation Infrastructure Map	<i>Support</i>	<i>Lead</i>
Part III - Site Assessment Scope and Budget			
1	Assessment Scope	<i>Support</i>	<i>Lead</i>
2	Attachment F: Site Characterization Document	<i>Support</i>	<i>Lead</i>
3	Attachment G: Assessment Invoice	<i>Support</i>	<i>Lead</i>
4	Funding Source(s)	<i>Lead</i>	<i>Support</i>
Part IV - Site Justification			
Marketability			
1	Consistency with Local/Regional ED Strategic Plans	<i>Lead</i>	<i>Support</i>
2	Targeted ED Projects and Marketing Strategies	<i>Lead</i>	<i>Support</i>
3	Unique Assets	<i>Lead</i>	<i>Support</i>
4	Workforce Infrastructure	<i>Lead</i>	<i>Support</i>
5	Commitment to Marketing the Site	<i>Lead</i>	<i>Support</i>
Economic Impact		<i>Lead</i>	<i>Support</i>
Existing Sites			
1	Attachment H: Existing Site Inventory List	<i>Support</i>	<i>Lead</i>
2	Need and Existing Deficiencies	<i>Lead</i>	<i>Support</i>
Additional Considerations		<i>Lead</i>	<i>Support</i>

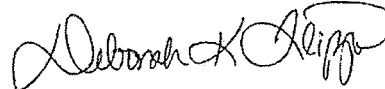
1. Kick-off Meeting and Site Visit: The Draper Aden Associates team will meet with you to review the site, finalize the responsibility matrix, confirm your goals and expectations for this project, collect the information you have readily available for completion of and attachments to the VBRSP application, and establish a milestone and deliverables schedule.
2. Application: We will prepare a draft narrative responses and attachments for your review and comment, as per the responsibility matrix. Based on your comments

Draper Aden Associates thanks you for the opportunity to provide our proposal for engineering services. If this proposal meets with your approval, please sign one copy of the Authorization to Proceed below and return it to us.

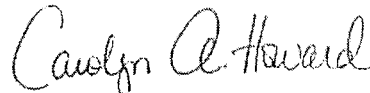
Please note that it is the policy of Draper Aden Associates that no deliverables or other products of service will be submitted without a formal agreement between parties or written authorization acknowledging the scope of work and fees associated with the proposed work. We appreciate your efforts toward this end.

We look forward to working with you on this project. Please do not hesitate to contact us if you have any questions or require any additional information.

Sincerely,
DRAPER ADEN ASSOCIATES



Deborah Kirk Flippo
Economic Development Program Manager



Carolyn A. Howard, PE
Vice President / Sr. Program Manager

*Appomattox Center for Business and Commerce
Virginia Business Ready Sites Program Site Characterization Application
Draper Aden Associates Proposal No. B15146B-01P*

AUTHORIZATION TO PROCEED

I/We agree and accept Draper Aden Associates' proposal to provide the above described services. We understand the Scope of Services as provided herein and agree to the fees estimated for these services. We further acknowledge that Draper Aden Associates will provide a proposal for any change in the Scope of Services described herein and that a signed agreement to provide those additional services will be executed prior to any work being performed.

William S. Skaggs
Printed Name

Chairman EDA
Title

William S. Skaggs
Signature

7-25-16
Date

regarding the draft, we will finalize our application responses and attachments and forward the final to you in pdf format for the County's submittal to VEDP.

III. SCHEDULE

Draper Aden Associates is prepared to begin work upon your authorization to proceed. Based on an authorization to proceed date no later than July 18th, we will provide our final deliverables to the County no later than August 26th for the County's submittal to VEDP by September 1st. Our submittal will include our invoice for services

IV. FEES

Draper Aden Associates proposes to provide the services and related reimbursables, as outlined in Section II above, for a time and materials not-to-exceed fee of **\$8,900**. We will invoice actual time and materials expended upon completion of our services. We expect the County will receive a grant for half of our total invoice. All services will be provided in accordance with a mutually acceptable contract.

V. ASSUMPTIONS / LIMITATIONS

- A. If the scope of work for the project is revised by the County following acceptance of this proposal, we reserve the right to re-negotiate our schedule and fee accordingly.
- B. The limits of our scope is within the boundaries of the existing Appomattox Center for Business and Commerce.
- C. Any additional out-of-town travel or meetings, including any face-to-face meetings in or outside of the Appomattox County, Virginia area authorized by your office will be invoiced in addition to the lump sum fee presented herein.
- D. All electronic information, data, and documents provided to us from any party will be in a format suitable for direct use by Draper Aden Associates and will not require any significant reformatting or conversion.

VI. SUPPLEMENTAL SERVICES

If necessary or requested, we can provide the following supplemental services in addition to those outlined above, including, but not limited to, the following:

- ❖ Attendance or presentations at meetings, beyond what is included above.
- ❖ Topographic, boundary, easement, or right-of-way and utility surveys.
- ❖ Master planning and conceptual site design through construction phase services.
- ❖ Analysis of or design of upgrades, extensions, or relocations to existing utilities or off-site road improvements.
- ❖ Environmental services, including, but not limited to, waters of the U.S. delineation / determination and permitting and hazardous material services.
- ❖ Geotechnical services.
- ❖ Traffic analysis or studies.



September 7, 2016

Mr. Johnnie Roark
County Planner
County of Appomattox
153A Morton Lane
Appomattox, Virginia 24522

HURT & PROFFITT
INCORPORATED

*Re: Appomattox County Business & Technology Park
H&P Project #: 20161122*

Dear Mr. Roark:

This letter will serve as our proposal for the engineering work we discussed on August 26, 2016 in your office.

UNDERSTANDING OF THE PROJECT

H&P understands that Appomattox County and the County EDA want to continue the development of the County Business and Technology Park. This development includes extending gravity sewer lines and public water lines to serve two proposed businesses, extend West Ridge Drive and revise the master plan as needed to fit with the demands of the clients looking at the locating in the Park. Included in our understanding is the County's request for H&P to seek funding options for the physical development of the infrastructure to support the growth of the Park.

SCOPE OF SERVICES

H&P will provide the following in our Scope of Services:

- Prepare the construction plans and specifications for a gravity sewer line to serve XNG, DRT, Penelope's and Martins Screen Printing. The plans and specifications will be suitable for public bidding. H&P will assist the County/EDA with all aspects of the bidding phase, construction administration during construction and use the contractor's red lined marked up plans to develop 'As Built' plans. Daily inspection during construction will be conducted by the Town of Appomattox.
- Prepare a Concept Plan of existing lots 1,2,3, & 4 to show how smaller lots could be realized. The smaller lots would be in the range of 3 – 5 acres in area.
- Prepare the roadway plans and specifications to VDOT standards for West Ridge Drive to get just beyond the gas line easement. We will assist the County with public bidding and all construction administration including inspection.
- Revise the Master Plan and create colored renderings of the options for developing the Park.
- Prepare the plans and specifications for extending the existing 10" water line down West Ridge Drive across the gas line easement. The new water line will be either a 10" or 12" diameter water line. Assist the County with public bidding and Construction Administration including preparing 'As Built' plans. The Town of Appomattox will provide the daily inspection during construction.
- Grant Writing & Grant Administration assistance for infrastructure development
- Create a useable topographic map of the entire 485 acre Park using aerial photography and ground control. This map will be the basis for the Master Planning of the Park including where infrastructure should be developed to maximize the area within the Park. Maximizing the available area in the Park will take into account how to excavate needed areas to create the best sites possible within a reasonable cost to develop.



For any of the construction projects developing the infrastructure, H&P will be providing full service to the County / EDA except for daily inspection of the construction process. Daily inspection will be provided by the Town of Appomattox for utility lines to serve the various sites.

FEE STRUCTURE

H&P will charge Appomattox County / EDA the following fees for the above:

• 2,700 feet Gravity Sewer for XNG, DRT, Penelope's & Martins Screen Printing	\$ 23,500
• Concept Plan of Lots 1,2,3 & 4.....	\$ 3,000
• 1,500 feet West Ridge Road Extension Plans & Specs.....	\$ 32,200
• Revise Master Plan.....	\$ 20,000
• Prepare Plans & Specifications for 2,000 ft – 12" diameter water line extension.....	\$ 3,500
• Grant Writing & Grant Administration	\$ 8,000
• 2' Interval Topographic Map.....	\$ 30,000

We understand the County / EDA will most likely set priorities for proceeding with this work in phases. We understand the top two priorities are providing gravity sewer service to XNG, DRT, Penelope's & Martins Screen Printing and extending West Ridge Drive this fall with completion coming by December, 2016.

Therefore the County / EDA are welcome to pick and choose which items they want H&P to get started with first. Please keep in mind the development of concept plans and revising the master plan depend on having an accurate topographic map. Without this map, we are not able to produce documents that the County / EDA can count on for future development of the Park.

CLOSING

Proceeding with the documents to develop the Park is the first step to reaching the goal of having a first class Business and Technology Park in my opinion. All of the other Park's the County competes with have these documents in hand or are proceeding to have them produced. From our standpoint this is a step in the right direction to achieve the vision of the County and the EDA.

We are very appreciative of the opportunity to provide our proposal to the County and the EDA for consideration.

If you have any questions, please do not hesitate to contact me.

Sincerely,

HURT & PROFFITT, INC.

Earl H. Dickerson, Jr, PE
Chairman of the Board



ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING
MONDAY, AUGUST 22, 2016
12:00 AM

[Jeff Taylor](#), Economic Development Director
153A Morton Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov

CALL TO ORDER

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

MINUTES APPROVAL

1. [16-0193](#) July 25, 2016 Minutes
Minutes from Monday, July, 2016 Meeting
Suggested Actions: Approve Recommendation
Documents: [20160725-Minutes.pdf](#)

PAYMENT OF BILLS

None

OLD BUSINESS

2. [16-0194](#) XNG Update

Suggested Actions: No Suggested Action
3. [16-0195](#) Covenants

Suggested Actions: No Suggested Action
4. [16-0196](#) Business Ready Sites Programs

Suggested Actions: No Suggested Action
5. [16-0197](#) Delta Response Team Site Plan
Discussion of issues at the Appomattox Center for Business & Commerce that need to be addressed concerning sewer, water and road access that will impact how DRT designs its site plan. Tom Walton along with architects, engineers for DRT will attend.
Suggested Actions: No Suggested Action
6. [16-0198](#) Closed Session



Motion to Convene in Closed Session

_____ moved that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3 of the Code of Virginia, as amended, for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Motion to return to Open Session and Adopt the following resolution:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act;

AND WHEREAS, Section 2.2-3711 A.3 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE:

Garet Bosiger

Buddy Conner

Jim Searcy

Laura Mills

Winfred Nash

William Slagle

Suggested Actions: No Suggested Action

NEW BUSINESS

None

OTHER ITEMS

UPCOMING MEETINGS & EVENTS

Monday, September 26th

Monday, October 24th

November - No Meeting

Monday, December 12th

Monday, January 23rd, 2017 - Organizational Meeting

ADJOURNMENT

Open Meeting

On Monday, July 25, 2016, the Economic Development Authority of Appomattox County held its Regular Meeting at 6:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia. Chairman William Slagle called the meeting to order at 6:00 P.M.

PRESENT: Garet Bosiger
 James (Buddy) Conner
 Laura Mills
 Winfred Nash
 Jim Searcy
 William Slagle

ABSENT:

ALSO PRESENT: Susan Adams - County Administrator
 Jeff Taylor – Director of Economic Development/Clerk
 Chad Milner - Board of Supervisors Member
 Margaret Carmel – News & Advance

Citizen Public Comment Period

This time is provided by the Authority to allow citizens the opportunity to address the Authority on issues of importance to the citizen. No individual citizen shall be permitted to address the EDA for more than three (3) minutes. No one spoke.

Approval of Minutes

1. May 23, 2016 Minutes - [16-0146](#)

Chairman Slagle asked if there were any corrections to the minutes of the April 19, 2016 Meeting. Mr. Conner moved that the minutes be approved. Ms. Mills seconded the motion. The motion passed six to zero.

Payment of Bills

1. Invoice #ST224 Appomattox Inn - [16-0147](#)

Invoice #ST224 Appomattox Inn and Suites is for \$212.50 for the beverages purchased and for rental of special tables needed at the Business Appreciation event.

Mr. Bosiger moved to pay the bill. Mr. Searcy seconded. Voting yes were Mr. Bosiger, Mr. Conner, Ms. Mills, Mr. Nash, Mr. Searcy, and Mr. Slagle. No one voted no.

Old Business

1. XNG Update - [16-0148](#)

Mr. Taylor reported that he had been in touch with Seth Berry of XNG and that a conference call has been scheduled between Mr. Berry, Secretary of Commerce and Trade Maurice Jones, Deputy Secretary of Commerce and Trade Hayes Framme, Ms. Adams and himself for Monday August 1st.

Mr. Taylor gave out the extension agreement prepared by EDA Attorney Kemper Beasley.

There was extensive discussion about not giving an extension but making a new option. This would mean that the first option was not exercised therefore that XNG has forfeited the first \$5,000 paid in the original option. It was the consensus of the EDA to change the wording so that only the new option fee of \$5,000 would apply to the purchase price.

Mr. Bosiger moved the chair Mr. Slagle work with Mr. Beasley to come up with a new option and that only the new option fee of \$5,000 would apply to the purchase price. Mr. Conner seconded. The motion passed six to zero.

2. Business Appreciation - [16-0149](#)

Mr. Slagle stated that he thought the Business Appreciation Event with the Town of Appomattox EDA and the Appomattox Chamber of Commerce at the Appomattox Inn and Suites went extremely well.

There was discussion about the event and how to make it better next year.

3. Covenants - [16-0150](#)

Mr. Taylor stated that the EDA discussed the issue of putting a Right of First Refusal clause in all EDA Sales Agreements at the May meeting at which time members asked that they be sent a copy of all the covenants of the park so they could study and discuss revisions.

There was extensive about how to proceed with considering changes to the covenants as well as the sales and lease agreements. That discussion included the fact that the Appomattox EDA Covenants were separate from the Federal EDA Guidelines that the ACBC is under until 2019.

Mr. Conner suggested that the members go through the covenants the EDA adopted in 2003 and come back to the August meeting and set a date for a special workshop just to revise the documents.

The EDA agreed by consensus.

New Business

1. Business Ready Sites Programs - [16-0151](#)

Mr. Taylor attended a workshop on Friday, June 10th in Richmond on the new Virginia Business Ready Sites Program (VBRSP). Attached is a copy of the presentation and the application.

Mr. Taylor suggests it is something the EDA should pursue for the Appomattox Center for Business and Commerce, as well as any other private sites that may fit the criteria and that the EDA would consider an option to purchase.

Mr. Taylor presented a proposal from Draper Aden to apply for the grant. There was discussion about the grant and about the proposal.

Mr. Conner moved that we accept Draper Aden's proposal and apply for the grant. Ms. Mills seconded the motion. The motion passed six to zero.

2. Closed Session - [16-0152](#)

Mr. Bosiger left the meeting at 6:50 PM

Motion to Convene in Closed Session

Mr. Conner moved that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3 of the Code of Virginia, as amended, for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Mr. Mills seconded. The motion passed six to zero.

Motion to return to Open Session and Adopt the following resolution:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act;

AND WHEREAS, Section 2.2-3711 A.3 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE:

Buddy Conner - Yes; Jim Searcy - Yes; Laura Mills - Yes; Winfred Nash - Yes; William Slagle - Yes.

Other Items

1. Delta Response Team

Mr. Taylor presented the Preliminary Plans for the Delta Response Team project. Mr. Slagle stated that the plans for the sewer connection would likely change. Mr. Slagle said that the layout of existing sewer for Martin Printwear, Lynchburg Ready Mix and Penelope's was temporary and that the EDA should get proposals from engineering firms for permanent sewer.

Mr. Taylor stated that the current water and sewer did not follow what was detailed in the ACBC Master Plan. He said the delay of the XNG project was

not helping. Mr. Taylor said that XNG had agreed to construct all their infrastructure and the delay had a major impact on extension of the road, water and sewer, which in turn impact the DRT project.

Mr. Taylor reiterated that these were on the preliminary plans and that County Planner Johnnie Roark would be going over them and may have changes before final plans are submitted.

There additional discussion and a few questions and comments about the project.

Since this was informational, no action was taken.

2. Upcoming Meetings & Events

Monday, August 22nd

Monday, September 26th

Monday, October 24th

November - No Meeting

Monday, December 12th

Monday, January 23rd, 2017 - Organizational Meeting

Adjournment

At 7:17 PM, there being no further business, the meeting was adjourned by consensus.

William Slagle, Chairman

Open Meeting

On Monday, August 22, 2016, the Economic Development Authority of Appomattox County held its Regular Meeting at 6:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia. Chairman William Slagle called the meeting to order at 6:00 P.M.

PRESENT: Garet Bosiger
 James (Buddy) Conner
 Laura Mills
 Winfred Nash Arrived at 7:10 pm
 Jim Searcy
 William Slagle

ABSENT:

ALSO PRESENT: Susan Adams - County Administrator
 Jeff Taylor - Director of Economic Development/Clerk
 Chad Milner - Board of Supervisors Member
 Johnnie Roark - Director of Community Development
 Jeff Elder - Town of Appomattox
 Philipp Gabathuler - Town of Appomattox
 Tom Walton - Delta Response Team
 Brett Stratton - W.A. Stratton Construction
 Dan Poteet - Dominion Resources

Citizen Public Comment Period

This time is provided by the Authority to allow citizens the opportunity to address the Authority on issues of importance to the citizen. No individual citizen shall be permitted to address the EDA for more than three (3) minutes. No one spoke.

Approval of Minutes

1. July 25, 2016 Minutes - 16-0193

Chairman Slagle asked if there were any corrections to the minutes of the July 25, 2016 Meeting Ms. Mills found one error and it was corrected. Mr. Conner moved that the minutes be approved. Ms. Mills seconded the motion. The motion passed five to zero.

Payment of Bills

None

Old Business

1. XNG Update - 16-0194

Mr. Taylor reported that a conference call with Seth Berry of XNG, Secretary of Commerce and Trade Maurice Jones, Deputy Secretary of Commerce and Trade Hayes Framme, Ms. Adams and himself for took place at 11:00 am Monday August 1st.

Mr. Taylor stated that Mr. Berry restated his commitment to locate a facility in the Appomattox Center for Business and Commerce, but the planned project has been delayed due to the economy and market conditions in the natural gas industry.

Ms. Adams echoed that and added that Deputy Secretary Framme said he was committed to assisting Mr. Berry identify areas of potential customers.

Mr. Taylor also stated that he has not received a signed copy of the option nor a check for the payment.

There were a few questions and comments about the project.

2. Covenants - 16-0195

Mr. Taylor stated that the EDA discussed the issue of putting a Right of First Refusal clause in all EDA Sales Agreements at the May and July meetings and needed at which time members asked that they be sent a copy of all the covenants of the park so they could study and discuss revisions.

Mr. Taylor asked that the EDA pick a date to meet and hold a workshop to discuss changes to the covenants. There was discussion.

By consensus, the EDA chose Monday, September 12, 2016 for a workshop/meeting.

3. Business Ready Sites Programs - 16-0196

Mr. Taylor reported that he had received the final draft of the new Virginia Business Ready Sites Program (VBRSP application from Carolyn Howard of Draper Aden Associates.

Mr. Taylor said there were just a few things to tweak and links to documents to add and it would be ready to go. He asked the EDA to pass a resolution authorizing Chairman Slagle to sign off on the grant application.

Mr. Bosiger moved that Mr. Slagle sign off on the Grant Application. Mr. Searcy Seconded the motion. The motion passed five to zero.

4. Delta Response Team - 16-0197

Mr. Taylor explained that Director of Community Development Johnnie Roark had received and responded to the Preliminary Plans for the Delta Response Team project. He went on to explain that the layout of existing sewer for Martin Printwear, Lynchburg Ready Mix and Penelope's was temporary and that the EDA should get proposals from engineering firms to create a more permanent sewer system for that section of the park.

Mr. Taylor stated that the current water and sewer did not follow what was detailed in the ACBC Master Plan. He said the delay of the XNG project was not helping the situation because XNG had agreed to construct all their infrastructure and the delay had a major impact on extension of the road, water and sewer, which in turn impact the DRT project.

Mr. Slagle gave a short history of why this was constructed the way it was.

There was extensive discussion and a many questions and comments about the project by all EDA members, Mr. Roark, Ms. Adams, Jeff Elder from the Town of Appomattox, Tom Walton from Delta Response Team, and Brett Stratton of W.A. Stratton Construction.

There was discussion about DRT compliance with the EDA covenants and extension of the access road in front of the DRT property to the current gate. It was estimated that it would cost the EDA about \$15,000 to accommodate DRT with water and sewer service, and to potentially extend the road to the gate. It was noted that all this was separate from the effort to create a more permanent sewer system for that section of the park that is estimated to cost from \$250,000 to \$300,000.

No action was taken at this time.

5. Closed Session - 16-0198

Motion to Convene in Closed Session

Mr. Bosiger moved that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A.3 of the Code of Virginia, as amended, for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Mr. Conner seconded. The motion passed five to zero.

Mr. Nash Arrived at 7:10 pm during the closed session.

Motion to return to Open Session and Adopt the following resolution:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act;

AND WHEREAS, Section 2.2-3711 A.3 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.



ROLL CALL VOTE:

Buddy Conner - Yes; Jim Searcy - Yes; Laura Mills - Yes; Garet Bosiger
Winfred Nash - Yes; William Slagle - Yes.

New Business

None

Other Items

1. Approval to do Engineering for Phase I Utilities Upgrade

Mr. Slagle brought up the subject of getting preliminary engineering done to provide a more permanent solution as was discussed earlier in the meeting. Mr. Slagle suggested we seek grants to fund whatever are the recommendations that result from those plans. The estimated cost is up to \$30,000.

Mr. Conner moved that the EDA do the preliminary engineering. Ms. Mills seconded the motion. The motion passed six to zero.

2. Upgrade Costs for DRT Project

Mr. Slagle returned to the issue of the estimated amount of \$15,000 to accommodate DRT with water and sewer service, and to potentially extend the road to the gate.

There was discussion the various water agreements of renegotiation of those agreements into one document.

Mr. Bosiger moved that the EDA do pay the costs associated with providing water and sewer service to DRT and to extend the road to the gate. Mr. Searcy seconded the motion. The motion passed six to zero.

3. Resolution

Mr. Slagle asked that the members of the EDA consider the following resolution:

"The Economic Development Authority of Appomattox County expresses it sincere gratitude and appreciation to Jeff Taylor for his efforts in advancing the economic objectives and interests of Appomattox County."

All members of the EDA agreed, by consensus, to approve the resolution.

There was discussion about what kind of county staff support for the EDA in light of Mr. Taylor's departure.

4. Upcoming Meetings & Events

Monday, September 12th Special Work Session

Monday, September 26th

Monday, October 24th

November - No Meeting

Monday, December 12th

Monday, January 23rd, 2017 - Organizational Meeting

Adjournment

At 8:00 PM, there being no further business, the meeting was adjourned by consensus.

William Slagle, Chairman



such matters were heard, discussed or considered by the Economic Development Authority of Appomattox County.

ROLL CALL VOTE:

Buddy Conner - Yes; Laura Mills - Yes; Gareth Bosiger - Yes; Winfred Nash - Yes

Other Items

1. Upcoming Meetings & Events

Monday, October 26th

November - No Meeting

Monday, December 12th

Monday, January 23rd, 2017 - Organizational Meeting

Adjournment

At 8:23 PM, there being no further business, the meeting was adjourned by motion of Mr. Conner, with a second by Ms. Mills. The motion passed unanimously.

Garet Bosiger, Chairman



Open Meeting

On Monday, September 26, 2016, the Economic Development Authority of Appomattox County held its Regular Meeting at 6:00 P.M. in the Office of the County Administrator, 153-A Morton Lane, Appomattox, Virginia. Clerk Johnnie Roark called the meeting to order at 6:00 P.M.

PRESENT: Garet Bosiger
 James (Buddy) Conner
 Laura Mills
 Winfred Nash

ABSENT: Jim Searcy

ALSO PRESENT: Susan Adams - County Administrator
 Sam Carter - Board of Supervisors Member
 Johnnie Roark - Director of Community Development
 Earl Dickerson-Hurt and Proffitt
 Sharon Carney-Hurt and Proffitt

Mr. Roark stated that since Mr. William Slagle, Chairman, had resigned recently and Mr. Searcy, Vice-Chairman, was absent, a temporary chairman would need to be appointed to preside over the meeting.

Mr. Nash motioned to nominate Mr. Bosiger, with a second by Ms. Mills. The motion passed unanimously. Mr. Bosiger presided from this point.

Citizen Public Comment Period

This time is provided by the Authority to allow citizens the opportunity to address the Authority on issues of importance to the citizen. No individual citizen shall be permitted to address the EDA for more than three (3) minutes. No one spoke.

Approval of Minutes

1. August 22, 2016 Minutes - 16-0234

Chairman Bosiger asked if there were any corrections to the minutes of the August 22, 2016 Meeting. Mr. Nash found one error. There was some dispute as to the nature of the correction. Mr. Nash asked if the minutes could be tabled until there was clarification. By consensus, the Directors agreed to table the matter until the next meeting.

Payment of Bills

None

Old Business

1. Delta Response Team - 16-0236



Mr. Roark provided a brief update on the status of the site plan approval process. The building colors and materials have been submitted for the Directors to approve. The Directors had approved them via email the previous week. A voice vote was needed.

Mr. Bosiger motioned, with a second by Mr. Conner to approve the building colors and material as presented by the company. The motion passed unanimously.

2. Business Ready Sites Programs - 16-0238

Mr. Roark reviewed the Site Ready grant application. The application was submitted on August 30, 2016. Staff hopes to find out about an award some time in November. Ms. Adams noted that the purpose of this grant was to analyze our park and determine if we want to apply for a subsequent grant to be used for infrastructure development.

New Business

1. Engineering Services for Infrastructure Development

Mr. Roark provided an overview of services proposed by Hurt and Proffitt to facilitate the development of West Ridge Road and water/sewer infrastructure along this road. The proposal also had prices for master planning some new areas of the park and grant writing/administration. Mr. Roark stated that it was prepared as a menu so the EDA could pick and choose which services they would like to move forward with.

Mr. Earl Dickerson and Ms. Sharon Carney were present to discuss the proposal and answer any questions. Ms. Carney spent several minutes explaining how the EDA could leverage different funding sources to offset the match requirement of the other. Ms. Carney discussed her experience in developing industrial parks and how that could apply to the Appomattox park. Ms. Carney gave additional details on the Site Readiness program, road development, and development of fiber throughout the park.

Mr. Conner motioned with a second by Mr. Nash to accept the proposal from Hurt and Proffitt to move forward with the 2,700 feet gravity sewer for XNG, DRT, Penelope's & Martin's Screen Printing for \$23,500; 1,500 feet West Ridge Road extension Plans & Specs for \$32,200; and Prepare plans & specifications for 2,000 ft-12" diameter water line extension for \$3,500 not to exceed \$60,000.00. The remaining items would be considered at a later time.

The motion passed unanimously.

Mr. Nash motioned with a second by Mr. Bosiger to rescind the motion from the August meeting to expend \$15,000.00 for infrastructure development related to DRT as this would be paid through other sources.

The motion passed unanimously.

2. Potential Project Funding 16-0237

Ms. Adams updated the Directors on a Tobacco Revitalization Opportunity Fund application in the amount of \$25,000.00 that was being submitted for the DRT project. These funds would be awarded due to the "jobs saved" aspect of the project. These funds would be utilized for the development of the sewer, water and entrance infrastructure related to DRT.

3. Update on EDA Directors Membership

Ms. Adams was asked to give an update on the status of the EDA Directors membership in light of the resignation of Mr. William Slagle and Economic Development Director Jeff Taylor. Mr. Bosiger asked Mr. Carter to come forward as Chairman of the Board of Supervisors. Mr. Carter took a seat at the table.

Mr. Carter recounted the events of the past several weeks in relation to the EDA membership. Ms. Adams stated her current idea of how to move forward with staff, however, she needed to get approval by the Board of Supervisors.

Mr. Nash suggested that the EDA enter into closed session.

Motion to Convene in Closed Session

Mr. Conner moved that the Economic Development Authority of Appomattox County convene in Closed Session pursuant to Section 2.2-3711 A. 4 of the Code of Virginia, as amended, for discussion of personnel. Ms. Mills seconded. The motion passed unanimously.

Motion by Mr. Conner, second by Ms. Mills to return to Open Session and Adopt the following resolution:

WHEREAS, the Economic Development Authority of Appomattox County has convened a Closed Session this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act;

AND WHEREAS, Section 2.2-3711 A.3 of the Code of Virginia, as amended, requires a certification by the Economic Development Authority of Appomattox County that such Closed Session was conducted in conformity with Virginia Law:

NOW, THEREFORE, BE IT RESOLVED, that the Economic Development Authority of Appomattox County hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the Closed Session to which this certification motion applies, and (ii) only

